

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
JUNE 25, 2025**

1<sup>st</sup> Vice Commander Sipes called the meeting to order at approximately 8:00 PM at the Post. Matters addressed at the meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Carey conducted roll call and indicated ten (10) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 10, Virtual 0.**

**Elected Officers**

|                                    |                 |   |
|------------------------------------|-----------------|---|
| Commander                          | Kirk Minnich    | E |
| First Vice Commander               | Morgan Sipes    | X |
| Second Vice Commander              | Tina Sunderhaus | X |
| Adjutant/Corporate Statutory Agent | Bob Carey       | X |
| Finance Officer                    | Randy Lindsey   | E |
| Sergeant at Arms                   | Ralph Caskey    | X |
| Chaplain                           | Rob Heberly     | A |

**Appointed Positions/Chairs**

|                              |                |   |
|------------------------------|----------------|---|
| Charities, Inc. Liaison      | Dan Wolfangel  | X |
| Service Officer              | Charlie Cleves | X |
| Americanism Chair            | Eric Howland   | E |
| Bingo Chair                  | Ed Sears       | X |
| Community Support Chair      | VACANT         | V |
| Fund Raising Chair           | VACANT         | V |
| House Chair                  | VACANT         | V |
| Event Coordination Chair     | Ken Knight     | X |
| SAL Advisory Committee Chair | Tony Capetillo | E |
| Bar/Concession Manager       | Steve Stuntz   | E |

**EC Alternates**

|                            |               |   |
|----------------------------|---------------|---|
| Assistant Finance Officer  | Joe Dubois    | X |
| Assistant Sergeant at Arms | Gary Gregorio | A |

**Additional Attendees**

|                                     |                |   |
|-------------------------------------|----------------|---|
| SAL Second Vice Commander           | Tim Sunderhaus | X |
| Charities, Inc. Treasurer           | Martin Gilbert | X |
| Constellation Energy Representative | Kevin Misiak   | X |

**KEY:** X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

**GUEST PRESENTATION:** Invited guest speaker Misiak presented plans available to the Post for selecting Constellation Energy as Duke Energy's source of electricity and gas. A summary is included with the printed version of these Minutes. **Motion by Wolfangel for the EC to submit to Commander Minnich its recommendation for the Post to contract with Constellation Energy to supply electricity and gas for the Post for a 60-month term as described in the summary provided by Misiak was Seconded by Sears and approved unanimously by the EC.**

**MINUTES OF LAST MEETING:** Adjutant Carey advised that the May 28, 2025, EC Meeting Minutes have been posted in the Meeting Minutes binder in the club room, distributed to all E.C. members, and have been submitted for the Post website. **Motion by Wolfangel to approve the May 28, 2025 EC Meeting Minutes was Seconded by Caskey and approved unanimously by the EC.**

**POST OFFICERS REPORTS:**

**ADJUTANT: (CAREY)**

**Incoming Correspondence:**

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Letter regarding Ohio Veterans Memorial Park, solicitations from USO and Chaplain Otto Ministries. To Minnich
- Voicemail from Ethel Bailey (?) requesting help. To Cleves
- Brick payment. To Caskey
- Voicemail from Cindy requesting flag cleaning and folding to honor her late father. To Caskey

**Outgoing Correspondence:** An acknowledgment letter to the Sheriff's Office for providing traffic control at Forest Road cemetery on Memorial Day.

**Internal/External Correspondence:** No report

**Newsletter:** No report

**Additional Adjutant Items:** none

**Community Support & Recognition:** Wolfangel reported:

**Annual Awards Program:** All supplies have been obtained, and all is ready to go. Currently have only 12 awardees RSVPed as attending, along with approx. 35 guest invitees. Still have 5 days for RSVPs, as deadline was June 30<sup>th</sup>. Working on last minute tweaking with Blessing's office on the Veteran Honors Program. Unfortunately, I will probably be unable to attend, due to surgery. Commander Minnich will be coordinating activities on day of event. Hopefully we will have some Post members with recognizable Legion attire to show support for program.

**FINANCE OFFICER: (LINDSEY)**

**Finance Report:** Lindsey provided the financial report for June 25, 2025, which is included with the printed version of these Minutes. E-Bingo and Club Room receipts are shown in the Financial Report. The dates for the EBingo and Club Room receipts need to be corrected.

Caskey noted he is looking for two checks for bricks that have been submitted.

**Event Coordination:** Knight presented the event report for June 25, 2025, which is included with the printed version of these Minutes.

**Bingo Report:** Sears presented the Bingo Report for June, with one week to go. So far Charities has \$1,040. Bingo will be open on July 6th.

**FIRST VICE: (SIPES)**

**Membership:** Sipes reported: We are at QUOTA +4.

**Security:** no report

House: No report

Website/Technology: no report

SECOND VICE: (SUNDERHAUS)

Calendar of Upcoming Events: Sunderhaus reported:

- SAL will provide breakfast at the Post on July 4 at 7:30; an announcement will be sent to members, with RSVP required.
- Awards and Recognition Program July 12 at 7:00
- Turpin Pregame Tailgate September 5 at 5:00 or earlier
- Cookout, Ice Cream Social, and Car Show September 6
- Back-To-School party dance September 13
- Cincy Rockers Halloween dance October 25
- Monte Carlo November 8
- Township dinner and program Veterans Day
- Christmas party December 13

Marketing Committee Report included above.

Brick Project (Caskey): Caskey reported Phases I and II are complete. Four orders have come in for Phase III. SAL will purchase one for the SAL member who passed this year. Revenue so far \$9,300; Cost \$5,226, Net \$2,637.

He will get a larger POW/MIA flag for the flagpole.

Tim Sunderhaus reported Lowe's is donating mulch and two new light fixtures for the front of the building

Euchre: Discontinued

Bar/Clubroom Report (see referenced Club Room sales report)

CHAPLAIN: (HEBERLY)

Chaplain Report: No report

Americanism Report Chair Howland: No report

SERVICE OFFICER: (CLEVES)

Service Officer Report: Cleves reported he declined financial assistance to a daughter of a vet. Other community services are available to help her.

Veterans Affairs Report No report

Economic and Legislative Report No report

SERGEANT AT ARMS: (CASKEY)

Uniform Ceremonies: Caskey reported:

- 4th of July parade: 3 vehicles one wagon same as last year. Meet behind firehouse on Beechmont 9am. SAL members to carry banner and large flag. Has 12 signups to ride the wagon. The historic jeep is undergoing brake repairs prior to the parade.  
Sequence: banner by SAL, Color Guard, Big flag, piper, red Caddy, Mercedes, township wagon, jeep, volleyball team with stick flags to distribute. Decorate the wagon July 3 at 3:00

COMMANDER'S REPORT:

SAL Squadron Report: See elsewhere these Minutes

4<sup>th</sup> District Report: No report

Dept. of Ohio Report: No report

CHARITIES INC. LIAISON: Wolfangel reported:

- 1<sup>st</sup> Quarterly Meeting for new fiscal year will be on Tuesday -August 12<sup>th</sup>.
- Thanks again to all who assisted with the FHSD Poppy Challenge and Kroger Poppy Days .
- C.I. will be distributing end of the year donations as we prepare to close out the 24-25 Budget year.
- Are working on finalization of upcoming 25-26 C.I. Programs Budgeting. and will report on same at next E.C. Mtg.
- Will be seeking a new C.I. Board Member volunteer to replace long time member Lisa Banks, who will be leaving the C.I. Board at end of her current term in August 2025. Anyone interested., please see me.

To improve communication, Carey will begin copying CI on solicitations received by the Post, in addition to Minnich.

**COMMITTEE CHAIR PRESENTATIONS:** Included above.

**SPECIAL GUEST PRESENTATIONS:** See above for Constellation Energy presentation.

**OLD BUSINESS:** Wade Construction is being approached to clean out the blocked drainage ditch. Franz is coordinating the cleanup of the area.

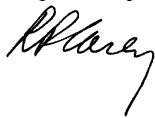
**NEW BUSINESS:** none

**GOOD OF THE LEGION:** none

**CLOSING REMARKS:** none

**ADJOURNMENT:** 1<sup>st</sup> Vice Commander Sipes, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by:



Adjutant Carey