

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
FEBRUARY 26, 2025**

Commander Minnich called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated twelve (12) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 12, Virtual 0.**

Elected Officers	Voting Members Present		
Commander	Kirk Minnich		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Tina Sunderhaus		X
Adjutant/Corporate Statutory Agent	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs			
Charities, Inc. Liaison/Assistant Adjutant	Dan Wolfangel		X
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	VACANT	V	
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo	E	
Bar/Concession Manager	Steve Stuntz		X

EC Alternates			
Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	E	

Additional Attendees			
SAL Second Vice Commander	Tim Sunderhaus	X	

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Adjutant Carey noted that the E.C. Meeting Minutes from January 29, 2025 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion made by Wolfangel to accept and approve the Minutes as submitted was Seconded by Lindsey and approved by unanimous vote of E.C.***

Minnich commented on the revisions to the EC meeting agenda and how the reports and meetings will be conducted, with the intention of shortening the meetings.

POST OFFICERS REPORTS:

ADJUTANT: (CAREY)

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
 - Marketing materials from Sweets & Meats BBQ. To Sunderhaus
 - New Post credit card from PNC, and a thank you letter from Save A Warrior. To Wolfangel
 - Solicitations from Veterans with Pets, and Dayton Dragons Baseball. To Minnich
 - Voicemail from Southern Ohio Technical Institute with scholarships available to veterans. To Minnich
 - Notice from Water Works regarding test of backflow assembly due by March 31. To Alfieri
 - Piece of mail returned by Post Office. To Kamman
 - Card to Sledge. In SAL file.
 - Letter to East Side Republican Club. To Knight
 - Payment for a brick. To Caskey
 - Voicemail requesting a call from Ed. Forwarded to Sears.
 - Voicemail looking for assistance completing some VA papers. To Cleves
- Motion by Wolfangel for all Mail Call emails to be sent to all members of EC was Seconded by Sunderhaus, with no vote taken.

Outgoing Correspondence: An acknowledgment will be sent by Carey to the person who donated \$25 recently.

Internal/External Correspondence

Minnich noted he has started using MailChimp more and getting used to how it works; it looks like it also has the option for SMS communication which he will work with Kamman and explore further.

Wolfangel noted Media Release submitted to Enquirer for Fish Fry. Expect to be published in 3/2/25 Sunday newspaper

Newsletter

Minnich noted that Gregorio asks for articles to be in as soon as possible, especially with a short month. The digital format will be larger than the mailed-out version.

Additional Adjutant Items none

Community Support & Recognition

Wolfangel reported:

- Law & Order: As previously noted, I had contacted both ATFD and HCSO-D5 seeking nominations for FFOY and LOOY. Both nominations have been received and are being worked on. We need to settle on a date for this year's Awards Night. Looking at July 12th, 19th or 26. This year we need to watch other local events in the area which would cause a conflict so we can increase attendance.
- Rep. Wenstrup: Meritorious Service Award: Received confirmation today the Wenstrup will be at our March 12th Post Meeting. Need good membership representation.

FINANCE OFFICER: (LINDSEY)

Finance Report: Lindsey presented the Financial report for February 26, 2025, which is included with the printed version of these Minutes. He noted for EC consideration a possible mechanism for funding CI when and if Bingo is discontinued.

Event Coordination: Knight reported that a member of ESRC has suggested the Post sponsor a billboard at Nagle & Beechmont for one month to publicize the Post and pride in America (cost \$4,000).

Hall account update for EC meeting on 2/26/25

As of 2/25/25

1. Mary Kay Products is in Hall A on Tuesday evenings 6pm-8pm, in 2025, with a few exceptions.
2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month from 7:00 pm-8:30 pm in 2025 (with a few exceptions)
3. The Warbirds are renting Hall B, typically the first Monday of each month in 2025 (with a few exception). They will not be having a bartender but will be using the Club room for drinks.
4. AARP will be using Hall A in 2025. Approved by EC in 11/24. All the dates are on the Post calendar
5. 3/5/25: Anderson Historical Society Dinner, 5pm-8pm, Hall B
6. All my rental dates, times, and locations that I have booked so far for 2025 are on the Post calendar
7. Rental income for February 2025 is \$988. YTD Hall Rental Income is \$2,211
Note: this does not include Club Room sales thru the Clover system.
8. Bartenders for Hall rentals must be on the Bartender list approved by the EC on 12/23/24
Hall rentals are not to be used for training bartenders.
9. The use of the kitchen by individuals on the Post approved list. It is my intention to only allow individuals who are on the approved list in the kitchen to prepare food prior to or during a rental in 2025. If there is an individual on the list who is actively supervising others in the kitchen (who are not on the list), that is acceptable.
10. As a reminder, as was discussed at an EC meeting last year, the "red dot" on the Post calendar indicates a rental
11. I have been managing all the Hall rentals for 6 years now. I will retire from that position in December of 2025 (7 years). If I last that long.

E-Bingo Report: Lindsey's report of E-Bingo and Club Room receipts for February 1 through 25 are shown in the Financial Report, included with the printed version of these Minutes.

Sunderhaus submitted the Club Room sales report of February 26, 2025, which is included with the printed version of these Minutes.

Bingo Report: Sears presented the Bingo report for February, which is included with the printed version of these Minutes. Minnich noted that Lindsey will be the new Bingo Manager (Type III) if Bingo (Types I and II) is discontinued.

FIRST VICE: (KAMMAN)

Membership Report: Kamman reported: Ralph C and I have updated the nametag board per the current TAL & SAL rosters. If anyone is missing or we add new members, please let me know and I will make up a tag for them.

Membership: Quota: 177, Current Status: 176

Security:

1. Reminder that the doors (3) between the Patriot Center and the Club Room need to be closed and secured by the last person leaving the building.
2. The last person to leave the building, at any time, needs to ensure that they set the alarm. We have had several occurrences where this has not happened.
3. Please do not stack items on top of the refrigerator in the kitchen as it obscures the view of the kitchen to Patriot Center door.

He also noted the door between Hall B and the Kitchen is not a fire door; it is a security door.

House:

Lindsey reported:

- Annual Back Flow Test completed

- Clubroom Closet being converted to key open only.
- Roofer still tracking and repairing leaks. Leak over eBingo machines repaired. Delayed by weather.

Minnich reported:

- New First Aid Kit purchased, still located in the kitchen on top of ice maker.
- The leak over the Clubroom has been fixed, still need to replace ceiling tile. Leak in hall has been dry for past few days.
- Thanks to everyone coming to help set up for Rentals.
- Storage container has been delivered and set. I have talked with Ralph on the configuration of the storage within the unit. I can acquire some metal reinforced adjustable shelving (FREE) which we can use in the unit. I have to get it from Columbus and down here.
- Hoffa 2.0 is in place and working. Still working on getting rid of old Hoffa.
- The ATM is down at least two weeks due to their server being hacked, it is on their end and was not exclusive to our location.
- The blinds are fixed.

Sears pointed out that the large front windows are getting loose due to deteriorated seals. Wolfangel noted one rooftop sign light is out.

Website/Technology: none

SECOND VICE: (SUNDERHAUS)

Calendar of Upcoming Events: Sunderhaus reported:

- Fish Fry rehearsal for kitchen volunteers tomorrow, led by Tammie
- March 1, Chili Cookoff
- March 7, David Lewis music
- March 14, Perry Waldron Karaoke
- March 21, David Lewis music
- March 28, Sean Fitzpatrick music
- She will be updating the outdoor signs to emphasize the Fish Fry, and that the public is welcome to Karaoke, Bingo, and Euchre
- Wolfangel will attach a new permanent sign panel giving hall rental information

Marketing Committee Report

Fundraising Report: Minnich reported:

- Fish Fry pricing, staffing, and marketing is moving along and is complete. Feather and banner sign is ordered and should be in this week. Facebook marketing campaign starts this week. Menu being printed this week. Kitchen dry run is this Thursday at 3:30 for those who can make it. During this Fish Fry we will be cross training people for the kitchen. Todd will also market through our Chamber membership.
- That's My Brick was discussed Ralph will report on details.
- Karaoke Thursday continues to be a draw for many and is attracting new patrons each week.
- Tina gave an update on Chili cookoff
- Ken gave a report on Rentals upcoming
- Tim and Todd gave a report on SAL.
- Valentines Dance was well attended with approximately 77 people, making the Post a profit of \$776.

- The committee did some brainstorming on new events for fundraising. A couple of ideas we are still researching are Friday night dinners following the Fish Fry. We are looking to have this explored prior to the end of the Fish Fry so we can start to advertise it. It would be a scaled down version with a much more limited menu. Even discussed having a fish fry once a month after the summer. We are also looking at monthly breakfast or brunch for members and their families. Still working on the details of the Summer Concert series.
- We are looking at how we market the events we are having and the effectiveness of each. Face Book continues to be the most effective and is used by many local Legions to drive their message.
- Karaoke: Wolfangel reported Fall session has produced a net profit of approximately \$3,156. Attendance has ranged from a peak 55 to a low of 23. As usual volunteers to assist are always welcome. We will be continuing “KT” through May 29th
- Dances: Looking at a Cinco de Mayo dance May 3
- Working on “Party at the Post” events 3 nights in the summer, with SAL
- Working on an 80’s party
- Brick Project (Caskey): 4x8 sold 55; 8x8 sold 43; selling price \$4,720, cost \$2,507, profit \$2,213, donations \$385. April 1 deadline to order at current prices
- Euchre
- Future Fundraisers

Bar/Clubroom Report (see referenced Club Room sales report)

CHAPLAIN: (HEBERLY)

Chaplain Report: Minnich and Sunderhaus reported on health situations of members.

Americanism Report

Chair Howland reported:

- BBS applications arrived and will be distributed this week to our 3 selected students
- BGS applications still have not arrived
- No scholarship applications yet received; deadline is 28 March

SERVICE OFFICER: (CLEVES)

Service Officer Report none

Veterans Affairs Report none

Economic and Legislative Report none

SERGEANT AT ARMS: (CASKEY)

Uniform Ceremonies

Flag disposal: 2 bags ready to deliver

Joseph House: Toiletries only; no donations at this time

Upcoming Events for Holidays

Color Guard: May 10 Dedication for Flag Pole ceremony

Memorial Day signups for breakfast and duties at April and May meetings

Minnich reported: Memorial Day Bell Ceremony - I have been in talks with the Township and we are looking for a guest speaker for this year's ceremony. Looking for a Veteran to give a brief 8–10-minute speech on Memorial Day and their personal experiences.

Annual Awards Night - We need to settle on a date for this year's Awards Night. Looking at July 12th, 19th or 26. This year we need to watch other local events in the area which would cause a conflict so we can increase attendance.

COMMANDER'S REPORT:

SAL Squadron Report: nothing further

4th District Report: Brown and Blue Jug ceremony on March 8, 5:00, Post 72 Mt. Carmel, including dinner. District SAL breakfast and meeting here April 17

Dept. of Ohio Report: none

CHARITIES INC. LIAISON: Wolfangel reported:

Regular quarterly C.I. Meeting was scheduled for 2/10/25, and had to be rescheduled for 2/24/25.

Items discussed or actions taken were:

1. Walt Geil officially moved from C.I. Board Member to C.I. Advisory Group.
2. Post Member Eric Franz officially appointed to C.I. Board replacing Walt Geil, thus now have a full C.I. Board of 7 members.
3. Kroger's "Poppy Days" Program (Memorial Day) Will be held on May 23, 24 & 25th. More info will follow.
4. Final planning underway for re instituting of FHSD Poppy Program, at schools request. More info will follow.
5. Approved \$250 requested by Post for Jack Fullen's Eagle Scout Project a Turpin High School. SAL donated \$500.
6. Initiating a C.I. budget review, to move funds between programs to assure sufficient fund earmarked for major programs.
7. Received Donation Acknowledgment from Save-A-Warrior for the \$5,000 Post/CI donation in 2024. (Copy posted on BB in Club Room.).
8. Approved \$130 expenditure for 2 – 8X8 Memorial Bricks memorializing Military Veterans and First Responders on behalf of C.I.

COMMITTEE CHAIR PRESENTATIONS:

SPECIAL GUEST PRESENTATIONS: none

OLD BUSINESS: none

NEW BUSINESS:

Carey and Lindsey reported they have one bid for permanent holiday exterior lighting. The cost will be \$3,500 or less; a second bid will be obtained. An LED light every 9" across the 100 ft front of the building. Including installation, 2-year labor warranty, and 30-year materials warranty. Fully programmable via Wi-Fi. This would be a valuable marketing investment to get notice from Clough traffic. Will make a presentation at next meeting.

Wolfangel recommended improved landscaping in front.

Kamman will email members to encourage activating the security system when departing the building when it is empty.

GOOD OF THE LEGION: Discussed shortening the EC meetings, and possibly holding them prior to the General Membership meetings.

CLOSING REMARKS: none

ADJOURNMENT:

February 26, 2025

Commander Minnich, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:45 PM.

Prepared by:

A handwritten signature in black ink, appearing to read "A. Carey", written in a cursive style.

Adjutant Carey