

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
FEBRUARY 28, 2024**

Meeting conducted: X Physical Only; Physical and Virtual

In the excused absence of Commander Stegmann, First Vice Commander Kamman called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated twelve (12) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 12, Virtual 0.**

Elected Officers

**Voting Members
Present**

Commander	Lee Stegmann	E	
First Vice Commander	Bob Kamman		X
Second Vice Commander	Kirk Minnich		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent/Ass't Adjutant Charities, Inc. Liaison	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight	E	
SAL Advisory Committee Chair	Tony Capetillo		X
Bar/Concession Manager	Steve Stuntz		X

EC Alternates

Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	E	

Additional Attendees

SAL Second Vice Commander	Todd Sledge	X	
SAL First Vice Commander	Jason Kiefer	X	

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from January 31, 2023 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion (Wolfangel) made to accept and approve the Minutes as submitted was Seconded (Caskey) and approved by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Commander Minnich reported:

- The GA Dance April 13 will be publicized by Mailchimp and posted on the bulletin board, and GA will publicize our events.
- The Herking's Heroes benefit will be posted on the calendar.

CORRESPONDENCE LOG:

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Voicemail from Dan Payne with a Catholic group asking if we could promote to our members a dance being held April 13 featuring music from the 60s and 70s. Ralph Caskey has some info. He also wants general information about our Post. Information forwarded to Minnich
- H.C.Public Health - Backflow Test Required Notice.- placed in Alfieri box
- Donation Check (Bishop Memorial) - Put in CI drawer.
- Email Notice USS Cincinnati Event - Posted on BB.
- Voicemail from Joyce Brown, age 90, failing eye sight, resides 2-acre lot in need of cleanup and bushes trimmed. Husband was Korean War veteran now deceased. Wanted to know if Legion could provide her with any help cleaning lot. Included all E.C. in this summary of message with this Mail Call notice, should anyone desire to return her call.
- Email reminder from County of the County and District events coming up in March, all are invited. Posted on BB
 - 7:00 PM Wednesday March 6th 2024, Hamilton County Council County Awards Meeting, Chamber-Hautman-Budde Post 534, 4618 River Road - Cincinnati OH
 - 6:00 PM Saturday March 16th 2024, 4th District Brown Jug Party, Yeager-Benson Post 199, 10700 Campbell Road - Harrison OH Please call Al Buxton - 513-225-1489 or Jean Wilson - 513-708-1969 by February 28th 2024 to let them know how many are coming. They need a head count for ordering food
 - 10:00 AM Sunday March 17th 2024, (Doors Open At 8:00 AM), 4th District Spring Conference, Wesley Werner Post 513, 7947 Hamilton Avenue - Mount Healthy OH
- Packet from Dept of Ohio, including:
 - "of the year" awards info
 - General membership update letter
 - Update on dues increase and cost reduction initiatives
 - Dues increase resolution
 - Forms:
 - Annual post data report
 - Consolidated post report
 - Certification of post officers
 - Post chairman certification
 - Father Duffy Award nomination
 - Post Chaplain Award nomination
 - Ralph Doll Award nomination
 - Legionnaire Insurance Trust flyer
 - Dept Commander's Project Postcard

Outgoing Correspondence: none

Misc. Adjutant Items: None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey provided the Financial Report for February 28, 2024, included with these Minutes, and the following additional information:

- EBingo machines: Collected \$16,491, paid out \$16,404, for a profit of \$86.30, including February 1 through 27.
- Fish Frys doing well, despite the snow on the first night.
- The new Point of Sale accounting system will arrive tomorrow, and be operational at this week's Fish Fry.

OPEN ISSUES / OLD BUSINESS:

- Carey described revisions to Post Constitution and By Laws requested by Dept. of Ohio, which were distributed by email to the EC February 7, and recommended submitting them to the membership for adoption at the general meeting March 13.

Motion (Carey) made to approve submitting the revised Constitution and By-Laws to the membership for adoption at the general membership meeting March 13, 2024, was Seconded (Wolfangel) and approved unanimously.

- Wolfangel reported on the CLUB ROOM POLICY PROPOSALS, as follows:
 - Following discussion at 1/31/24 E.C. Meeting of a proposed Club Room Utilization Policy, and a proposed new Honor Bar and Guests Policy, E.C. suggested that consideration be given to attempting to merge the two policies into one policy, since they both generally dealt with the Club Room Utilization.
 - Kirk Minnich and I have constructed a merged proposed policy which was sent to all E.C. members and 3 SAL officer, with E.C. Meeting Reminder Notice, for review and any discussion or adoption at this E.C. Meeting.

Motion (Wolfangel) made to adopt the revised version of the Club Room Utilization Policy and Honor Bar and Guest Policy was Seconded (Lindsey) and unanimously approved.

- Wolfangel reported on the DESIGNATION OF HALL "B" IN MEMORY OF DON BISHOP, as follows:
 - All items and photo groups, relative to the reflection on, and recognition of, Don Bishop are now in place on exterior wall of Hall "B".
 - A marble plaque similar to the Post's brass plate designating Hall "B" in recognition of Bishop was provided by former A/T Trustee Andrew Pappas, and has been installed above door on interior wall of Hall "B".

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Minnich reported the Marketing Committee reviewed the alcoholic beverage pricing list, and did not make any changes.

Membership: Chair Kamman reported:

- Our goal is 177, and we are now at 171, with a couple more new prospective members.
- A member orientation class is being developed, including SAL.
- National is raising their dues by \$5 next year, so the Post dues needs to be raised to \$45 next year. The Department of Ohio will likely also increase their dues by \$5 in the next year or so.

Motion (Kamman) made to increase the Post dues from \$40 to \$45 next year was Seconded (Wolfangel) and approved unanimously.

- He encouraged members to renew for 3 years now at \$120 to avoid the dues increases during that time.
- Caskey is compiling a binder with all the PUFL and Life member certificates that can be found.

Post Activities: Minnich reported:

- A club room Open House is being discussed with SAL
- A social may be organized for April

Chaplain/VAVS:

Kiefer provided an update on the condition of SAL Adjutant Herking; a benefit event is 4:00-11:00 March 16 at Anderson Tap House. Caskey is collecting Kroger gift cards for the family. A GoFundMe will follow.

Americanism: No report

Community Support & Recognition: (Vacant)

Wolfangel reported: Nomination details have been completed, and the individuals and their respective agencies will be notified of the Post 318 Award Program to be held on Sat – 7/27/24. Nominees were: FF/P Kyle Stone -ATFD; LOOY: Deputy Jerome Dwyer - HCSO-D5

Service, Veterans Affairs / Economic / Legislative: Chair Cleves: No report

Bingo: Chair Sears provided the report dated February 28, included with these Minutes, and further noted:

- Most of the Bingo workers are tired and aging; a cook and a caller are needed. A volunteer is needed to do office work on Sunday nights.

EBingo: Nothing beyond what has been reported above.

Fund-Raising: (Vacant)

Wolfangel reported Karaoke is doing fine; he is looking for a volunteer to learn the job of coordinating the event. He may need to travel to Ft. Myers to tend to his son, who was involved in a traffic accident with injuries. This illustrates the need to have backups for Legion jobs and responsibilities.

Event Coordination: In his excused absence, Chair Knight submitted the following report:

As of 2/26/24

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 with a few exception
2. AARP has begun having tax help in Hall A 2/5/24 to 4/15/24 Monday thru Friday
3. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 (with a few exceptions)
4. The Warbirds are renting Hall A, typically the first Monday of each month starting in February (with a few exception). They will not be having a bartender but will be using the Club room for drinks.
5. All my rental dates, times and locations that I have booked so far for 2024 are on the Post calendar
6. Hall account: balance as of 2/26/24 is \$3,154.00
7. I had surgery for tears in my Achilles tendon on 1/25/24 and have very limited mobility until mid-March

House: Chair Alfieri reported as follows:

There are several big maintenance items to be done.

Kamman reported the bar pendant lights have been removed, and the LED can lights above the bar have been connected to the dimmer switch.

Internal / External Communications: Wolfangel reported:

- Fish Fry Media Release submitted and article published on Sun – 2/11/24 in Enquirer Hometown.
- Post 318 Fish Fry was also the 2nd one listed in the Enquirer's listing of Fish Frys in Hamilton County.
- The American Legion News articles of the SAW donation and the passing of Bishop both appeared in the current issue. They have been posted on the BB., and copies sent to Bishop's widow and daughter.
- The Media Release on the Cinco de Mayo dance will be sent out in late April.

Internal / Newsletter: Kamman noted that Gregorio is working on the March issue, and expects to submit it to Minnich by March 2.

Uniform Ceremonies: Caskey provided the following report:

- Working in the back hallway to organize the display of the names of deceased members.
- SAL is invited to participate in the ceremonies on Memorial Day and the Fourth of July parade.
- Now have two Navy uniforms on display in the lobby; he has the capability to display up to 5 uniforms.
- A bugler (or two) is needed for Memorial Day.

Minnich is looking for a speaker for the Memorial Day ceremony.

Charities, Inc. (C.I.): Wolfangel reported:

- I am currently serving as interim/acting Chair until next election of C.I. Board officers which will occur at August quarterly meeting.
- C.I. Quarterly Meeting originally scheduled for Tue – 2/20/24, was rescheduled for Mon – Mar 4th, due to scheduling conflict of both C.I. Board Members and prospective new

members (Bishop vacancy and two expanded Board vacancies).

Marketing Committee: Chair Minnich had no further report

Bar/Concessions: Chair Stuntz had no further report

SAL Squadron:

Capetillo reported the SAL squadron is doing well, membership is growing, fund-raisers are happening.

He also commented on the seriousness of the need by the Post and Squadron fund-raisers for more volunteers.

Sledge and Kiefer summarized the fundraising efforts for Herking and his family, the fall golf outing, and other future events.

A VA resources presentation and open house at the Post are being considered for June.

Hamilton County Council Issues / Concerns:

Wolfangel noted the Brown Jug party is March 16, Post 199, Harrison, 6-10:00 PM (Posted on BB)

4th District Issues / Concerns: No report

Dept of Ohio Issues / Concerns: None

Good of Legion: No report

Further Business: None

Adjournment of Meeting:

First Vice Commander Kamman, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 9:15 PM.

Prepared by:
Adjutant Carey