

# AMERICAN LEGION POST 318

## EXECUTIVE COMMITTEE MEETING

### August 31, 2018 (Approval Pending)

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop.

Matters addressed at the Executive Committee Meeting were:

#### **ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; 1<sup>st</sup> Vice Commander Bob Kamman; 2<sup>nd</sup> Vice Commander Randy Lindsey; Adjutant Dan Wolfangel; Finance Officer Ron Yersky; Chaplain Jerry Porter; SAA Ralph Caskey; Service Officer Charles Cleves; and Committee Chairs; Bob Alfieri (House); Ed Sears (Bingo); and Ken Knight (Event Coordination), which constituted the required quorum.

Absent were the currently vacant Committee Chair positions of: Americanism; Community Support; and Fund-raising.

**MINUTES OF LAST MEETING:** Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the July 25, 2018 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They were also submitted for inclusion on Post web-site. ***A motion (Dan Wolfangel) to accept the meeting's minutes, as printed, was seconded (Bob Alfieri), and was passed unanimously.***

#### **POST EVENT CALENDAR REVIEW:**

Commander Bishop reminded that all should have the on-line calendar for September and October updated for upcoming activities in their respective area of responsibility. He noted that at last check several areas of responsibility were not updated. Several members indicated a problem with getting into the on-line calendar to update. Commander Bishop advised he would re-send the instructions to all E.C. Members via email.

#### **CORRESPONDENCE / ADJUTANT ITEMS:**

Adjutant Wolfangel noted the following items:

##### Tabled Correspondence Pending ( (tabled from 7/25/18 E.C. Meeting):

- Greg Elsbernd Homecoming Event – October 20, 2018 – Post 199 (Harrison):
  - \* Info on event and tickets - \$30 person: Posted on BB..
  - \* Solicitation for gift contribution for Elsbernd: ***It was noted that we had budgeted and contributed to the incoming Commander's Pin, however, no C.I. Funds were budgeted or available for the outgoing gift.***
- Hamilton County Veterans Day Committee:
  - \* Veterans Day Parade (November 4, 2018): Posted on BB.
  - \* Veterans Day banquet (November 2, 2018): Posted on BB.
  - \* Veterans Day Program Book Ad: ***Commander Bishop advised \$30 budgeted in C.I. Budget for this purpose, (Half-page Ad - \$30) thus it was OK to proceed with disbursement. Adjutant to notify C.I. Treasurer Geil.***
- Email Solicitation for Contribution to Jovante Wood Foundation's "27<sup>th</sup> Annual Basketball Extravaganza: ***No funds budgeted, or available in current C.I Budget for this request.***

##### New Correspondence (since last meeting):

- HCC Dues Assessment Notice - \$60: ***Forwarded to Post Finance Officer for payment.***
- 4<sup>th</sup> District Dues Assessment Notice - \$46.80: ***Forwarded to Post Finance Officer for payment.***
- ATFD Life Safety Permit Received: Noted has been appropriately posted in Post Clubroom.
- Notice of "Eyes of Freedom National Traveling Veteran's Tribute" - Colerain Township - September 6-7-8-9, 2018 Posted on BB.

- Arlington Memorial Gardens (Mt. Healthy, OH) Veteran Funeral Burial Expense Offer: Post on BB.
- 4<sup>th</sup> District Dart Tournament – September 16<sup>th</sup>- Post 199: Info to Post Activities Chair Lindsey and posted on BB.
- Notice of “All-You-Can-Eat Breakfast” - September 16<sup>th</sup> - Post 199 (preceding Dart Tournament): Posted on BB.
- Batavia F.O.E. Auxiliary Veterans Dinner – Batavia, OH – November 11, 2018: Posted on BB.
- 4<sup>th</sup> District Activities Schedule (Updated): Info to Post Activities Chair Lindsey and posted on BB.
- 4<sup>th</sup> District Membership Round-Up Schedule: Provided to Membership Chair Kamman.

Outgoing Correspondence:

- Donation Acknowledgment to Dreamscapes Nurseries for landscaping mulch donation.
- Donation Acknowledgment to Post Member Hugo Vontz, Jr. for \$100 donation to Post.

Adjutant Wolfangel advised that Post Member Carl Overberg's status had been changed to “deceased” via on-line portal.

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Ron Yersky, presented finance report, and distributed to the E.C. members copies of a line item budget (Revenue / Expense Actuals) update through July 31, 2018 with a copy for Adjutant to file with the August E.C. Minutes. Yersky noted that the combined balance within both the Post Operating Account and Savings Account, to-date, was approximately \$22,177. He cautioned that he anticipated little revenue forthcoming until the band / dance season begins.

**OPEN ISSUES / OLD BUSINESS:** Commander Bishop commented on, led discussions, or updated status regarding following items:

- 1) First Financial Bank Mortgage / Flood Insurance:
  - Flood insurance has been purchased at about \$100 per month, to cover \$188,000, the amount of the mortgage necessary to pay off the existing note.
  - Things are going well on the obtaining of the new commercial mortgage through First Financial Bank.
  - Target date for transition from old note, to new Mortgage loan, is expected to occur between mid-September and mid-October time-frame.
  - New payment expected to be about \$1,490 per month, which when coupled with the \$100 per month flood insurance payment, will still be about \$90 less per month than current payment. Anticipate a savings of approximately \$5,400 over the five year term of the commercial loan.
- 2) Post Newsletter: Advised he received only 14 responses back from his survey last month regarding an apparent lack of interest in, or fail to even open, the Post's monthly Newsletter. Not sure how to proceed from this point, but matter is subject for further discussion.

**NEW ISSUES / NEW BUSINESS (Commander):** Commander Bishop commented on, led discussions, or updated status regarding following items:

- 1) Charities, Inc. - Business Plan Review:
  - Advised that Charities, Inc. has updated it's Business Plan and approved the 2018-2019 C.I. Budget.
  - Provided summary copies of the adopted 2018-2019 C.I. Budget for E.C. information, noting Revenue Projections were reduced by \$10,078 and Expense Projections were reduced by \$10,218 from the 2017-2018 level.
- 2) Transportation Services: Advised of a service called “Door to Door Van Accessible Transportation“, which could be used by veterans for doctor, hospital visits, etc. Noted that if interested, possibly Post could negotiate a discount, and/or pay for transportation for members out of military assistance funds in C.I. Budget. Info provided to Service Officer Cleves, and will also be posted on BB.
- 3) Gifts For Yanks Program: Advised that he had the promotional materials for the G-F-Y Program, however, needed a lead for the program. SAA Ralph Caskey volunteered and will start promotion at next Post Meeting.

## **NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Kamman reported, commented or led discussion as follows:

- **Resignation of Member?** Received resignation from Post from Sophis Hathorn-Utley, due to now residing outside of the township. He noted that she is a PUFL Legion Member. He advised he would contact her to see what her intention is, or is she seeking a transfer to another Post or Post 888.
- **Membership Quota:** Noted we are slightly behind last year in our efforts to meet quota. Noted we will be down at least four to eight members this year due to non-renewals and deaths.
- **Virtual Meeting (VM) Update:** Noted still in beta testing stage. Had 1 VM member (Don McLaughlin) last meeting, and had good feedback from him. Hopes to have at least 2 VM members for the September Post Meeting. Is working on resolution of several technical and equipment issues.

Don Bishop noted that to participate “virtually”, the member must have the equipment and technology understanding. Anyone interested should contact Bob Kamman.

**Post Activities:** Chair Lindsey noted, or commented on the following:

- “Cookout Social” Event: Tentatively scheduled to be held on October 23<sup>rd</sup>.
- A/T 225<sup>th</sup> Anniversary Event – Clough Pike Historical District – September 16<sup>th</sup>: Lindsey advised will have Post open for touring, viewing, and parking from 1 PM to 4 PM. Will be selling water and possibly bake goods. Anyone that wishes to assist him, or provide bake goods, should let him know.

Bishop reminded of the A/T Veterans Dinner / Event on Saturday – November 10<sup>th</sup>, at the Post.

**Chaplain/VAVS:** Chaplain Porter noted he had nothing to report other than Keith Musselman was now on Medicare, which has allowed him to remain at The Anderson a bit longer.

**Americanism:** There still being no Americanism Chair, Jerry Porter advised that he had attempted to contact Bill Meldebrink (Anderson High School) regarding participation in Post 318's Americanism programs this year, but has not yet received a response. Porter also indicated he was willing to handle the Oratorical Program this year if no one else steps up. Bishop indicated he was still trying to get another member to take the Oratorical lead.

**Community Support & Recognition:** Commander Bishop noted we currently still have no Chair for these programs, and all programs that do not have a leader are considered suspended. He advised that he and Randy Lindsey were attending the AACC Meetings. Lindsey also suggested we might consider promoting use of the Post facilities at these meetings, by offering a discount to AACC members. ***A Motion was made (Randy Lindsey) to offer a 10% hall rental discount to AACC members. Motion seconded (Ron Yersky), and passed unanimously. Lindsey and Bishop to contact AACC Director and advise of the discount.***

**Service, Veterans Affairs / Economic / Legislative:** Chair Charles Cleves noted that he had one assistance inquiry, and had referred them to the Veteran Service Commission, as well as Ralph Caskey's church.

**Bingo:** Chair Ed Sears reported that:

- August Bingos' generated a total of \$3,065 (\$1,700 to Post; / \$837 to C.I. / \$528 on Concessions).
- Advised that since no one has stepped up to take over Bingo Manager, he will take it for one more year, but emphasized he needed more volunteers to staff.
- He also pointed out that in reviewing the Post calendar, there are seven straight weeks of activities (dances / rentals / etc) on Saturdays, that will result in need to set up hall on Sundays before Bingo. Will need help from volunteers for this to happen.

**Fund-Raising:** Commander Bishop, in absence of a Chair, commented or noted:

- Currently have no Chair, and all programs not having a leader will be considered suspended.
- Dances: Next dance is September 22<sup>nd</sup>, with new band – “Six Pac”.
- Football-Mania: This regular and needed fund-raising program did not get implemented as no one stepped up to take the lead. Another loss of projected revenue.
- Open Mic: This intended revenue source will be ending as of September 1<sup>st</sup>, due to lack of public and Post support.
- Restaurant Fund-Raisers: Keep getting requests to participate, however, no one willing to assume responsibility for coordinating or taking lead. Lost potential revenue source.

Event Coordination: Chair Ken Knight noted that the Republican Club was returning this month, and that he only had a couple of rentals over the next several months. Rental inquiries are still very slow.

House: Chair Alfieri noted that:

- Landscape Efforts: Thanks to the scouts for their work and mulching in front landscape area. Also thanked the Post volunteers from last Tuesday's cleanup crew for the removal of numerous deteriorating bushes and trimming of the three trees in the front landscape area.
- West Side Drainage: Member Roger Wade had been contacted by Commander Bishop, to take a look at what can be done to alleviate drainage problems during heavy rains on west side of Post facility.

Internal / External Communications: Chair Dan Wolfangel (External Communications) advised that:

- Media Release on Awards Program had been submitted , and is currently pending publication.
- Media Release on Fall Band / Dance Schedule has been submitted and was published in both Eastside Press and Enquirer Hometown section.

Don Bishop (Internal Communications) advised or commented regarding:

- September Post Newsletter ready for distribution.
- Deadline for submission of items for October Post Newsletter will be September 25<sup>th</sup>.

Uniform Ceremonies: Chair/SAA Caskey, noted that:

- Eight Color Guard Details currently scheduled between now and November 7<sup>th</sup>, with more expected for the Veterans Day events.
- Will have sign-up sheets for all known details, not already filled, at the September Post Meeting.
- Legion Jackets, as used by the Color Guard, are available for ordering at a cost of between \$60 - \$70. Contact SAA Caskey if interested in ordering / purchasing a jacket..

Charities, Inc.: Don Bishop commented or noted:

- C.I. 2018-2019 Budget: Noted had been discussed earlier in meeting.
- Cash Flow Problems: Advised C.I. still struggling with cash flow issues, however, situation is improving. Will be reimbursing Post for office rental payments missed, as soon as funds are available.
- Poker Mania: Date is set for Saturday - October 13<sup>th</sup>. Bishop gave an overview of the event, staffing and logistics, with copies for E.C. to review, noting specifically:
  - \* Discussed promotion of the event through Anderson Towne Saver mailing. Plans are to place an ad, with a coupon for \$5 Blackjack credit. Cost was to be \$275 for an ad, however, since we are non-profit, this will provide a ½ page ad.
  - \* Have seven promotional yard signs. Need good locations.
  - \* Passed out flyers to be posted in businesses or distributed.

**Hamilton County Council Issues / Concerns:** Nothing to report.

**4<sup>th</sup> District Issues / Concerns:** Nothing to report.

**Dept of Ohio Issues / Concerns:** Nothing to report..

**Good of Legion:**

- Free Medical I.D.s: Bishop noted information on obtaining free Medical I.D.s was on Post Clubroom bar.

**Further Business:**

Future E.C. Meeting Date Conflicts: Discussion was had regarding conflicts in E.C. Meeting dates with regards to Halloween and Christmas Holidays. ***Motion made (Don Bishop) to move October E.C. Meeting from October 31<sup>st</sup> to October 24<sup>th</sup>, and December E.C. Meeting from December 26<sup>th</sup> to December 19<sup>th</sup>. Motion seconded (Dan Wolfangel), and passed unanimously.***

**Adjournment of Meeting:** There being nothing further to come before the Executive Board Meeting, ***upon motion (Don Bishop) to adjourn meeting, and second (Randy Lindsey), and unanimous vote of members,*** Commander Bishop adjourned the meeting at approximately 8:42 PM.

Prepared by: