

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
JUNE 26, 2024**

Meeting conducted: X Physical Only; Physical and Virtual

Commander Minnich called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated twelve (12) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 12, Virtual 0.**

Elected Officers

Voting Members

Present

Commander	Kirk Minnich		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Tina Sunderhaus		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	E	

Appointed Positions/Chairs

Corporate Statutory Agent/Ass't Adjutant Charities, Inc. Liaison	Dan Wolfangel		X
Service Officer	Charlie Cleves	E	
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar/Concession Manager	Steve Stuntz		X

EC Alternates

Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	E	

Additional Attendees

SAL Commander	Chris Short	X	
SAL Second Vice Commander	Todd Sledge	X	
SAL Adjutant	Tim Sunderhaus	X	

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from May 29, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion made by Wolfangel to accept and approve the Minutes as submitted was Seconded by Alfieri and approved by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

Minnich and 2nd Vice Commander Sunderhaus reported:

- The calendar is up to date
- Euchre continues, Karaoke will resume in the fall
- Awards and Recognition Day July 20
- Normal 4th of July activities
- September 28 dance “Return of the Wild Rice”
- SAL Cornhole tournament September 21

CORRESPONDENCE LOG:

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Voicemail from Event ? *Phone number given to Knight*
- Donations from Mary Bishop for Save A Warrior and for Post needs. *Placed in CI drawer*
- Notice of Public Hearing regarding modifications by EmpowerMe Living. *Placed in Alfieri file*
- Thank you card from California War Memorial. *Posted on BB*
- Post quota award check. *Placed in Lindsey drawer.*
- Information from American Legion about “Be the One” campaign. *Placed in Minnich drawer*
- Thank you letter from scholarship recipient Sievers. *Placed in CI drawer*
- Email from Jerry Shaffer Post 273 (Florida) seeking nominations of Ohio veterans to receive tickets to Bengals game in October plus other perks. *Forwarded to Minnich*
- Email from The Memorial Day Foundation asking for help to catalog every war memorial in the US. *Forwarded to Caskey*
- Thank you note from BBS participant Hartong for sponsoring him and confirmation he will attend the awards ceremony. *Placed in CI drawer*

Outgoing Correspondence:

- Donation acknowledgment letter to Mary Bishop
- Submitted required Department of Ohio forms: Certification of Post Officers, Consolidated Post Report, Post Chairman Certification, and Annual Post Data Report

Misc. Adjutant Items: None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey provided the Financial Report for June 26, 2024, included with the hard copy Minutes, and the following additional information:

- EBingo so far this month has collected \$355 revenue
- The Marketing Committee is considering opening the bar to friends and family Thursdays-Saturdays, provided we have sufficient volunteers for tending bar on a once per month basis, to improve fund raising
- Bartending instruction by the State, or possibly by a Belterra representative, is desired

OPEN ISSUES / OLD BUSINESS:

Wolfangel requested Post approval for \$380.00 expenditure for 20 name plates for Deceased Post 318 Members Board Project being undertaken by Ralph Caskey. *Motion by Alfieri to approve \$380 for the name plates for Deceased Post 318 Members Board Project was Seconded by Sears and approved by the EC unanimously.*

Wolfangel will prepare for review by the EC a proposed revision to the Post By-Laws to increase the level of expenditures by authorized members not needing EC approval.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs)::

Caskey announced the Joseph House has re-opened for business at 3304 Colerain.

Short announced SAL will provide breakfast July 4 for those participating in the parade, and their significant others.

Membership: Chair Kamman reported:

PUFL membership cards are in the mail; the other cards are available

Post Activities: Minnich reported: (See Post Event Calendar Review above)

Chaplain/VAVS: No report

Americanism: In his excused absence, Howland has no further report

Community Support & Recognition: (Vacant)

Wolfangel reported:

Awards Program – July 20th 7:00– Will be honoring 30 5-year increment Legion members from 5 ys to 55 years; 6 Child / Grandchild of Veteran Scholarship; 2 L & O awardees; 8 BB&GS. Ohio Senator Steve Wilson has committed to attending and will be presenting Certificates on behalf of our veteran members deceased in 2023 – 2024. I will also be ordering the necessary plaques for L & O, and have received the folders for certificates. Also have extended an invitation to US Representative and Post Member Brad Wenstrup to attend and be recognized for his public service, and am awaiting a reply.

He will provide a blurb for the Facebook page

Service, Veterans Affairs / Economic / Legislative: Chair Cleves: No report

Bingo: Chair Sears, provided the June report included with the hard copy of these Minutes, and further reported:

- So far in June CI has received \$731, concessions has made \$242.
- Kelli Gilbert is training to be Caller
- Cooks are needed for the fifth Sunday of June, and for July, in order to avoid shutting down food service
- Nearly 7,000 pull tabs were sold at \$1 each last Sunday to about 16 players

EBingo: (Reported above under Finance report)

Fund-Raising: (Vacant)

Wolfangel reported:

- Plans are to reconvene “K T” on September 19, 2024 for another Fall-Spring season.
- Still need some volunteers to assist in event.

Event Coordination: Chair Knight submitted the following report:

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 with a few exception
2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 (with a few exceptions)
3. The Warbirds are renting Hall A, typically the first Monday of each month starting in February (with a few exception). They will not be having a bartender but will be using the Club room for drinks. They are aware of the new policy on use of the Club room
4. No other rentals are scheduled for July 24
5. All my rental dates, times, and locations that I have booked so far for 2024 are on the Post calendar
6. Hall account: balance as of 6/25/24 is \$2,406.5. The Hall account will be closed the end of this month.
7. As a reminder, as was discussed at an EC meeting last year, the "red dot" on the Post calendar indicates a rental
8. The use of the Club room bar for Hall rentals appears to be relatively successful so far.

House: Chair Alfieri reported:

- SECO has not yet submitted a proposal to replace/upgrade the security system.
- The quotes to re-pave/repair the parking lot, including compliance with all the township regulations for ramps, bumpers, etc. should be done by mid-August
- Roof leaks are being addressed
- The fryers are cleaned and filtered; the hood will be cleaned next Tuesday
- Still getting miscellaneous stuff at the dumpster; if members drop off, it needs to be Monday nights for pickup Tuesdays (no mattresses, overstuffed chairs, etc.)

Internal / External Communications: Wolfangel reported:

Next media release planned to follow Awards Program

Internal / Newsletter: No report

Uniform Ceremonies: Caskey provided the following report:

Independence Day parade: 4 SAL members carrying sign, 5 color guards with flags and rifles, 8 SAL members carrying large flag (white gloves in contact with flag), piper, red Cadillac with Commander and Chaplain, trailer for riders with service flags mounted. Walkers meet at Dunkin, riders meet behind Firehouse. In case of rain, the large flag may be omitted. Breakfast provided at Post.

Charities, Inc. (C.I.): Wolfangel reported:

- 1) Poppy Days produced net proceeds of about \$5,700.00.
- 2) Lock Box Contribution boxes for both Memorial Poppies and Gifts for Yanks will remain on CR bar year-round to supplement C.I. Budget funding for these two programs.
- 3) Currently working on 2024 -2025 C.I. Budget Proposal which we will make available to Post E.C. upon preliminary draft for any input reference Programs to continue to be supported.

- 4) C.I Treasurer Geil provided necessary 2023-2024 C.I. Program Funding info for Adjutant Carey's CPR Report.
 - 5) The following disbursements were made on behalf of Post 318, in closing out the 2023-2024 C.I. Programs Budget: Fisher House \$300 / Honor Flight \$300 / USO \$100. /Yellow ribbon Foundation \$100 / A.L. Legacy Scholarship \$500.
 - 6) C.I. Received a \$5,000 donation from Mary Bishop for Save-A-Warrior Program. This will be in addition to C.I.'s planned \$5,000 Save-A-Warrior donation in upcoming 2024-2025 Budget.
 - 7) Mary Bishop also made \$2,000 donation to Post 318.
 - 8) C.I. Advisory Group member - Christine Bishop Moore made a \$100 donation to C.I.
- Next scheduled C.I. Quarterly Meeting will be in August.

Marketing Committee: Chair Minnich had no further report

Bar/Concessions: Chair Stuntz had no report

SAL Squadron: Tim Sunderhaus reported:

- Tim Sunderhaus named new SAL Adjutant (Secretary)
- Sponsored a hole at Military Golf Outing
- Got 3 new members, for a current membership of 48
- Upcoming cornhole tournament, SAL will buy the boards; have \$700 sponsorship raised so far
- Golf Challenge in October in Newtown
- SAL was asked to host the SAL 4th District Spring Conference

Dubois proposed the Post donate \$100 to SAL for the cornhole tournament, and Lindsey will accomplish it.

Hamilton County Council Issues / Concerns: No report

4th District Issues / Concerns: No report

Dept of Ohio Issues / Concerns: The Dept. of Ohio Conference is July 12-14, Independence, Ohio

Good of Legion:

- Carey started discussion of the email received regarding nominating a veteran to attend a Bengals game in October, with several perks. He will prepare a draft for MailChimp.
- Wolfangel noted we have 4 Memorial Bibles in stock for use at funeral or grave site services

Further Business: None

Adjournment of Meeting:

Commander Minnich, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:15 PM.

Prepared by:
Adjutant Carey