

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
APRIL 24, 2024**

Meeting conducted:   X   Physical Only;    Physical and Virtual

Commander Stegmann called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Carey conducted roll call and indicated thirteen (13) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 13, Virtual 0.**

**Elected Officers**

**Voting Members**

**Present**

Commander	Lee Stegmann		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

**Appointed Positions/Chairs**

Corporate Statutory Agent/Ass't Adjutant Charities, Inc. Liaison	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	A	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar/Concession Manager	Steve Stuntz		X

**EC Alternates**

Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	E	

**Additional Attendees**

SAL member Tim Sunderhaus and Post member Tina Sunderhaus			
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**KEY:**    X=Present    E=Excused (Prior Notice)    A=Absent    V=Vacant    Z=via Zoom

**MINUTES OF LAST MEETING:**

Carey noted that the E.C. Meeting Minutes from March 27, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion by Wolfangel made to accept and approve the Minutes as submitted was Seconded by Kamman and approved by unanimous vote of E.C.***

**POST EVENT CALENDAR REVIEW:**

2nd Vice Commander Minnich reported:

- The calendar is up to date
- Karaoke and Euchre continue
- The Cinco de Mayo dance May 4: 40-45 tickets @ \$13 sold so far (conflicts with Derby Day and Flying Pig)
- A cookout social event will be in June
- Awards and Recognition Day July 27

**CORRESPONDENCE LOG:**

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

**Incoming Correspondence:**

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Email from 4th District requesting attendance with members of Post 123 at meeting of Norwood City Council April 23 to show concern over allowing alcohol in Victory Memorial Park. Forwarded to Stegmann and Kamman.
- Receipt from The Memorial Day Foundation for \$25 donation. Posted on BB
- Formal approval letter from Dept. of Ohio for the revised Post 318 Constitution and By-Laws, in compliance until 2029.
- Email invitation from US Global Leadership Coalition to attend a lunch event, “*National Security and the 3D Approach: Diplomacy, Development, and Defense*,” with military veterans and other local leaders in Dayton on May 9th or in Westerville on May 10th. Speaker: Lieutenant General Christopher F. Burne, U.S. Air Force (Ret.). Forwarded to Stegmann and Minnich.
- Card from Jonathan Glace, Chaplain 4<sup>th</sup> District, expressing sorrow on hearing about Rob Herking. Posted on BB

Other postings on BB by Wolfangel:

- McNick HS Military Memorial rededication April 25 at 9:00 AM
- Anderson Insights item relative to the Law and Order Officer of the Year and Fire Fighter of the Year awards
- A copy of the ad paid for by CI for the Forest-Aires program

**Outgoing Correspondence:** None

**Misc. Adjutant Items:** None

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Lindsey provided the Financial Report for April 22, 2024, included with the hard copy Minutes, and the following additional information:

Discussion on donating to SAL \$1,500 from the Post profits from the 2024 Fish Fry (approximately 10%) to SAL resulted in a *Motion by Cleves to donate \$1,500 to SAL, Seconded by Wolfangel and approved by the EC, with one opposed.*

There was discussion about how to improve participation in Post duties and activities by younger members of the Post and Squadron.

**OPEN ISSUES / OLD BUSINESS:**

- Wolfangel reported on the CLUB ROOM POLICY PROPOSALS, as follows:
  - Current revised Policy was adopted at 2/28/24 E.C. Meeting. Based upon some dissatisfaction expressed at 3/27/24 E.C Meeting, another review and draft of proposal was requested to be prepared for re-review and discussion at 4/24/24 E.C. Meeting.
  - A re-drafted proposed policy was prepared and sent out to all E.C. Members, via email on 4/19/24, for their advance review prior to consideration at E.C Meeting. A copy is included with the hard copy Minutes.

***Motion was made by Minnich to adopt the revised Club Room Policy, Seconded by Alfieri, and approved unanimously by the EC.***

- Wolfangel provided the following Election Process update:

Election Process Initiated Per Post 318 By-Laws, as reported at 3/13/24 General Meeting:

- March Meeting – Commander appointed Nomination Committee.
- April Meeting – Nomination Committee reported on Nominations for Elected positions.
- May Meeting – Elections.
- June – Installation of Newly elected Officers.

Slate of candidates reported at General Meeting has been confirmed and Notification of Election, to Post Membership, which includes the date of May 8<sup>th</sup> General Meeting and listing the slate of candidates, has been prepared and will be published by April 27 via Mailchimp (by Kamman), and will be published in May Post Newsletter by the same date, both within the provisions and time line set forth in the Post By-Laws. Since we have a contested election for Post Commander, notice includes info on obtaining an Absentee ballot for that position only.

- Minnich noted an audit of unopened liquor bottles not purchased by the Post was conducted.  
***Motion made by Minnich to raffle off unopened liquor bottles not purchased by the Post was Seconded by Stuntz and approved unanimously by the EC.***

#### **NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

- Sears reported on a contact by EmpowerMe Living seeking to have intellectually and developmentally disabled residents be involved in activities and duties at the Post; the representative of EmpowerMe Living will be invited to the May 8 General meeting.

**Membership:** Chair Kamman reported:

- We are still at 175 members (106% of quota); our goal is 177.
- A member orientation class will be April 27 at 10:00, 12 are signed up to attend so far.
- Two key cards have been lost. ***Motion was made by Kamman to impose a fee of \$10 to replace a lost key card or fob, Seconded by Alfieri, and passed unanimously by the EC.*** There will continue to be no charge for exchange of key cards and fobs.

**Post Activities:** Minnich reported:

(See Post Event Calendar Review above)

**Chaplain/VAVS:** Lindsey noted comments from SAL member Kiefer are that SAL Adjutant Herking seems to be improving in some ways.

**Americanism:**

In his excused absence, Howland submitted the following report: The Post Scholarship application window closes on 26 April.

There are three scholarship applications received so far.

Tim Sunderhaus noted SAL also wants to grant a scholarship this year.

**Community Support & Recognition:** (Vacant) No report

Wolfangel reported 30 five-year membership increment certificates, as well as the “of the Year” awards, will be recognized at the Award & Recognition Program on July 27.

**Service, Veterans Affairs / Economic / Legislative:** Chair Cleves: No report

**Bingo:** Chair Sears noted:

He needs a Caller to replace Wolfangel.

Two or three cooks want to retire from that job, Sears will prepare an appeal for the newsletter.

Most of the volunteers are in their seventies and eighties.

**EBingo:** Minnich noted EBingo revenue is ahead of the past three months.

**Fund-Raising:** (Vacant)

Minnich reported the Marketing Committee and SAL are looking at Friday night socials into the football season, and other things to increase the use of the club room, including a cornhole tournament.

**Event Coordination:** Chair Knight submitted the following report:

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 with a few exception
  2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 (with a few exceptions)
  3. The Warbirds are renting Hall A, typically the first Monday of each month starting in February (with a few exception). They will not be having a bartender but will be using the Club room for drinks. They are aware of the new policy on use of the Club room
  4. Other than the rental mention above, I have one rental in May on May 3rd.
  5. All my rental dates, times, and locations that I have booked so far for 2024 are on the Post calendar
  6. Hall account: balance as of 4/22/24 is \$1926.56. Y'all are going to bankrupt me with buying all that alcohol
  7. As a reminder, as was discussed at a EC meeting last year, the "red dot" on the Post calendar indicates a rental
  8. The use of the of Club room bar for Hall rentals appears to be successful so far.
  9. We need to have a training class for use of the bar Clover (POS) system.
- Comment: for some reason my rentals are really down. Not sure why.

The Clover instructions will be amended to include running a bar tab. Also need instructions how to cancel an entry.

**House:** Chair Alfieri reported he is preparing a list of projects and tasks to be done over the summer.

He requested authorization from the EC to start requesting bids to re-pave the parking lot. *Motion was made by Stegmann to authorize Alfieri to request bids for re-paving the parking lot, Seconded by Wolfangel, and approved unanimously by the EC.*

Maintenance work is needed in the restrooms.

Sears noted the thermostats are being adjusted without authorization, resulting in excessive electric usage. Alfieri will install locks on the thermostats.

Wolfangel thanked Caskey, Sears, Alfieri, Stuntz, and whoever else worked on the solar barrier film installed on the lobby window.

**Internal / External Communications:** Wolfangel reported:

- “Cinco de Mayo Dance” Media Release was sent to Enquirer Hometown in mid-April.
- “Post 318 Memorial Day Activities” Media Release is prepared and will be submitted to Enquirer Hometown in early May.

**Internal / Newsletter:** No report

**Uniform Ceremonies:** Caskey provided the following report:

- He has signup lists for Memorial Day color guard duties and breakfast at the April general meeting. Have 13 color guard volunteers, need 15.
- A bugler from AHS has been lined up for Memorial Day cemetery ceremonies.
- Flags are to be delivered to Spring Grove Cemetery by June 14 by Alfieri.
- Winter Legion jackets are available from storage in the Armory; an article will be submitted for the newsletter offering them for sale. The pricing will be \$70.
- \$800 will be received from Anderson Township, and \$500 from the county, for the Memorial Day services (breakfast, flags, bugler, flowers, etc.).
- The uniform display in the lobby will be changed Tuesday to Post and SAL uniforms for May; June will be 3 Army uniforms.

**Charities, Inc. (C.I.):** Wolfangel reported:

Poppy Days scheduling underway. Need 32 volunteers for two-hour shifts at Anderson Kroger’s for May 24<sup>th</sup> and 25<sup>th</sup>, and 6 volunteers for two-hour shifts at FHSD elementary schools on May 2

A special CI meeting will be April 29 to finalize the plans for the Poppy Day events, packaging the poppies, etc. The Kroger shifts are 10-12, 12-2, 2-4, and 4-6 (4 locations)

**Marketing Committee:** Chair Minnich had no further report

**Bar/Concessions:** Chair Stuntz had no report

**SAL Squadron:** Dubois reported:

- The 4<sup>th</sup> District SAL representative attended last week's meeting
- The benefit raised at least \$20,000 for the Herking family
- Caskey made a presentation to SAL on Memorial Day activities
- Finances are good
- Planning a cornhole tournament starting in the fall
- Possible monthly spaghetti dinners
- First Fridays after the SAL meetings will be socials
- At the 4<sup>th</sup> District SAL convention, Squadron 318 was awarded the "SAL of the Year"
- SAL donated \$1,000 to VAVS
- SAL will award a scholarship to a local student

**Hamilton County Council Issues / Concerns:** No report

**4<sup>th</sup> District Issues / Concerns:**

**Dept of Ohio Issues / Concerns:**

The Dept. of Ohio Conference is July 12-14, Independence, Ohio

**Good of Legion:**

Kamman has donated a Space Force flag to the Post.

**Further Business:** None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:40 PM.

Prepared by:  
Adjutant Carey