

AMERICAN LEGION POST 318

EXECUTIVE COMMITTEE MEETING

April 24, 2019 (Pending Approval)

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; 1st Vice Commander Bob Kamman; 2nd Vice Commander Randy Lindsey; Adjutant Dan Wolfangel; Finance Officer Ron Yersky; Chaplain Jerry Porter; SAA Ralph Caskey; Service Officer Charles Cleves; and Committee Chairs: Ed Sears (Bingo); and Bob Alfieri (House); and Ken Knight (Event Coordination), which constituted the required quorum.

Absent were the currently vacant Committee Chair positions of: Americanism; Community Support; and Fund-raising.

MINUTES OF LAST MEETING: Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the March 27, 2019 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They were also submitted for inclusion on Post web-site. ***A motion (Dan Wolfangel) to accept the March 27, 2019 E.C. Meeting Minutes, as printed, was seconded (Ron Yersky), and was passed unanimously.***

POST EVENT CALENDAR REVIEW:

Commander Bishop reminded that all should have the on-line calendar for May and June updated for upcoming activities in their respective area of responsibility.

CORRESPONDENCE / ADJUTANT ITEMS:

Adjutant Wolfangel noted the following items:

New Correspondence (since last meeting):

- Notice of 4th District Summer Convention – Sunday – May 19, 2019 – Post 194 (Mason, OH): Posted on BB. Post entitled to 2 Delegates, which need to be identified and submitted by 5/12/19. ***Don Bishop and Bob Kamman were designated as Delegates. Adjutant will submit Delegate Form.***
- Joseph House Golf Outing – Saturday May 18, 2019 : Posted on BB. Included solicitation for sponsorship contribution. Wolfangel noted there is \$300 allocated for Joseph House in C.I. Budget, of which \$100 is for “Hole Sponsorship”. ***E.C. recommended distribution at \$100 level for “Hole Sponsorship”. Adjutant to notify C.I. Treasurer Geil.***
- Memorial Day Foundation – Memorial Wreath Program Solicitation: Wolfangel noted there was \$25 allocated in C.I. Budget for this purpose. ***E.C. recommended distribution of \$25. Adjutant to notify C.I. Treasurer Geil.***
- Renewal Application for Post Liquor Permit - \$2,844: Noted due by May 17th. ***Wolfangel advised has been forwarded to Matt Lilly (Bar Manager) to compete and sign, and forward to Finance Officer Yersky for check and submission.***
- Solicitation from KY Chapter of C.O.P.S for Fallen Officers Motorcycle Ride Event: Request denied as no C.I. funds allocated or available for this request.
- A.L. Centennial Celebration – Sunday – May 26, 2019 (2 PM – 4 PM) – H.C. Memorial Hall: Posted on BB. Includes request for Post's Legion flag and stand (be there at 1 PM). ***Ed Ruffennach and Ralph Caskey noted they plan to attend and will see that our flag gets there.***
- Dept. of Ohio Legion Packet: Contained:
 - * Post Data Report: Due 4/15/19 / Completed and submitted by Adjutant 4/12/19.
 - * CPR Report: Due by June 1st. Completion by Adjutant in progress. Will be submitted by mid-May.

- * New Elected Officer / Chair Report: Due by June 1st. Will be submitted by Adjutant following May election.
- Ham. Co. Veteran Service Commission Newsletter: Posted in binder in clubroom. Copy to Service Officer Cleves.
- Solicitation from Domain Listings to Include Post Website Info- Cost \$228 Per Year: Commander Bishop to discuss any value with Post Webmaster Josh Richardson.
- Dept. Of Ohio Convention Packet – June 28 – 30, 2019 – Toledo, OH:: Included:
 - * Delegate Designation Form: Due by 6/13/19. Post entitled to 2 Delegates. To be addressed after May election of officers.
 - * Post Elected Officer Certification: Due by 6/13/19. Pending May 8th Post election.
 - * Convention Housing Info/Form: Due by 6/12/19. Pending May 8th Post election.
 - * Program Ad Solicitation: No action taken at this time.

Outgoing Correspondence and Adjutant Actions:

- Post Data Report submitted to Dept. Of Ohio on 4/12/19.
- List of donors to Post 318, in memory of member Frank Gory, sent to family (via Tammy Gory) on 4/23/19.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Ron Yersky presented finance report, and distributed to the E.C. members copies of a line item budget (Revenue / Expense Actuals) update through March 31, 2019 with a copy for Adjutant to file with the April E.C. Minutes. Yersky noted that the current combined balance within both the Post's current Operating Account and Savings Account, to-date, was around \$20,000. He noted that while this amount looked good, several upcoming expenses for May, including the Liquor License renewal cost of over \$2,800, will seriously impact the month's financial expenses. He requested that if needing a purchase in excess of \$100, check with him first to assure funds are available.

Yersky also commented on the status of First Financial Bank's (our current mortgage holder) proposal to transfer the Post's operations, savings and credit card accounts from 5/3rd Bank. He advised, as he did last month, that he supports the move of the 5/3rd accounts (Operations / Savings / Credit Card) to First Financial, however, believes the two PNC Accounts (Bingo / Events) should continue to remain at PNC at this time. He noted that during the transition period of accounts from 5/3rd to First Financial, there will need to be a duplication of the involved accounts at both banks until the full transition of that account has been accomplished, and the timing of the move will likewise need to be considered based upon Post's financial activities scheduled. ***A motion was made (Dan Wolfangel) authorizing the Financial Officer to move the three 5/3rd accounts to First Financial, with the necessary timing and manner of such transition of funds, being at the discretion of the Finance Officer. Motion was seconded (Ed Sears), and passed unanimously.***

Yersky advised he has some upcoming surgery that may affect his May Post Meeting meeting attendance, however, he will see that Financial Report is available. Yersky also thanked all for the help in setting up and accommodating the recent AARP usage of the hall.

Commander Bishop also noted that the Post 2019-2020 Business Plan and Budget would need to be approved at the July 10, 2019 Post Meeting. To accomplish this, "initial drafts" should be submitted to E.C. at next E.C. Meeting (May 29th), and "final drafts" will need to be submitted to E.C. for approval recommendation at the June 31st E.C. Meeting.

OPEN ISSUES / OLD BUSINESS: Commander Bishop noted or commented on the following:

Novations Network: Bishop and House Chair Alfieri advise they have had no contact with Novations Network. Topic remains open.

Dance Floor Committee Report: Issue remains open and tabled at this time.

Oratorical Rules Change Proposal: Bishop commented on this tabled item from last meeting, regarding a request from Winnie Clayton (who assists with mentoring Oratorical contestants) to see if rules could not be changed to allow use of note cards for Oratorical presentations. Bishop noted that District and State level rules are controlled by the Dept. of Ohio, however, we can change our local Post rules, and could submit a resolution to HCC requesting consideration of a rule change at their level. Questions are: 1) Do we change our local Post rules, and 2) Do we submit resolution to

HCC to consider rule change? Acting Americanism Chair Jerry Porter, noted he saw no problem with changing our Post local rules to allow notes, so long as: the Oratorical participants did not just read their presentation; were advised the need to use notes would be a factor considered in the Post level scoring; and that the participants were fully aware that if they moved on to the next level, notes could not be utilized. Following discussion, ***a motion was made (Jerry Porter) to: permit use of notes at the Post level competition only; use of notes will impact on scoring; and such change would be for a trial period of one year, after which it would be subject for review. Motion was seconded (Bob Alfieri), and passed unanimously.***

Film on Foyer Windows: Will be covered under House report.

NEW ISSUES / NEW BUSINESS (Commander): Commander Bishop noted, or led discussion on the following new issues or new business.

Email Vote Validation - 2020 Post Dues Set: Adjutant Wolfangel advised that due to need to establish Post dues for 2020, as required on Post Data Report that was required to be submitted by April 15, 2019, an email vote was held on April 11, 2019. ***The issue that was put forth for vote was "to maintain Post 318 membership dues at \$40 for membership year 2020". There were eight (8) responses received from potential of eleven (11) E.C. members, which made a quorum. All responses were YES, thus a majority in support of issue, thus the dues for 2020 will be \$40, and was reported as such on the Post Data Report.***

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported, commented or led discussion as follows:

- Membership Quota: Noted we are currently at 157 renewed /paid, toward the quota of 159, which leaves us currently at least two members short, however, he believes there are at least two potential new members that Eric Franz and Charlie Cleves were working on, which if successful would put us at quota.

Post Activities: Chair Lindsey noted that he had nothing to report.

Adjutant Wolfangel noted that in anticipation of Post 318's 80th Anniversary in October 2019, he has had the metal Post 318 Anniversary sign, that we use for July 4th Parade, changed from to reflect 80 Years, and the correct dates. He suggest we also might wish to display the sign on the front of Post building near clubroom door after the parade usage. Cost of lettering changes were \$30.

Chaplain/VAVS: Chaplain Porter advised he knew of no new ill or distress members, however, Bobbie Hinaman, wife of member Wayne Hinaman, fell and broke her arm on Easter Sunday.

He also noted that we are scheduled for VAVS at V.A. Hospital on Monday – May 13th, to conduct Bingo. Will need some volunteers to assist. Will have sign-up at May 8th Post Meeting.

Americanism: Commander Bishop noted there is still no Americanism Chair. Acting Chair Jerry Porter reported on:

- Scholarships: Advised he has not received any applications as yet, and would be contacting the schools to see if they had any. Deadline for submission is April 30th.
- BB&GS: Currently believes we still only two Boys and two Girls. Orientations are set for May 15th and 16th at Post 484 and Post 72, and that Paul Henkel, who is assisting with this program, was following up on this program. Porter noted Henkel also wanted to know if we would consider two boys from Wyoming that want to go but don't have a sponsoring Post. Consensus was that if we don't meet our four funded positions with local students, it could be considered.
- Memorial Day Detail Transportation (Bus): Advised he had arranged for a bus at cost of \$300.

Community Support & Recognition: Commander Bishop noted there is still no Chair for these programs, and he had no report, as he has not been able to attend AACC recent meetings.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves noted he had attempted to contact an individual that had left message on Post answering machine relative to needing financial help as his utilities were about to be shut off. The individual has not returned Cleves' call.

Bingo: Chair Ed Sears reported that :

- April will be a poor month, with being off for Easter, and a poor attendance the Sunday before, probably due to weather.
- He is now using Face Book for Bingo promotion, and is going to be taking some Bingo photos for Eric Franz to put on the Bingo Face Book site.

Fund-Raising: Commander Bishop noted there was still no Fund-Raising Chair. In absence of a Chair, Bishop commented as follows:

- Dances: Noted next dance is Saturday - April 27th – Monday Night Big Band. 50 tickets sold to-date. Short 2 or 3 volunteers for dance. Staffing is a constant problem, noting dances provide 25% of our monthly income needed to maintain operations. If staffing problems continue, our dances will end.

Event Coordination: Chair Ken Knight advised rentals were fairly good in March and April, have two for May, and nothing yet for June or July.

House: Chair Alfieri, noted the followings:

- Window Tinting in Foyer: Received quote of \$1,272 to have professionally done. Is exploring obtaining material from Home Depot and doing ourselves at a cost of about \$43 for a 3' x 6'6" sheet, which adheres via static, and which should be able to be done for around \$250.
- Kitchen Housecleaning: Noted kitchen is a mess and needs a thorough cleaning. Will need about 4 volunteers for a full day work detail to accomplish.
- New Oven Electrical Service: He secured a bid for re-routing 220 electric service to new oven location for about \$900 from SECO. Looking into other methods, including possible relocation of the new oven if possible to minimize cost.
- Gutters: Need cleaning.
- Grounds Detail: Noted landscape beds have been sprayed for weeds, and Scouts have removed weeds. Will be securing several loads of mulch and will need volunteer to assist in spreading. Probably will do during a regular Tuesday work detail.

Removal of Norton Billboard: Adjutant Wolfangel noted that the billboard still has not been removed, even though electric has been disconnected for over a month. House Chair Alfieri advised he has not heard anything from Norton. ***Adjutant Wolfangel advised he would make a followup call to Norton, in attempt to determine why it was not yet removed.***

Internal / External Communications:

Chair Dan Wolfangel (External Communications) advised the Post dances have been regularly appearing in Enquirer and Eastside Press newspaper event calenders, and an article on the April 27th Big Band Dance was published this week in both Enquirer Hometown and the Eastside Press.

Don Bishop (Internal Communications) advised deadline for May Post Newsletter articles / input is April 25th.

Uniform Ceremonies: Chair/SAA Caskey commented or noted the following:

- April 26th - McNicholas H.S. Veteran Memorial Re-dedication: Post rifle squad will be participating.
- May 4th - Turpin H.S. Veteran Wall Dedication: Post color guard participating.
- Memorial Day Cemetery and Bell Ceremony Details: Sign ups will be available at May Post Meeting. Breakfast will be at 7:15 AM at the Post.

Charities, Inc.: Don Bishop reported on Memorial Day Poppy Program. Will be at Kroger ATC on Saturday – May 25th, and that Kroger CGP approval is pending. FHSD will be on Thursday – May 24th, and he still need more gallon milk containers. Will have sign-up sheets at May Post Meeting.

Hamilton County Council Issues / Concerns: Commander Bishop advised that the C & P Recognition Dinner at Post 484 on April 27th was canceled due lack of response. We will be receiving our \$80 back that we had paid for 4 tickets.

4th District Issues / Concerns: Nothing additional to report.

Dept of Ohio Issues / Concerns: Nothing additional to report.

Good of Legion: **Post Nominations / Election:** The Nominating Committee, represented by Charlie Cleves and Ed Ruffennach, indicated they had not received, nor been able to secure a nomination for the elected position of Post Commander. Thus the slate of nominees submitted at the Post Meeting on April 10th remained the same, as follows:

Commander	-	(OPEN)
1 st Vice Commander	-	Bob Kamman
2 nd Vice Commander	-	Randy Lindsey
Adjutant	-	Ed Ruffennach
Finance Officer	-	Ron Yersky
Chaplain	-	Jerry Porter
Sgt-At-arms	-	Ralph Caskey

Following discussion relative to the need for a Commander, the election process, and the requirement for publication notice of election and slate of nominees, ***a motion was made (Dan Wolfangel), that due to the incomplete Nomination List, the nomination process shall remain open until immediately prior to the Election portion of May 8th Post Meeting agenda. The motion was seconded (Jerry Porter), and passed unanimously.***

Adjutant Wolfangel advised the publication requirements would be met by publishing the Notice of Election, and the most current Nomination Committee list, in the May Post Newsletter, with the notation that the nomination process remained open, and list could be subject to additions prior to election occurring.

Further Business: None.

Adjournment of Meeting: There being nothing further to come before the Executive Board Meeting, Commander Bishop adjourned the meeting at approximately 8:55 PM.

Prepared by: