

**MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
JANUARY 29, 2025**

Commander Minnich called the meeting to order at approximately 7:00 PM at the Post. Matters addressed at the meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Carey conducted roll call and indicated fourteen (14) EC members present as noted below, which exceeded the quorum of nine (9). **Physical 14, Virtual 0.**

Elected Officers	Voting Members Present		
Commander	Kirk Minnich		X
First Vice Commander	Bob Kamman		X
Second Vice Commander	Tina Sunderhaus		X
Adjutant	Bob Carey		X
Finance Officer	Randy Lindsey		X
Sergeant at Arms	Ralph Caskey		X
Chaplain	Rob Heberly	A	

Appointed Positions/Chairs			
Corporate Statutory Agent/Ass't Adjutant	Dan Wolfangel		X
Charities, Inc. Liaison			
Service Officer	Charlie Cleves		X
Americanism Chair	Eric Howland	E	
Bingo Chair	Ed Sears		X
Community Support Chair	VACANT	V	
Fund Raising Chair	VACANT	V	
House Chair	Bob Alfieri		X
Event Coordination Chair	Ken Knight		X
SAL Advisory Committee Chair	Tony Capetillo		X
Bar/Concession Manager	Steve Stuntz		X

EC Alternates			
Assistant Finance Officer	Joe Dubois		X
Assistant Sergeant at Arms	Gary Gregorio	E	

Additional Attendees			
SAL Second Vice Commander	Tim Sunderhaus	X	
SAL Commander	Chris Short	X	
Fish Fry Manager	Eric Franz	X	

KEY: X=Present E=Excused (Prior Notice) A=Absent V=Vacant Z=via Zoom

MINUTES OF LAST MEETING:

Carey noted that the E.C. Meeting Minutes from December 23, 2024 were posted in E.C. Minutes Binder in club room, distributed to all E.C. members, and sent to Post Web-Master for posting. ***Motion made by Kamman to accept and approve the Minutes as submitted was Seconded by Wolfangel and approved by unanimous vote of E.C.***

POST EVENT CALENDAR REVIEW:

Fish Fry Manager Franz reported:

- The fish has been ordered; chicken and fried cod prices are down from last year; green beans, applesauce, etc. prices have increased
- Our prices should be lower than our competition, as they were last year
- The “new” freezer was purchased for \$380, and is in a warehouse; the EC had authorized spending \$1,000 for it
- Still need at least one more cook; Short confirmed SAL will provide volunteers again
- He requested \$300 for advertising banner and feather flags, and \$30 for portion utensils. **The EC authorized \$330** in addition to the \$1,000 previously authorized for the freezer.
- Alfieri reported SECO can install the 220v wiring for the new freezer for \$625, which will be funded by the \$1,000 previously authorized. The old chest (Hoffa) freezer will be disposed
- Wolfangel will submit a media release on the Fish Fry after the pricing is settled.

2nd Vice Commander Sunderhaus reported:

- Chili Cookoff March 1, 4:00-7:00. Firefighters from Hunley Station will be invited to help judge
- Super Bowl watch party
- Dave Lewis live music January 31
- Karaoke February 7
- Paver bricks dedication ceremony May 10

CORRESPONDENCE LOG:

Adjutant Carey advised and commented on action taken on the following items of correspondence since the last meeting:

Incoming Correspondence:

- Routine bank statements, ads, magazines, dues, invoices, etc.
- Solicitations from Ohio Law Enforcement K-9 Association; Department of Ohio for Gifts for Yanks; The Last Patrol Museum; and United Wings of Hope. To Minnich
- Subsequent Agent Appointment from Ohio Secretary of State confirming Carey as the new Statutory Agent for Post 318
- Orders for 3 large bricks. To Caskey
- Letter from Anderson Township regarding security system false alarms. To Alfieri and Kamman
- Property tax bill. To Lindsey
- Tax document from First Data Reporting. To Lindsey
- BBS enrollment forms from Department of Ohio. To Howland
- Voicemail regarding a rental. To Knight
- Schedule change from Heidelberg. To Stuntz
- Reminder of backflow device inspection. To Alfieri

Outgoing Correspondence: None

Misc. Adjutant Items:

- **Commander Minnich confirmed that Carey is hereby appointed Statutory Agent** for Post 318, to replace Dan Wolfangel who had requested to step down from position. Carey has filed the change with Ohio Secretary of State’s Office.
- Carey has begun organizing the document digitizing project
- Lindsey volunteered to stand-in for Adjutant during Carey’s absence February 3-15.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Lindsey provided the Financial Report for January 29, 2025, included with the hard copies of these Minutes.

OPEN ISSUES / OLD BUSINESS:

The Eagle Scout project solicitation presented by Jack Mullens at the General Meeting of January 8 will also be presented at the next SAL meeting. Wolfangel noted CI could contribute \$250 if approved by EC and the CI board.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported:

- 10 members have yet to renew
- Need 10 more to make quota 177
- Post goal 185
- A few new/transfer members are expected in the near future

Chaplain/VAVS: Caskey reported on the health situation of two members.

Americanism: Chair Howland reported he submitted the BBS enrollment requests last week. Minnich noted 3 boys and 3 backups have applied

Community Support & Recognition: (Vacant) Wolfangel reported:

- **Law & Order:** As previously noted, I had contacted both ATFD and HCSO-D5 on 12/24/24 seeking nominations for FFOY and LOOY. Both nominations have been received.
- **Rep. Wenstrup: Meritorious Service Award:** Was originally prepared for presentation at July Awards. Now that he is out of office will be scheduled for an upcoming Post Meeting Kamman will provide Wenstrup's new email address to Wolfangel

Service, Veterans Affairs / Economic / Legislative: Chair Cleves: No report

Bingo: Chair Sears presented the January report, included with the hard copies of these Minutes, and further noted:

- There will be no Bingo on Super Bowl Sunday
- He noted the soft drinks and water should be rotated in the cooler and not left out of the cooler
- He will retire from Bingo Manager October 26

EBingo: Lindsey reported almost \$2,000 so far this month.

Fund-Raising: (Vacant)

Wolfangel reported: **Karaoke Thursdays:** Fall session has produced a net profit of approximately \$2,700 .00. Attendance has ranged from a peak 55 to a low of 25. As usual volunteers to assist are always welcome. We will be continuing "KT" through May 29th. We have a request from our Karaoke DJ to store a mobile rack with his equipment on site during Karaoke seasons. **The EC agreed.**

Short announced that SAL proposes to procure and install a 20 x 8 CONEX container by the shed behind the Post for additional storage. **The EC agreed.**

Minnich reported a Valentines Day dance is scheduled for February 8 at 7:00

Caskey reported on the paver brick project:

- 75 bricks sold to date, for total of about \$3,550 revenue; target sales is 150 bricks
- FHSD is behind the project
- He and Minnich will attend the “Arrows of Kindness” program January 30 at Sherwood Elementary
- The brick price increases by \$5 after April 1
- Past members and officers of the Post could be recognized in bricks

Event Coordination: Chair Knight submitted the below report:

1. Mary Kay Products is in Hall A on Tuesday evenings 6pm-8pm, in 2025, with a few exceptions.
2. The East Side Republican Club (ESRC) is renting Hall B, typically the last Tuesday of each month from 7:00pm-830pm in 2025 (with a few exceptions)
3. The Warbirds are renting Hall B, typically the first Monday of each month in 2025 (with a few exception). They will not be having a bartender but will be using the Club room for drinks.
4. AARP will be using Hall A in 2025. Approved by EC in 11/24. All the dates are on the Post calendar
5. 02/08/2025 Celebration of Life, Hall A. 2pm-5pm
6. All my rental dates, times and locations that I have booked so far for 2025 are on the Post calendar
7. Rental income for January 2025 is \$1223
YTD Hall Rental Income is \$1223
Note: this does not include alcoholic nor non-alcohol drink sales thru the Clover system.
8. Bartenders for Hall rentals must be on the Bartender list approved by the EC on 12/23/24
Hall rentals are not to be used for training bartenders.
9. Use of the kitchen by individuals on the Post approved list. It is my intention to only allow individuals who are on the approved list in the kitchen to prepare food prior to or during a rental in 2025. If there is an individual on who is actively supervising others in the kitchen (who are not on the list), that is acceptable.
10. As a reminder, as was discussed at a EC meeting last year, the "red dot" on the Post calendar indicates a rental
11. I have been managing all the Hall rentals for 6 years now. I will retire from that position in December of 2025 (7 years) If I last that long.

House: Chair Alfieri reported:

- He presented a report on “AYSN Contract Review/Revision” for comment
- He announced his retirement from House chairmanship, effective tonight.

Internal / External Communications: Wolfangel reported:

Media Release submitted to Enquirer for Valentine Dance. Publication pending.

Internal / Newsletter: Minnich noted the February newsletter is being finalized.

Uniform Ceremonies: Caskey sought approval from EC to update the deceased members plaque;
EC agreed.

He repeated Joseph House contributions are to be toiletries only.
He transported 300 retired flags to the crematory today

Charities, Inc. (C.I.): Wolfangel reported

Next Regular quarterly C.I. Meeting will be held on Monday 2/10/25.

Items for discussion or review:

1. C.I. Treasurer transition from Post – C.I. Member Walt Geil to Post-C.I. Member Martin Gilbert has taken place.
2. Geil appointment as a member of the C.I Advisory Group,
3. Both Kroger's "Poppy Days" Program (Memorial Day) and "Wave-the-Flag" Program (Veterans Day) Fundraising events that are planned to be conducted 2025.
4. Reconsideration of trying FHSD Poppy Program one more year.
5. Plan to explore and review any other fundraising ideas in anticipation of not being able to possibly continue to count on Bingo funds sometime in future.
6. Still anticipate one additional vacancy on C.I. Board, when Geil steps down. Anyone interested in serving should contact Wolfangel.

Wolfangel noted CI has budgeted \$1 per member as contribution to Gifts for Yanks

Marketing Committee: Chair Minnich - see other sections of these Minutes

Bar/Concessions: Chair Stuntz reported

- To date this month: \$10,352 gross went through the Clover register, \$520 for paver bricks, \$370 donations, \$190 for dance tix, \$455 for rentals, \$200 for pizzas.
- Club room events included: 3 college football playoff games, disco party, inauguration watch party, national championship college football game
- Tim Sunderhaus reported the gross proceeds in the club room this month is \$8,817, net profit \$4,408. Pizza sales are down because the pizza menu sign keeps disappearing.

SAL Squadron:

Short reported the NYE party netted \$9,000 (gross about \$16,000)

Tim Sunderhaus reported:

- February 2 is the District 4 Winter SAL conference at Reading; 3 SAL officers will attend.
- The District 4 Spring SAL conference will be at the Post on April 13, lunch catered
- The Disco party was a success, 150 attended, \$2,800 net profit (\$650 to the Post)
- Working on a Country Concert series in the Post front parking lot, in June, July, and August, with live music and food trucks, Wednesdays or Thursdays; profit to be divided among SAL, Post, and CI
- SAL will purchase bricks to remember Post and SAL deceased members
- Short, Sledge, and Sunderhaus volunteer to join the committee to review/revise the contract with AYSN
- The Brown Jug/ Blue Jug award ceremony will be March 8 at Mt Carmel Post
- Minnich confirmed to Capetillo that all comments to the draft letter recommending SAL Squadron 318 be awarded the Squadron of the Year have been provided

Hamilton County Council Issues / Concerns: No report

4th District Issues / Concerns: No report

Dept of Ohio Issues / Concerns: No report

Good of Legion:

- Tina Sunderhaus discussed setting a date to meet with women interested in forming an Auxiliary; she will coordinate with Kerri Wolfangel. **The EC agreed to sanction the establishment of an Auxiliary 318.**
- Wolfangel noted the Comey-Shepherd coat drive for veterans is continuing. They have also begun a program for first responders, military, and veterans for cash refunds at closing of a house purchase. Information is posted on the bulletin boards.

Further Business: None

Adjournment of Meeting:

Commander Minnich, indicating there being no further business to come before the Executive Committee Meeting, adjourned the meeting at approximately 8:40 PM.

Prepared by:



Adjutant Carey