

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
SEPTEMBER 25, 2024**

Commander Minnich called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated eleven (11) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 11, Virtual 0.**

Elected Officers	Voting Members Present		
Commander	Kirk Minnich		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Tina Sunderhaus		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent/Ass't Adjutant	Dan Wolfangel		X
Charities, Inc. Liaison			
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight	E	
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar/Concession Manager	Steve Stuntz		X

EC Alternates

Assistant Finance Officer	Joe Dubois	E	
Assistant Sergeant at Arms	Gary Gregorio	A	

Additional Attendees

SAL Adjutant	Tim Sunderhaus	X	
--------------	----------------	---	--

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from August 28, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion made by Kamman to accept and approve the Minutes as submitted was Seconded by Stuntz and approved by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Commander Sunderhaus and Commander Minnich reported:

- The calendar is up to date
- Return of Wild Rice Dance scheduled for September 28 has been cancelled

- Halloween dance in October
- Should be a good October, with Karaoke, Bengals games, dance, etc.
- Honor Flight Welcome Home for Kamman October 23
- Blacktopping and striping in the rear lot and driveway October 14-15

CORRESPONDENCE LOG:

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Email flyer for Bourbon & BBQ benefit event for Honor Flight Tri-State. Posted on BB, and on Facebook page
- Email flyer from 4th District for Easterseals Redwood Military and Veteran Services seeking volunteers to staff the Klekamp Family Military & Veteran Center. Forwarded to Minnich
- Voicemail asking how to register for the cornhole tournament. Forwarded to team Sunderhaus
- Solicitation from Tee It Up for the Troops. Forwarded to Minnich
- Solicitation from Ohio Council of Fraternal, Veterans, and Service Organizations. Forwarded to Minnich
- Postcard announcing a hearing at Hamilton County Board of Health regarding fees for Food Service Operations October 14. Placed in Alfieri file
- Voicemail from Mike Cook regarding the cornhole tournament. Information forwarded to T. Sunderhaus

Outgoing Correspondence: None

Misc. Adjutant Items: None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey provided the Financial Report for September 25, 2024, included with the hard copy Minutes and additional comments as follows:

- Proposed upgrading the Clover POS in the club room to a larger display and drawer at a cost of \$1,500. ***Motion by Lindsey to approve the upgrade of the Clover POS in the club room to a larger display and drawer at a cost of \$1,500 was Seconded by Sears and approved unanimously by the EC.***
- The IRS Form 990 is in progress

OPEN ISSUES / OLD BUSINESS:

- Revisions to the Post *Constitution and By-Laws* have been distributed to the EC for review; Carey will prepare the revised documents for distribution and approval at the October General meeting.
- Revisions to the Post *Business Plan* are being reviewed. The Information Technology section will contain the most major changes, including new laptops, new printer, upgraded security system, improved marketing email system, file server, and digitizing Adjutant and other files. Kamman, Lindsey, and Minnich are coordinating the options to make a recommendation to proceed.
- Minnich presented the engraved brick pavers pricing of \$35 for the 4x8 red bricks and \$65 for the 9x9 gray bricks. Minnich and Caskey described progress being made on other parts of the

project. Brick sales will begin at the Veterans Day dinner, with dedication ceremony planned for summer 2025.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs)::

Membership: Chair Kamman reported:

- Paid membership is 115 (65%) out of the 177. 58 members have yet to renew.
- There will not be a dues increase for 2025-2026.

Chaplain/VAVS: No report

Americanism: In his excused absence, Howland reports no change

Community Support & Recognition: (Vacant) No report

Service, Veterans Affairs / Economic / Legislative: Chair Cleves: No report

Bingo: Chair Sears reported:

- He thanked the volunteers who set up the hall Saturday for Bingo
- Paper pull tabs for Type 3 Bingo will be discontinued at the end of October

EBingo: Minnich reported \$1,160 net cash to date this month

Fund-Raising: (Vacant)

Wolfangel reported Karaoke Thursdays Opening night for this season (9/16/24) was one of best ever. 48 attendees and 25 singers at peak, and a profit of approximately \$350. Thanks to 2nd Vice Sunderhaus for her assistance throughout the evening.

Event Coordination: In his excused absence, Chair Knight submitted the following report:

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 with a few exception
2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 (with a few exceptions)
3. The Warbirds are renting Hall A, typically the first Monday of each month starting in February (with a few exception). They will not be having a bartender but will be using the Club room for drinks. They are aware of the new policy on use of the Club room
4. The Par Hoppers will be renting Hall A on 10/23/24 from 11am-1:30pm
5. All my rental dates, times and locations that I have booked so far for 2024 are on the Post calendar
 1. Rental income for September 24 was \$515
7. As a reminder, as was discussed at an EC meeting last year, the “red dot” on the Post calendar indicates a rental

House: Chair Alfieri reported

- Replacing the motor in the kitchen air handler
- Painting the hallway; will paint the restrooms, then the Hall.
- Blacktopping to be done in the back lot and driveway October 14; striping on October 15
- Ordered the replacement security system from SECO. A key pad will be installed inside the kitchen door and a card scanner will be installed outside the kitchen door.

- Tim Sunderhaus noted one front parking lot light is out.

Internal / External Communications:

Wolfangel reported: Nothing to report, other that Monument Sign changed to reflect Karaoke every Thursday and Oct 26th Halloween Dance. Also, phone message changed to reflect same.

Kamman noted he is working on a recommendation to upgrade or replace the Mailchimp marketing email system.

Internal / Newsletter: No report

Uniform Ceremonies: Caskey reported he needs one more volunteer for the color guard detail Saturday.

Charities, Inc. (C.I.): Wolfangel reported:

Regular quarterly C.I. Meeting which was originally scheduled for August 20th, but had to be moved due to infirmed members (myself and Donna Prues), was held on 10/17/24. Items discussed or handled were as follows:

- * Election of C.I. Officers Conducted; President - Dan Wolfangel; Vice President - (Vacant); Secretary – Donna Prues; Treasurer – Lisa Banks (who is a CPA). Walt Geil, long-time C.I. Treasurer, stepped down due to some forthcoming medical issues, but will remain a C.I. member at this time to assist with the Treasurer transition.
- * Veterans Day “Wave-the-Flag Fundraising”: I will be contacting Kroger to determine if we can do a two-day fundraiser on Fri 11/8 and 11/9.
- * “A/T Veteran Recognition Event- Entertainment”: Per Mike Stringer, Cincy Rockers have committed to providing this entertainment.
- * Save-A-Warrior Fundraising”: Wolfangel contacted SAW for a date in October to make a trip to their facility to present \$5,000 donation from the Post and \$5,000 donation from Mary Bishop.
- * FHSD Poppy Program: Decided to cancel this program in future years.
- * 2024-2025 C.I. Program Funding Budget: Discussed, reviewed, and adopted budget. Will be providing to E.C. at October meeting.
- **Items requested from Post by C.I.:**
 - * Two volunteers from Post to serve on C.I. Board (to replace Lindsey and Geil). The positions of President, Vice President, and Treasurer are intended to be Post members.
 - * Two to Three Post Members to conduct audit of C.I. Financial books prior to transition of Treasurer position.
 - * Names of any Post members who would be interested in making the SAW trip.

Marketing Committee: Chair Minnich provided the report, included with the Hard Copy Minutes.

Bar/Concessions: Chair Stuntz noted improvements being made to make inventory easier.

SAL Squadron: Tim Sunderhaus reported:

- The cornhole tournament went well, with 16 teams, favorable reviews. Good leads on four potential new members. \$807 bar sales and \$109 food sales.
- The NYE band for 2025 has been booked

Hamilton County Council Issues / Concerns: No report

4th District Issues / Concerns: No report

Dept of Ohio Issues / Concerns: Kamman reported:

- PSO training schedule
- Temporary Financial Assistance program

Good of Legion:

Caskey noted the October hallway uniform display will be Navy.
Members send service photos to Minnich for showing on the TVs at the Veterans Day dinner.

Further Business: None

Adjournment of Meeting:

Commander Minnich, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by:
Adjutant Carey