

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
AUGUST 28, 2024**

Meeting conducted: X Physical Only; Physical and Virtual

Commander Minnich called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated thirteen (13) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 13, Virtual 0.**

Elected Officers

Voting Members

Present

Commander	Kirk Minnich		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Tina Sunderhaus		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	E	

Appointed Positions/Chairs

Corporate Statutory Agent/Ass't Adjutant Charities, Inc. Liaison	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar/Concession Manager	Steve Stuntz		X

EC Alternates

Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	A	

Additional Attendees

SAL Adjutant	Tim Sunderhaus	X	
SAL Second Vice Commander	Todd Sledge	X	

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from July 31, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion made by Stuntz to accept and approve the Minutes as submitted was Seconded by Sunderhaus and approved by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Commander Sunderhaus and Commander Minnich reported:

- The calendar is up to date
- SAL Cornhole tournament September 21, setup on September 20
- Ice Cream Social August 30, 6:00-8:00; RSVPs are needed
- Return of Wild Rice Dance September 28, 7:00-10:00
- Possible Drive-In movie in October
- Karaoke Thursdays resumes September 19
- Christmas party December 21
- NYE dance December 31
- CI meeting September 17

CORRESPONDENCE LOG:

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
- New credit card for Geil. Placed in Lindsey drawer
- Voicemail from Nate at a funeral home asking if we plan a military honors service for Jimmy Bussey. Forwarded info to Caskey
- Voicemail from AltaFiber offering internet service. Forwarded to Kamman
- Order forms for Americanism & Government Program from Dept. of Ohio. Placed in Howland file

Outgoing Correspondence:

- None
- Carey will prepare acknowledgment letters for Jerry Cox and Bob Nieberding for their recent donations, as requested by Stringer
- Also, Case Lawn Care has not charged for the service this year, so a letter will be provided for them.

Misc. Adjutant Items: None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey provided the Financial Report for August 28, 2024, included with the hard copy Minutes.

OPEN ISSUES / OLD BUSINESS:

Wolfangel presented proposed revisions to the Post Constitution to increase the level of expenditures by authorized members not needing EC approval. The proposed revisions are attached to the hard copy of these Minutes. After discussion, *Motion (Wolfangel) was made to temporarily adopt the revisions to the Post Constitution to increase the level of expenditures by authorized members not needing EC approval to \$500 or less, pending an overall review of the Post Constitution and By-Laws, was Seconded (Alfieri) and approved unanimously by the EC.*

Carey will initiate the overall review of the Post Constitution and By-Laws by submitting the documents to a review committee to be named.

Minnich reported the review of the Post Business Plan is in progress, and should be issued for review soon.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs)::

Membership: Chair Kamman reported:

Paid membership is 110 out of the 177. Potential is 173 so we need to add at least 4 members. The goal is 185.

Member Roger Wade has donated \$105 to provide dues assistance to any member, which brings the membership reserve fund up to \$350.

Post Activities: (See **Post Event Calendar Review** above)

Chaplain/VAVS: Kamman reported on the Jimmy Bussey funeral and the obituary of Dick Weis, which are posted on BB.

Americanism: In his excused absence, Howland reports that he expects to distribute scholarship applications to the local schools sometime in October.

Community Support & Recognition: (Vacant)

Wolfangel reported Awards Program wrap up about done. Pending items are:

1. 4 Award Certs mailed.
2. Will be delivering Poppy Day Supporter Certificate to Kroger's (ATC)
3. Will be working with Americanism Chair Howland in arranging for several of the student awardees who could not attend program to appear at a future meeting for their Certificate presentation and opportunity to tell of their Program.
4. Still working on getting US Representative Brad Wenstrup to a future meeting to receive his recognition and plaque.
5. The names of the 2024 Law Enforcement and Fire Fighter of the Year awardees has been submitted to Department of Ohio by way of 4th District.

Lindsey noted he will attend the Anderson Area Chamber of Commerce meeting/lunch September 5; Sledge will attend, and Tina Sunderhaus is available as backup.

Service, Veterans Affairs / Economic / Legislative: Chair Cleves: No report

Bingo: Chair Sears provided the August report included with the hard copy of these Minutes.

He needs information on SAL members who are interested in cooking.
Still looking for more callers.

EBingo: Minnich noted the AG representative has visited the club room and made some recommendations.

Fund-Raising: (Vacant)

Wolfangel reported Karaoke Thursdays will be starting back up on Thursday September 19th. Have sent out one reminder email to all attendees on Karaoke Email list, and will be sending out another next week. As usual volunteers to assist are welcome.

Minnich provided notes from the Marketing Meeting August 21, attached to the hard copies of these Minutes.

Event Coordination: Chair Knight submitted the following report:

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 with a few exception
2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 (with a few exceptions)
3. The Warbirds are renting Hall A, typically the first Monday of each month starting in February (with a few exception). They will not be having a bartender but will be using the Club room for drinks. They are aware of the new policy on use of the Club room
4. No other rentals are scheduled for September 2024 at this time.
5. All my rental dates, times, and locations that I have booked so far for 2024 are on the Post calendar
6. Rental income for August 24 was \$2551.
7. I had a rental on Saturday 8/17/24. There were dirty cooking pans in the kitchen, trash outside the kitchen door, and the club room bar had not been re-stocked. I was told the Club room was used Friday night 8/16/24 for an event.
8. When the bar tenders are using the Clover POS system for sales, they cannot get a tip when a credit card is used. Bummer
9. It appears (per the bartenders) that when we have an open bar rental, we cannot run a tab on the Clover POS. per Randy, this has been corrected.
10. As a reminder, as was discussed at an EC meeting last year, the "red dot" on the Post calendar indicates a rental

House: Chair Alfieri reported on the progress of the blacktop re-paving and repair work.

Internal / External Communications:

Wolfangel reported: Media Releases were sent out to Enquirer Hometown Section for the following, with copies to Kamman and Franz:

1. Info on recent Award Program listing all those recognized.
2. Sept 21st SAL Cornhole Tournament.
3. Sept 28th "Return of Wild Rice" Live Band / Dance Event.
4. None published as yet, probably within next two weeks.

Will be preparing and submitting Media Release on re-start of "Karaoke Thursday" Events.

Kamman noted he is checking into upgrades to the Mailchimp system; he is also considering other marketing email systems. He will advise the EC of his recommendations.

Internal / Newsletter: No report

Uniform Ceremonies: Caskey provided the following report:

- He has the draft agenda from the Hillcrest Cemetery Committee plaque dedication ceremony to honor Don Bishop on September 21 for his work over the years for the cemetery. We will provide the Color Guard and piper.

- Waiting for confirmation from AHS regarding Military Night, possibly on September 20.
- Evans Landscaping has visited the flagpole area and made recommendations regarding the engraved paving bricks project. Estimate 600 bricks for an 11' x 11' area. Tina is working with a Scouting family to work on this project and possibly help with the Fish Frys.

Charities, Inc. (C.I.): Wolfangel reported:

- Walt Geil currently working on 2024 -2025 C.I. Budget Proposal, draft copies of which were handed out to the attendees for questions and comments. Members are welcome at the September meeting.
- C.I. has a Board vacancy with the resignation of Randy Lindsey from the Board. Anyone interested in being considered for filing the vacancy should contact Dan Wolfangel
- Next regular quarterly C.I. Meeting was tentatively scheduled for August 20th, but had to be moved to September 17th due to infirmed members (myself and Donna Prues), at which time items on agenda for discussion will be: Election of C.I. Officers; Veterans Day “Wave-the-Flag Fundraising” and “A/T Veteran Recognition Event- Entertainment” / “Save-A-Warrior Fundraising” / Formulation of 2024-2025 C.I. Program Funding Budget. / Discussing Issues related to current and future Scholarship Funding.

Marketing Committee: Chair Minnich (See above in **Fund-Raising** section)

Bar/Concessions: Chair Stuntz noted his upcoming vacation schedule.

SAL Squadron: Tim Sunderhaus reported:

- Membership at 40, with possibly 2-4 new members soon
- Getting ready for the cornhole tournament; have 10 teams so far, hoping for at least 20 teams

Hamilton County Council Issues / Concerns: No report

4th District Issues / Concerns: No report

Dept of Ohio Issues / Concerns: No report

Good of Legion: Kamman announced he will be on the Honor Flight October 23, with his son as guardian.

Further Business: None

Adjournment of Meeting:

Commander Minnich, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:40 PM.

Prepared by:
Adjutant Carey