

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
JULY 31, 2024**

Meeting conducted: X Physical Only; Physical and Virtual

Commander Minnich called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated twelve (12) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 12, Virtual 0.**

Elected Officers

Voting Members

Present

Commander	Kirk Minnich		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Tina Sunderhaus		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent/Ass't Adjutant Charities, Inc. Liaison	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	A	
Bingo Chair	Ed Sears	E	
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo	A	
Bar/Concession Manager	Steve Stuntz		X

EC Alternates

Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	A	

Additional Attendees

SAL Adjutant	Tim Sunderhaus	X	
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KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from June 26, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion made by Wolfangel to accept and approve the Minutes as submitted was Seconded by Stuntz and approved by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

Minnich and 2nd Vice Commander Sunderhaus reported:

- The calendar is up to date
- SAL Cornhole tournament September 21
- Ice Cream Social August 30, 6:00
- Dance September 28
- Possible Drive-In movie in October

CORRESPONDENCE LOG:

Assistant Adjutant Wolfangel and Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Donation acknowledgment from Honor Flight Tri-State. ***Copy to CI and posted on BB***
- Donation acknowledgment from USO. ***Copy to CI and posted on BB***
- Donation acknowledgment from Yellow Ribbon Foundation. ***Copy to CI and posted on BB***
- Notice of insurance expiration from Western Reserve. ***To FO Lindsey***
- Life Safety Permit from Anderson Township Fire. ***To Alfieri***
- Donation request from Midland Baseball. ***To CI (discussed below)***
- Info from 4th District on Volunteers for VA Coffee and Donuts.
- Thank You notes from Scholarship awardees Eden Lindsey and Fred Caskey. ***Copy to CI and posted on BB***
- Thank You notes from Scholarship awardees Nathan Burkhardt. ***To SAL***
- Thank You notes from BBS Attendee Ben Hartong. ***Copy to CI and posted on BB***

Outgoing Correspondence:

- Letters of appreciation sent to A/T Fire Dept. Assistant Chief, A/T Director of Public Works, and A/T Operations for their assistance with logistics for the July 4 parade.
- Letter of appreciation sent to Union Township for the assistance of Cory Wright in flag retirement logistics.

Misc. Adjutant Items: None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey provided the Financial Report for July 31, 2024, included with the hard copy Minutes, and the following additional information:

- The terrorism insurance coverage notice from Acuity is excessive for us; we have declined the terrorism coverage in the past. ***Motion made by Wolfangel to decline the terrorism coverage was Seconded by Sunderhaus and approved unanimously by the EC.***
- The Anderson Area Chamber of Commerce membership renewal notice of \$139 was received, with offers for membership upgrades to include Chamber newsletter and social media ads and mailing labels. The upgrade is \$99. ***Motion made by Knight to purchase the Anderson Area Chamber of Commerce membership upgrade was Seconded by Sunderhaus and approved unanimously by the EC.***
- The fee to apply for a Township zoning change to permit outdoor amplified events is \$600, and is recommended. ***Motion made by Wolfangel to authorize Lindsey to pay the \$600 fee to apply for the zoning change was Seconded by Sunderhaus and approved unanimously by the EC.***

- Lindsey also requested authorization to transfer funds from savings to checking to pay for the parking lot work being scheduled for August. The EC agreed Lindsey may make the funds transfer when appropriate.

OPEN ISSUES / OLD BUSINESS:

Wolfangel noted he expects to have by the next EC meeting a proposed revision to the Post By-Laws to increase the level of expenditures by authorized members not needing EC approval.

Minnich and Lindsey are progressing with the review of the Post Business Plan.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs)::

Caskey described a potential project of redecorating the area around the Post flagpole with engraved landscaping bricks to be sponsored by individuals and others. The project has been reviewed by Marketing and forwarded to EC for decision to proceed, probably in September or October after the parking lot paving work is done. *Motion made by Wolfangel to proceed with the project organization and development was Seconded by Sunderhaus and approved unanimously by the EC.*

Wolfangel reviewed the solicitation received from Midland Baseball; the EC declined to forward the solicitation to CI.

Membership: Chair Kamman reported:

- The annual Post Data Report showing that the dues for 2025 is \$45 was due April 15, but was not submitted on time; therefore, renewal notices were sent out for \$40, and several members have renewed at \$40.
- Over 82 paid members have renewed to date.
- He handed out a proposed Quota Award Check Disbursement calculation method and led a discussion how the quota checks should be split between the Post and CI. *Motion (Kamman) to split future quota award checks received from 4th Division between the Post and CI in the same ratio as the contribution by the Post and CI towards payment of the dues of new members, Korean War veterans, active duty personnel, hardship cases, and any other dues paid for members was Seconded (Stuntz) and approved unanimously by the EC.*

Post Activities: (See Post Event Calendar Review above)

Chaplain/VAVS: Carey gave a positive update on Herking.

Americanism: In his absence, Howland has no further report

Community Support & Recognition: (Vacant)

Wolfangel noted that several student awardees who could not attend the Award and Recognition program have requested to attend a future meeting to receive recognition and tell of their experiences. He will contact them with meeting dates. Also, Rep. Wenstrup was not able to make it to the program.

Several continuous membership certificates and pins were made available for members to deliver.

Service, Veterans Affairs / Economic / Legislative: Chair Cleves: No report

Bingo: In his excused absence, Chair Sears provided the July report included with the hard copy of these Minutes, and further questioned if he should continue to permit guests at Bingo to sell merchandise, snacks, etc. to other guests. *This item is to be included in the agenda for the next Marketing Meeting.*

The Marketing Committee provided a price list of concessions as of July 20.

EBingo: Minnich and Lindsey will obtain the report tomorrow.

Fund-Raising: (Vacant)

Wolfangel reported:

- Plans are to reconvene "K T" on September 19, 2024 for another Fall-Spring season.
- Still need some volunteers to assist in event.

Event Coordination: Chair Knight submitted the following report:

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 with a few exception
2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 (with a few exceptions)
3. The Warbirds are renting Hall A, typically the first Monday of each month starting in February (with a few exception). They will not be having a bartender but will be using the Club room for drinks. They are aware of the new policy on use of the Club room
4. 8/2/24 4:00pm -8pm, Full Hall, Wedding rehearsal dinner
5. 8/3/24 6 pm-12 am, Full Hall, Wedding, and wedding reception
6. 8/17/24 2pm-5pm, William's anniversary full hall
7. 8/20/24, 6-7pm, Hillcrest Cemetery meeting, Hall B
8. No other rentals are scheduled for August 24 at this time.
9. All my rental dates, times and locations that I have booked so far for 2024 are on the Post calendar
10. Hall account: balance as of 7/30/24 is \$0.0.
11. As a reminder, as was discussed at a EC meeting last year, the "red dot" on the Post calendar indicates a rental
12. The use of the Club room bar for Hall rentals appears to be relatively successful so far. Max occupancy is 58

House: Chair Alfieri reported:

- The blacktop work is scheduled for August 22-24.

Internal / External Communications: Wolfangel reported:

Media releases will be forthcoming in mid-August for publication in Enquirer for the Awards program, and for the re-start of Karaoke Thursdays, the SAL Cornhole tournament, and the September dance. Copies of releases are provided to Franz for posting on social media.

Internal / Newsletter: No report

Uniform Ceremonies: Caskey provided the following report:

- The school flags are in the armory, paid for by CI

- Will be spending \$50 more to finish up the plaques in the hallway
- The August uniform display in the lobby will be Coast Guard; September will be Air Force
- Hillcrest Cemetery Committee will dedicate a plaque to honor Don Bishop for his work over the years for the cemetery. They request Color Guard and a rifle salute, and possibly taps or pipes. Sunderhaus will check on the appropriateness of a rifle salute.
- He will display the sample engraved bricks in the club room.

Charities, Inc. (C.I.): Wolfangel reported:

- Currently working on 2024-2025 CI budget proposal, which we will make available to Post EC upon preliminary draft for any input reference programs to continue to be supported.
- Next scheduled CI Quarterly Meeting will be August 20.

Marketing Committee: Chair Minnich had no further report

Bar/Concessions: Chair Stuntz had no report

SAL Squadron: Tim Sunderhaus reported:

- SAL will cover half the fee for the zoning change application.
- Details of the cornhole tournament are being worked.

Hamilton County Council Issues / Concerns: No report

4th District Issues / Concerns: No report

Dept of Ohio Issues / Concerns: None

Good of Legion:

- Wolfangel noted the July 4 parade photos are posted in the hallway, as well as the certificate recognizing deceased members that was provided by Sen. Wilson.
- Kamman noted that 10 Post members and 1 SAL member have unsubscribed from Mailchimp; 19 members have been cleaned by Mailchimp due to lack of activity.

Further Business: None

Adjournment of Meeting:

Commander Minnich, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by:
Adjutant Carey