

**MINUTES**  
**AMERICAN LEGION POST 318**  
**EXECUTIVE COMMITTEE MEETING**  
**October 30, 2019**

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander DuBois. Matters addressed at the Executive Committee Meeting were:

**ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Ruffennach conducted roll call.

**Elected Officers**

Commander	Joseph DuBois, Jr	<b>X</b>
1 <sup>st</sup> Vice Commander	Bob Kamman	<b>X</b>
2nd Vice Commander	Randy Lindsey	<b>X</b>
Adjutant	Ed Ruffennach	<b>X</b>
Finance Officer	Ron Yersky	<b>X</b>
Sgt-at-Arms	Ralph Caskey	<b>X</b>
Chaplain	Jerry Porter	<b>X</b>

**Appointed Positions/Chairs**

Service Officer	Charlie Cleves	<b>X</b>
Americanism Chair	Paul Henkel	<b>A</b>
Bingo Chair	Ed Sears	<b>X</b>
Fund Raising Chair	(VACANT)	
Community Support Chair	(VACANT)	
House Chair	Bob Alfieri	<b>X</b>
Event Coord. Chair	Ken Knight	<b>X</b>
Charities, Inc Liaison	Don Bishop	<b>X</b>
Corporate Statutory Agent	Dan Wolfangel	<b>X</b>

Absent were the currently vacant Committee Chair positions for Community Support; and Fund-raising.

**MINUTES OF LAST MEETING:** Adjutant Ruffennach, noted that the E.C. Meeting Minutes from the September 25, 2019 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They were also submitted for inclusion on Post website. *A motion (Dan Wolfangel) was made and seconded (Bob Kamman) to accept minutes as printed. Motion passed unanimously.* Ruffennach also reported that the General Meeting on October 9<sup>th</sup> were reduced to print and previously distributed to E.C. members posted in the General Meeting Minutes Binder and submitted for inclusion on the website

**POST EVENT CALENDAR REVIEW:**

## Correspondence Log

9/25/2019	Volunteers of America	Donation Solicitation	TABLED Charlie Cleves to investigate Declined donation request
9/25/2019	Cyclones Hockey	Ticket Proposal	
10/1/2019	County Court of Common Pleas	Hamilton County VS Commission Appointment Nominations	No Nominations
10/3/2019	Citizens for Forest Hills	Request for support for school levy & donation	Declined donation request
10/7/2019	AL Department of Ohio	News Release re: Gun Control Legislation	Posted

## Correspondence Log

Date Received	Sender	Subject
10/21/2019	Morgan Stanley	Donation \$1000 CI Wayne Hinaman
	Memorial Day Foundation	Donation Request; Forwarded to CI Treasurer Walt Geil
	AL National Headquarters	validation Life Member request Stanley Dillon
	AL Department of Ohio	State Bowling Tournament
	AL Department of Ohio	Dues reimbursement for Life members \$109.00
10/30/2019	Seiko Electric	Repair Bill for electric line break feed to signs and parking lot lights
10/30/2019	AL Post 534	Pearl Harbor Day Ceremony
10/30/2019	Humana	Request for presentation of VA Benefit Supplemental Medicare Insurance

*A motion (Dan Bishop) was made and seconded (Ed Sears) to decline the donation request from the Citizens of Forest Hills. Motion passed unanimously.*

Charlie Cleves that his investigation of the use of donations by Volunteers of America was very diverse and not Veteran specific. *A motion (Dan Wolfangel) was made and seconded (Bob Alfieri) to decline the donation request from the Volunteers of America. Motion passed unanimously.*

Adjutant Ruffennach wrote an announcement regarding the Humans program for distribution to the membership.

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Ron Yersky reported that the checking account as of this meeting has a balance of \$17,952 and the savings account has a balance of \$21,721.06. Discussions ensued regarding the collateral of our credit cards and the personal collateral that Don Bishop has provided for the current credit card system. Randy suggested that we investigate the use of a Certificate of Deposit which Ron will also investigate to provide the collateral. It was reiterated that the IRS does not favor the use of a reimbursement system. Financially we are coming to the close of the calendar year and reporting information may be required. Dan Wolfangel reported that he had received a reminder from the Attorney's General Office that our Tax Form 990 is due. Ron reported that it will be in the mail tomorrow.

**OPEN ISSUES / OLD BUSINESS:** Commander DuBois noted that the rental to the Bridge group has been dismissed.

**NEW ISSUES / NEW BUSINESS (Commander):** No new issues

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

**Membership:** Bob Kamman reported that we have passed the 80% membership that qualifies the Post for the Brown Jug if the District also reaches the 80% goal. We have 138 of our eligible 161 members renewed.

**Post Activities:** Christmas Party invitations have been sent.

**Chaplain/VAVS:** Keith Musselman is not doing well.

**Americanism:** 300 Americanisms test have been ordered for the school. The oratorical contest is being advertised through mechanisms at the schools.

**Community Support & Recognition:** Dan Wolfangel reported that he will continue to manage the Law & Order awards for the Awards Presentations but would like someone else to assist with the overall program. The Law & Order will need to be submitted by February 1<sup>st</sup>.

**Service, Veterans Affairs / Economic / Legislative:** Clermont County offers free Concealed Carry Permits

**Bingo:** Bingo year ends October 31<sup>st</sup> all reports are completed.

Monthly Post Contributions:	\$3000	YTD Post Contributions:	\$28,250
CI Contributions:	\$1015	CI Contributions:	\$ 9,181
Kitchen	\$ 460		
<b>TOTAL</b>	<b>\$4475</b>		

**Fund-Raising:** Don Bishop reported that there are 95 reservations for the Veteran's Dinner on Veteran's Day. Christmas Show reservations are up to 99 tickets sold. Gross revenues of \$1831 with 43 days to sell. \$550 of ads are sold. Next dance is November 9<sup>th</sup> which is Six Pac and its Military Night. Spring dance scheduled is 12 dances. Dan Wolfangel brought to the table an opportunity to sell calendars. There was no interest from the Committee.

**Event Coordination:** October was a good rental month with approximately \$2500 of rental revenue. The next rental is November 6<sup>th</sup> for a Veteran's Faith Service Program. Unfortunately, there is nothing scheduled until March.

**House:** Chair Alfieri, noted the followings:

- All the hoods have been cleaned
- The grills have been repaired and the Make-up air unit is working properly.
- Leak in the roof, repairman has been notified
- Dan requested that we get a replacement sign for the sign out front which are faded. The funds are budgeted, and permission was granted to repair it.

**Internal / External Communications:** Chair Ruffennach (External Communications) Nothing to report

**Uniform Ceremonies:**

November 7<sup>th</sup> IHM

November 8<sup>th</sup> Summit

November 13<sup>th</sup> Parkside Church

November 11<sup>th</sup> 2 details still needed

There are only 4 people for the Sherwood event, if there are not more volunteers, we will need to cancel

Specific list for the Joseph House

Pearl Harbor day will be organized if we go, we will also take flags for retirement. The Retirement Ceremony conducted on October 19<sup>th</sup> was successful with approximately 2000 flags retired with 8 members present.

Charities, Inc.: Liaison Bishop stated there will be a Wave the Flag fundraiser at Kroger Cherry Grove and Main on November 9<sup>th</sup>. Staffing is complete. December 7<sup>th</sup> will be the Breakfast with Santa. Everything is coming together. Poppy Day preparations will begin shortly.

**Hamilton County Council Issues / Concerns:** Nothing to report

**4<sup>th</sup> District Issues / Concerns:** Nothing to report.

**Dept of Ohio Issues / Concerns:** Nothing to report.

**Good of Legion:** Veteran's Breakfast at Clough Pike Church on November 9<sup>th</sup>. Celebration of the Marine Anniversary will be held at the Post November 10<sup>th</sup>.

**Further Business:** None.

**Adjournment of Meeting:** There being nothing further to come before the Executive Board Meeting, Commander DuBois adjourned the meeting at approximately 8:15 PM

Prepared by:

A handwritten signature in cursive script that reads "Edward C. Ruffennach Jr.".

Ed Ruffennach  
Adjutant Post 318