

**MINUTES  
AMERICAN LEGION POST 318  
EXECUTIVE COMMITTEE MEETING  
MARCH 27, 2024**

Meeting conducted:   X   Physical Only;    Physical and Virtual

Commander Stegmann called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Carey conducted roll call and indicated twelve (12) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 12, Virtual 0.**

**Elected Officers**

**Voting Members**

**Present**

Commander	Lee Stegmann		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		x
Chaplain	Rob Heberly	A	

**Appointed Positions/Chairs**

Corporate Statutory Agent/Ass't Adjutant Charities, Inc. Liaison	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri	E	
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar/Concession Manager	Steve Stuntz		X

**EC Alternates**

Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	E	

**Additional Attendees**

none			
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**KEY:**    X=Present    E=Excused (Prior Notice)    A=Absent    V=Vacant    Z=via Zoom

**MINUTES OF LAST MEETING:**

Carey noted that the E.C. Meeting Minutes from February 28, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion (Wolfangel) made to accept and approve the Minutes as submitted was Seconded (Stuntz) and approved by unanimous vote of E.C.***

**POST EVENT CALENDAR REVIEW:**

2nd Vice Commander Minnich reported:

- The calendar is up to date
- One more Fish Fry next week
- Karaoke and Euchre continue
- The Cinco de Mayo dance May 4

There was discussion how to download and print the calendar from the website.

**CORRESPONDENCE LOG:**

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

**Incoming Correspondence:**

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Letter from Southwest Ohio VFW Memorial Team. Placed in Caskey file.
- Voicemail from a gentleman asking about SAL. Forwarded to Keifer and Sledge
- Email from Al Buxton containing a request for donations for Commanders Pin. Forwarded to Stegmann, Kamman, and Wolfangel. It also contained a signup sheet for the Dart Tournament April 13 at Post 69 (Reading). Posted on BB

Stegmann reported on correspondence he received:

- Robert Welch, Coast Guard Auxiliary, wants to make a presentation of services offered
- Rifle inventory document. Forwarded to Caskey.
- Thomas Moore, senior at AHS, is interested in volunteering at the Post.
- Anderson Township is soliciting donations for the Independence Day parade. Normally handled by Alfieri. \$125 in CI budget; Wolfangel and Geil will submit a check through Alfieri
- Anderson Area Chamber of Commerce distribution list. The Post is a member
- At the 4<sup>th</sup> District meeting it was reported that the tentative opening for the new Joseph House is September 21
- Post 318 is one of four posts out of 19 in Hamilton County to reach quota
- Joseph House Golf Outing June 28 at Fairfield. \$300 in CI budget for hole sponsorship

**Outgoing Correspondence:** none

**Misc. Adjutant Items:** None

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Lindsey provided the Financial Report for March 27, 2024, included with these Minutes, and the following additional information:

- It should be very doable for the Post to pay off the mortgage in 5 years
- Eight posts in the 4<sup>th</sup> District have made quota

**OPEN ISSUES / OLD BUSINESS:**

- Kamman commented that Club Room patrons are not policing it. Cleaning up is required by the club room usage policy, which is posted in the club room
- Wolfangel reported on the CLUB ROOM POLICY PROPOSALS, as follows:
  - 1) Was resolved at 2/28/24 E.C. Meeting. Apparently, there is some dissatisfaction. Any further

- changes will require revision of the new policy.
- 2) Revised Club Room Utilization Policy: The revised policy, now identified as “Club Room Utilization / Honor Bar / Invited Guest Policy” which was adopted unanimously by E.C. on 2/27/24, has been posted in hard copy in CR Policy Binder, and posted in frame on CR supply close door, as well as sent out by Kamman on Mail Chip to all Post / SAL members electronically, and placed on Post website. NOTE: The Post security alarm systems “auto-set” has now been moved to 2 AM to accommodate new Club Room policy of expanded social hours

After discussion, **Motion (Stegmann) clarifying that every bartender in the Club Room must be a Post or Squadron member, and for rental events bartenders in the Hall may be members or nonmembers, under the Event Coordination Chairman’s, or his designee’s, responsibility, Seconded (Kamman) and approved, with 2 nays and 2 abstentions.** Wolfangel will make any revision to the policy required due to this clarification and present it at the next EC meeting.

- Wolfangel provided the following NOMINATION COMMITTEE UPDATE:

Election Process Initiated. Per Post 318 By-Laws, as reported at 3/13/24 General Meeting:

- March Meeting – Commander appointed Nomination Committee.
- April Meeting – Nomination Committee reports on Nominations for Elected positions.
- May Meeting – Elections conducted.
- June – Installation of Newly elected Officers.

Update:

- 1) Contact has been made with all current Post Elected Officers, and all except 2<sup>nd</sup> vice Minnich have indicated a willingness to run for another term.
  - 2) An article soliciting any interested candidates for these offices will be in April Post Newsletter.
  - 3) 1<sup>st</sup> Vice Kamman, at Wolfangel's request, also sent same solicitation for interested candidates via a mail-chimp message.
  - 4) Nomination Committee's Report on 2024 slate of candidates will be announced at April General Meeting. (4/10/24).
- Carey noted the revisions to Post Constitution and By Laws requested by Dept. of Ohio, which were distributed by email to the EC February 7, with recommendation to submit them to the Post membership for adoption at the general meeting March 13, were not adopted March 13 due to lack of a quorum at that meeting. The adoption by the Post membership was postponed until the April general meeting.

### **NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Chair Kamman reported:

- We are one of 4 posts in the county at quota, and we are fourth highest percentage increase of quota in the district.
- A member orientation class is being developed, hopefully including SAL.
- He distributed a listing of Post officers’ personal email addresses and corresponding post 318 email addresses, for review and comment.

**Post Activities:** Minnich reported:

(See Post Event Calendar Review above)

**Chaplain/VAVS:** No report

**Americanism:**

In his excused absence, Howland submitted the following report:

1. BBS & BGS applications have been submitted to the State level. We did have one boy already cancel on us. AHS is looking into a potential replacement, which would need to interview with us for approval to attend.
2. The Post Scholarship application window closes on 26 April. One application received to date.
3. The Ohio American Legion scholarship window closes 15 April.

**Community Support & Recognition:** (Vacant) No report

**Service, Veterans Affairs / Economic / Legislative:** Chair Cleves: No report

**Bingo:** Chair Sears provided the report dated March, included with these Minutes, and further noted:

March was a very good month.

**EBingo:** Lindsey noted EBingo has made \$2,200 so far this month.

**Fund-Raising:** (Vacant)

Lindsey reported the Fish Fry has made \$11,900 so far, with one more Friday remaining.

**Event Coordination:** Chair Knight submitted the following report:

As of 3/25/24:

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 with a few exception
2. AARP has begun having tax help in Hall A 2/5/24 to 4/15/24 Monday thru Friday
3. AARP will be renting Hall A on 4/23/24 for their annual luncheon.
4. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 (with a few exceptions)
5. The Warbirds are renting Hall A, typically the first Monday of each month starting in February (with a few exception). They will not be having a bartender but will be using the Club room for drinks. They are aware of the new policy on use of the Club room
6. The Turpin Hills Civic group will be renting Hall B on 4/9/24 from 7pm-9pm
7. There will be a Euchre Youth Football tournament in the full Hall on 4/13/24 from 7pm-10pm
8. All my rental dates, times and locations that I have booked so far for 2024 are on the Post calendar
9. Hall account: balance as of 3/25/24 is \$2,950
10. As a reminder, as was discussed at an EC meeting last year, the "red dot" on the Post calendar indicates a rental.

**House:** In his excused absence, Chair Alfieri noted no report.

Kamman noted more security fobs will be purchased.

**Internal / External Communications:** Wolfangel reported:

- The “Cinco de Mayo Dance” Media Release will be sent on to Enquirer Hometown in mid April.

**Internal / Newsletter:** No report

**Uniform Ceremonies:** Caskey provided the following report:

- He will have signup lists for Memorial Day duties and breakfast at the April general meeting
- The binders for PUFL and Life Member certificates are being completed.
- Women veteran uniforms are now on display, with several more uniforms going on display in June, August, October, and November, marking the birthdays of the service branches.
- Flags are to be delivered to Spring Grove Cemetery June 14.
- Winter and summer Legion jackets are available from storage in the Armory; an article will be submitted for the newsletter offering them for sale.

Wolfangel expressed gratitude to Caskey for his work on the club room and lobby remodeling.

**Charities, Inc. (C.I.):** Wolfangel reported:

1. Charities, Inc Board is now fully staffed with the recent appointments of Randy Lindsey to a 4 year term, Eric Howland to a 3 Year term and Misty Howland to a 2 year term.
2. In addition, the Board has initiated the C.I. Advisory Group, which is authorized by C.I.'s By-Laws, through appointment of Meredith Lindsey and Christine (Bishop) Moore. This will provide additional input to Board, and also a resource pool for future Board vacancies, as they occur. They will be included in all Board discussions and actions, except actual voting.
3. Board is actively working on the planning for the Memorial Day Poppy Campaign, which will hopefully include FHSD Poppy Days; Burger Farms (Newtown); and possibly Kroger.

The next C.I. Quarterly Meeting is tentatively scheduled for Monday May 20<sup>th</sup>.

Approved budget items are:

- Independence Day parade donation \$125
- Memorial Wreath Fund donation \$25
- Gifts for Yanks donation \$300; recommend a donation box in the club room to reach a donation of at least \$1 per member (\$173), and a donation box for Poppies
- Fourth District Commander’s pin \$25

**Marketing Committee:** Chair Minnich had no further report

**Bar/Concessions:** Chair Stuntz had no report

**SAL Squadron:**

Wolfangel reported:

1. The Herking Benefit was a huge success.
2. He briefly apprised SAL of change in leadership of C.I., and gave brief tutorial about C.I. Emphasized need for SAL representation at Memorial Day activities conducted by Post 318, including breakfast, 9 cemetery ceremonies and A/T ceremonies. SAA Caskey will attend the April SAL Mtg and speak on activities and needs.

Stegmann noted the SAL Spring Conference, April 21 in Waynesville, OH

**Hamilton County Council Issues / Concerns:** No report

**4<sup>th</sup> District Issues / Concerns:**

Stegmann presented:

- Veterans and Athletes United. A flyer was passed around for consideration of future donations.
- Post 554 Commander Shaw is receiving donations to help Indian Lake tornado victims.
- Gold Star Wives of America is seeking donations for their July convention.

**Dept of Ohio Issues / Concerns:**

- The Dept. of Ohio Conference is July 12-14, Independence, Ohio

**Good of Legion:**

Kamman noted member Ken Bowman, a volunteer at VA, may make a presentation of financial benefits available to care providers at the May regular meeting.

**Further Business:** None

**Adjournment of Meeting:**

Commander Stegmann, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:00 PM.

Prepared by:  
Adjutant Carey