

MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
NOVEMBER 25, 2024

Commander Minnich called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated fourteen (14) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 14, Virtual 0.**

Elected Officers	Voting Members Present		
Commander	Kirk Minnich		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Tina Sunderhaus		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs

Corporate Statutory Agent/Ass't Adjutant	Dan Wolfangel		X
Charities, Inc. Liaison			
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo		X
Bar/Concession Manager	Steve Stuntz		X

EC Alternates

Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	A	

Additional Attendees

SAL Second Vice Commander	Tim Sunderhaus	X	
SAL Adjutant	Todd Sledge	X	
SAL Commander	Chris Short	X	

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from October 30, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion made by Wolfangel to accept and approve the Minutes as submitted was Seconded by Alfieri and approved by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

2nd Vice Commander Sunderhaus reported:

- The calendar is up to date
- Christmas party December 21
- Disco party with SAL January 18
- CI quarterly meeting February 10
- Viewing parties for Bengals and AHS games

CORRESPONDENCE LOG:

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Assessment from HCC. To Lindsey
- Voicemail from Karen Strite with a question about the NYE party. Forwarded to Tim Sunderhaus
- Solicitations from Macy Steiner of Team Courage 6.0 and from Volunteers of America. Placed in Minnich drawer
- Flyer from Post 534 for Pearl Harbor Remembrance Ceremony December 1. Posted on BB

Outgoing Correspondence: None

Misc. Adjutant Items: None

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey provided the Financial Report for November 25, 2024, included with the hard copies of these Minutes.

OPEN ISSUES / OLD BUSINESS:

- Carey reported: Revisions to the Post *Constitution and By-Laws* have been posted in the club room binder.
- Wolfangel reported: Annual Charitable Registration was filed with OAG on 11/11/24 in advance of 11/15/24 deadline.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs)::

Wolfangel suggested a contact / trouble shooting listing of all Coordinators (and possibly backups) for specific tasks responsibilities at Post. Existing lists will be updated.

The club room “OPEN / CLOSED” sign should be changed because the club room is always open to members.

Wolfangel noted he needs the information regarding the 2025 Law & Order Award Nominations.

Membership: Chair Kamman reported:

- 26 members have yet to renew; a listing was distributed
- 86% renewed
- Need 24 more to make quota

Chaplain/VAVS: No report

Americanism: In his excused absence, Howland reported:

1. Buckeye Boys and Girls State Interest Forms have been distributed at Anderson High School.
 - a. They are due back to me on 6 Dec.
 - b. Interviews will be set for the Jan 13-17.
 - c. This year we will only sponsor 3 boys and 3 girls. Any "surplus" names will be alternates. This differs from past years; however, the Post has lost money for several years on kids canceling at the last minute and us having no alternates. This new 3-student limit will hopefully reduce lost donations from the post.
2. 2025 Post Scholarship applications have been sent/received by AHS, THS and McNick.
 - a. Deadline is moved to March 28. This is about two weeks earlier than in the past. This is to allow the Post to present the scholarship at each school Scholarship/Award night.
 - b. Also, mentioning scholarships, can you please post the application (attached) the Post website. Along with the following text: The American Legion - Anderson Post 318 Veteran Scholarships will be awarded to the deserving children (dependents), or grandchildren, of active duty military and "Honorably Discharged" veterans. Students applying for these scholarships must be in the graduating class of 2025 at Anderson, Turpin, or McNicholas High School, or be the child or grandchild of an American Legion - Anderson Post 318 member in good standing. The entire application must be completed and received by American Legion - Anderson Post 318, P.O. Box 54390, Cincinnati, OH. 45254-0390, on or before, March 28, 2025. A copy of the sponsoring veteran's DD 214, active-duty orders or letter from their unit commander stating current status, must be submitted with this application. All scholarship winners must attend the American Legion - Anderson Post 318 Annual Awards Program to be scheduled in July 2025.

Community Support & Recognition: (Vacant) No report

Service, Veterans Affairs / Economic / Legislative: Chair Cleves: Financial assistance from CI and SAL is being provided to the landlord of an unemployed veteran.

Bingo: Chair Sears reported:

- 75 people last night, with major payouts
- CI will receive over \$1,200 for November
- 4th quarter report was submitted; the new Bingo license or a temporary license is needed by December 31

EBingo: Lindsey reported about \$1,500 net cash to date this month

Fund-Raising: (Vacant)

Wolfangel reported: Karaoke Thursdays – First 10 sessions have produced a net profit of approximately \$1,950.00. Attendance has ranged from a peak 55 to a low of 25. As usual volunteers to assist are always welcome. THERE WILL BE NO KARAOKE ON NOVEMBER 28th OR DECEMBER 26th or JANUARY 2nd.

Minnich noted: Stringer is talking to bands for upcoming dances/parties

Caskey reported on the paver brick project:

- \$795 gross, \$303 net to date, 14 orders received

- Will meet with Donna Prues to encourage the FHSD schools to publicize the project

Sledge described a Facebook Live video capability he can provide for publicizing Post and SAL activities and events.

Event Coordination: Chair Knight submitted the below report, and discussed these other items:

1. Mary Kay Products is in Hall A on Tuesday evenings thru most of 2024 and also in 2025 with a few exception
2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month in 2024 and also in 2025 (with a few exceptions)
3. The Warbirds are renting Hall B, typically the first Monday of each month starting in 2024 and also in 2025 (with a few exception). They will not be having a bartender but will be using the Club room for drinks.
4. November 1st, 2024: Halloween Concert rental in Hall B. This will be the first test of a rental occurring at the same time as the Friday night bar parties. A paid bartender was not needed
Update, it all went well. We even had a surprise celebrity show up....Gene Simmons
5. AARP would like to use the Hall A in 2025. This requires EC approval.
6. 12/7/24- Rentals in both Hall A and Hall B
7. 12/14/24- Rental in Hall B. I will be out of town on this date and need a fill-in
8. 12/17/24- Rental in Full Hall
9. All my rental dates, times, and locations that I have booked so far for 2024, and 2025 are on the Post calendar
10. Rental income for November 2024 is to be \$1120.00 (based on some income to take place later this week)
YTD Hall Rental Income is \$9,820.
Note: this does not include alcoholic nor non-alcohol drink sales thru the Clover system.
11. The bartender fee for Hall rentals has been \$15/hour for over 10 years. I recommend increasing the fee to \$20/hour beginning 1/25.
12. As a reminder, as was discussed at a EC meeting last year, the "red dot" on the Post calendar indicates a rental
13. I have been managing all the Hall rentals for 6 years now. I will retire from that position in December of 2025 if I last that long. (7 years)

Motion (Knight) to grant AARP access to the Hall for the 2025 Tax-Aide program at no charge was Seconded (Wolfangel) and approved by EC unanimously.

Knight will be out of town December 14 5:00-8:00 during a rental; coverage will be provided by Minnich or Sunderhaus.

Knight recommended bartenders for rentals pay be increased to \$20/hour. Alfieri noted all bartenders need to be trained and certified. Need at least 20 trainees. Tina Sunderhaus recommended that a list be created of eligible bartenders for various Post events. Knight said he would have a statement added to the next newsletter request anyone interested in bartending in 2025 to contract him so that a list can be created.

Knight noted Spectrum is not working in the Hall; Kamman will address.

House: Chair Alfieri reported:

- Working on the final bill for the replacement security system.
- Christmas lighting of the building and monument sign was proposed.
- The Christmas tree in the Hall will go up December 3

Kamman distributed a list of members with obsolete key cards, and described ways for them to have their cards reprogrammed.

Internal / External Communications:

Wolfangel reported: Will be preparing and submitting media release for NYE Gala/ Party.

Kamman reported he is analyzing new systems for website management and email marketing.

Internal / Newsletter:

Minnich reminded all to submit articles promptly for the December newsletter.

Uniform Ceremonies: Caskey reported Rifle cleaning was today, with 7 volunteers

Charities, Inc. (C.I.): Wolfangel commented on following:

Regular quarterly C.I. Meeting was held on 11/12/24. Items discussed or handled were as follows:

1. Post Member Martin Gilbert was accepted to Board to fill vacancy due to Randy Lindsey's resignation.
2. Board voted Martin Gilbert in as C.I. Treasurer to take over when Walt Geil leaves C.I. Around January 1st.
3. Geil will then become a member of the C.I Advisory Group,
4. Both Kroger's Poppy Days Program (Memorial Day) and "Wave-the-Flag" Program (Veterans Day) Fundraising events will be conducted in 2025.
5. Reviewed and discussed a request received through Post Service Officer Cleves for a veteran needing assistance. C.I. voted an assistance donation of \$500.00, and was advised that our Post SAL would match that amount for a total of \$1,000, to cover a month's house rental (\$995.00).
6. Plan to explore and review any other fundraising ideas in anticipation of not being able to possibly count on Bingo funds sometime in future.
7. Still anticipate one additional vacancy on C.I. Board, when Geil steps down.
8. Next C.I. Quarterly Mtg will be on 2/10/25. Placed on calendar.
9. Presented \$10,000.00 check to Save-a-Warrior Foundation at 11/13/24 Mtg (\$5,000 C.I. / Post and \$5,000 Bishop Family). Thanks to all Post and SAL members that attended.

Marketing Committee: Chair Minnich noted Franz is still looking for a large freezer to enable advance purchasing of Fish Fry food. See other headings of these Minutes for other marketing discussion.

Bar/Concessions: Chair Stuntz preparing for Fridays and Sundays football viewing parties

SAL Squadron: Tim Sunderhaus reported the NYE party tickets are on sale; selling 10 table sponsorships; stage sponsorship is sold.

Hamilton County Council Issues / Concerns: No report

4th District Issues / Concerns: No report

Dept of Ohio Issues / Concerns: No report

Good of Legion:

Lindsey reported the office printer will be replaced Friday.

Caskey noted the Eagle Scout project presentation will be at the December ED meeting.

Alfieri noted Hall setup is Friday for Saturday's rental.

Minnich announced the December EC meeting will be Monday, December 23.

Further Business: None

Adjournment of Meeting:

Commander Minnich, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:30 PM.

Prepared by:

Adjutant Carey