

# **AMERICAN LEGION POST 318**

## **EXECUTIVE COMMITTEE MEETING**

### **FEBRUARY 27, 2019 (Pending Approval)**

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop.

Matters addressed at the Executive Committee Meeting were:

#### **ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; 1<sup>st</sup> Vice Commander Bob Kamman; 2<sup>nd</sup> Vice Commander Randy Lindsey; Adjutant Dan Wolfangel; SAA Ralph Caskey; Chaplain Jerry Porter; Service Officer Charles Cleves; and Committee Chairs: Ed Sears (Bingo); and Bob Alfieri (House), which constituted the required quorum.

Absent with prior notice was Finance Officer Ron Yersky and Committee Chair Ken Knight (Event Coordination). Absent were the currently vacant Committee Chair positions of: Americanism; Community Support; and Fund-raising.

**MINUTES OF LAST MEETING:** Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the December 19, 2018 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They were also submitted for inclusion on Post web-site. He noted there were no Minutes from the scheduled January 30, 2019, as meeting was canceled due to weather. A note to that effect was placed in the E.C. Minutes binder, and on Post Website. ***A motion (Dan Wolfangel) to accept the December 19, 2019 E.C. Meeting Minutes, as printed, was seconded (Bob Alfieri), and was passed unanimously.***

#### **POST EVENT CALENDAR REVIEW:**

Commander Bishop reminded that all should have the on-line calendar for March and April updated for upcoming activities in their respective area of responsibility.

#### **CORRESPONDENCE / ADJUTANT ITEMS:**

Adjutant Wolfangel noted the following items:

##### **New Correspondence (since last meeting):**

- **Notice of 4<sup>th</sup> District Spring Conference – Sun – March 17, 2019 – Post 49 (Wilmington, OH).**
- **Notice of 4<sup>th</sup> District Membership Roundup - Sun – March 17, 2019 – Post 49 (Wilmington, OH):** Copy provided to Membership Chair Kamman.
- **Solicitations for After-Prom Events from AHS / THS / McNicholas HS:** It was noted that there is \$300 in C.I. approved budget for these request @ \$100 each. ***E.C. recommended distribution.*** Adjutant to notify C.I. Treasurer Geil.
- **Solicitation Request from A.L. Post 377 (Camden, OH) for Contribution to Post Building Fund:** It was noted no funds available within C.I. Budget for this request, thus no action taken.
- **Solicitation Request from “Coalition to Save Hillcrest Cemetery” for Contribution to an Endowment Fund:** Don Bishop advised could be drawn from C.I. Undefined Expenses line item. ***Motion made (Don Bishop) to contribute \$100, however to go directly to the fund, and not through Go-Fund-Me-Page as suggested in request. Motion seconded (Bob Kamman), and passed unanimously.*** Adjutant to notify C.I. Treasurer Geil.
- **Notice of 4<sup>th</sup> District “100<sup>th</sup> Anniversary of American Legion Celebration” - Sat – May 4, 2019 11 AM to 1 PM – Eden Park Overlook Area / Request for Color Guards / Request for Funding Donation:** Posted on BB. ***Copy to SAA Caskey regarding Color Guard / Funding donation tabled until March E.C. Meeting for more info.***
- **Request for Removal from Post Mailing List for Member Cornelius Weber, from Daughter:** Noted now living with daughter in Texas. ***E.C. agreed to remove from Post mailing lists.***

- Received Hamilton County Health Department Food License – Cost \$345.65: Fee has been paid, and new license is posted in kitchen.
- Received 2019 Bingo License: Has been forwarded to Bingo Manager Sears.
- Request for American Flag Replacement for HCSO- D5: Has been obtained and delivered. Cost from C.I. approved funds.
- Notice of “Ohio American Legion Centennial Ball” - Fri – March 15, 2019 – Villa Milano Banquet & Conference Center – Columbus, OH – Cost \$100 per Person; Posted on BB.
- Solicitation from Forest-Aires Woman's Chorus for Program Ad in “Encore” Program Book: ***Motion made (Jerry Porter) to sponsor a 1/2 page ad at cost of \$60, to be paid from C.I. Funds. Motion seconded (Bob Alfieri), and passed unanimously.*** Adjutant to notify C.I Treasurer Geil.

Outgoing Correspondence and Adjutant Actions:

- Veteran Honors Program submissions to Ohio Senator Wilson's office for Charles J. Behymer / Bob Calder / George Martin.
- Donation Acknowledgments to Post dance attendees, which were received via Showclix during 2018. Nine letters for total of \$277 received.
- Appreciation Letter sent to Cincinnati Federal Bank for posting of Post 318 dance information on electronic message board.
- Donation Acknowledgment, on behalf of C.I., for \$2,000 donation to C.I. from a Post member.
- Updated on-line membership records on deceased member George Martin.
- Notification via certified mail, to Norton Outdoor Advertising regarding no renewal of lease for billboard, and request for it's removal by February 28<sup>th</sup>. (NOTE: Cmdr. Bishop noted he had been contacted by them and advised they would remove sign as soon as Duke Energy disconnected the electric.)
- Forwarded an email received from OAG, to all E.C. members, regarding role and responsibility of all non-profit board members, of which all E.C. members are considered.
- Ordered three Memorial Bible to maintain our inventory.

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** In absence of Finance Officer Ron Yersky, Adjutant Wolfangel distributed to the E.C. members copies of a line item budget (Revenue / Expense Actuals) update through January 2019, prepared by the Finance Officer, with a copy for Adjutant to file with the February E.C. Minutes. No additional info was provided.

**OPEN ISSUES / OLD BUSINESS:** Commander Bishop noted or commented on the following:

Novations Network: Bishop advised he had contact with Novations, and they advised there was a delay in proceeding, but they would be moving forward and would be in touch. House Chair Alfieri also noted he had tried to contact them and was unsuccessful.

First Financial Proposal for Transfer of Post Accounts: Adjutant Wolfangel reminded that this item that was tabled from last year is still pending. Bishop advised that in light of Finance Officer Yersky's absence, this items should be brought up at March E.C. Meeting.

Email Vote Validation (Dance Floor Issues): Adjutant Wolfangel noted need to have minutes reflect an E.C. email vote that was taken on December 30, 2018 regarding ***“presenting a recommendation on dance floor options to the Post General Membership at the January Post Meeting”***. ***The email vote response was nine votes (8 votes in favor of recommendation / one against recommendation), thus passage by a majority vote.*** (NOTE: Matter was addressed at January Post Meeting by the appointment of Dance Floor Issue Committee, under House Chair Alfieri, to review options and report back at a future meeting.) House Chair Alfieri, indicated current status of issues are; 1) they are maintaining a higher temperature in hall to better control moisture; 2) continuing to wax and buff as necessary; and 3) are continuing to seek a remedy regarding water buildup and intrusion from outside due to creek overflow.

Email Vote Validation (Gratis Use of Hall for Benefit Event: Adjutant Wolfangel noted need to have minutes reflect an ***E.C. email vote that was taken over January 23-24, 2019 regarding” request for gratis use of Post hall for a benefit conducted by a past member of the Post – Charles***

**Forester". The email vote response was eleven votes (6 in favor of request / 5 against request), thus passage by a majority vote.**

**NEW ISSUES / NEW BUSINESS (Commander):** Commander Bishop noted, or led discussion on the following new issues or new business.

American Legion "Buddy Check" Program: Bishop commented on the program which involves Post members attempting to contact past Legion members to check on their well-being, and attempting to get them to return to Legion membership. Bishop requested Membership Chair Kamman to coordinate, and provide each E.C. member with two names and contact info for them, to followup with a contact if possible.

Round-About Travel: Bishop commented on correspondence received from "Round-About Travel", which sought to have us advertise upcoming tours and trips in our newsletter. While he was not inclined to do that, he suggested that possibly the Post Activities Committee might wish to look into considering some Post bus trips. He will refer the matter to Chair Lindsey.

Post Beverage Products: Bishop advised that he is recommending that we drop all Pepsi products from line of beverages sold by Post, as few are sold, and they become unsalable due to shelf life expiring. ***E.C. concurred with recommendation.*** Bishop also mentioned he had made a purchasing error and has two 12-packs of Caffeine Free Coke that he does not plan to put into inventory, and asked if anyone had an interest in it.

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

Membership: Chair Kamman reported, commented or led discussion as follows:

- Membership Quota: Noted we are currently at 149, and will be at 150 members renewed /paid, toward the quota of 159, which leaves us currently at least 9 members short. While we have 11 members who have not yet renewed, it is expected several or all of them may not renew, thus we will probably need at least 8 to 10 new members to assure making quota.
- Virtual Post Meetings: Advised he has been in contact with the Program Director at The Anderson Care Center regarding setting up a virtual meeting location in the Center, which could serve any of our members there, as well as possibly other veterans that may be eligible / interested in joining the Post.

Post Activities: No report in absence of Chair Lindsey, who had to leave the meeting early.

Adjutant Wolfangel noted that 2019 will be Post 318's 80<sup>th</sup> Anniversary, and possibly we might wish to plan accordingly, as either a special event, or in joint with the Legions 100<sup>th</sup> Anniversary. Bishop suggested we discuss at the March E.C. Meeting, when Chair Lindsey is present.

Chaplain/VAVS: Chaplain Porter noted or commented on:

- VAVS: The three future 2019 scheduled VAVS visits are on hold at this time, until some logistics are ironed out. He will be checking with Dave Hurst as to status.
- Distressed / Sick Members: Noted Walt Geil is doing better after his foot surgery. Leo Turner has been contacted by several Post members, and hopefully will be attending a future meeting.
- Frank Gory Celebration of Life / Legion Memorial Service: Noted that Post member Frank Gory passed away, and family would be holding a Celebration of Life event at the Post on Friday – March 1<sup>st</sup>, from 4 PM to 6 PM, at which the Post has been requested to conduct a Memorial Service and Flag Folding Ceremony about 4:30 PM. Looking for Post members to assist.
- Fish Fry Events: Porter, as coordinator for the Fish Fries, commented on plans for event, noting had thirty persons signed up to work, Hopes all will show up the first night so they can be assign duties over the next six weeks' events.

Americanism: Commander Bishop noted there is still no Americanism Chair,

Jerry Porter noted:

- Boys & Girls State Program: Noted we would only have two Boys and two Girls participating in this year's program.

Community Support & Recognition: Commander Bishop noted there is still no Chair for these programs.

Adjutant Wolfangel, Chair of Post Law & Order Program, advised that we had received nominees from ATFD for Firefighter of the Year ( FF/P Nicholas Flerlage), and from HCSO-D5 for Law Officer of the Year (Deputy Robert Goettke). Both were then submitted by the Post to HCC, where Deputy Goettke was also selected for HCC Law Officer of the Year. He is to be recognized as such at the HCC Meeting on Wednesday – March 6<sup>th</sup>, at Post 534 (Riverside). Wolfangel indicated he would be attending.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves noted he had several veteran info websites that he was submitting for noting in Post Newsletter or as links on Post Website.

Bingo: Chair Ed Sears reported that :

- Had three Bingos in February, and Bingo provided: \$1,100 to Post; \$410 to C.I.; and \$332 gross in concessions, for a total of \$1,842.
- So far in the new Bingo year (November – February) Bingo provided Post with \$6,450 and C.I with \$2,330.
- Noted would need extra help in March due to several regular workers being out of town. .

Fund-Raising: Commander Bishop noted there was still no Fund-Raising Chair. In absence of a Chair, Bishop commented as follows:

- Dances: Noted next event is March 2<sup>nd</sup>, with Six Pac Band. However, since they are not drawing sufficient attendees, may have to reconsider using them in the future. Have booked our first “swing band”. Monday Night Big Band is schedule for April 27<sup>th</sup>, and if goes well will schedule them for a Fall season dance.
- Hoops-Mania: Currently underway. Ticket sales are slow.

Event Coordination: In absence of Chair Ken Knight, Adjutant noted that Knight had reported that rentals were slow. He has the Gory Celebration of Life on March 1<sup>st</sup>, the Forester benefit on March 23<sup>rd</sup>, and then nothing until July.

House: Chair Alfieri, noted the followings:

- Roof Leak Problems: He has been in contact with roofer, who will be returning to repair at no cost.
- HVAC System Check: Has checkup scheduled.
- Alarm System: SECO has repaired front clubroom door lock, and also identified the problem with the rear door to storage area which is creating false breach alarms. Area coverage will be changed to motion detector as opposed to door alarm.

Adjutant Wolfangel requested authorization to purchase new set of letters for the 4' X 4' message sign in front of Post. Set contains 300 characters/symbols/numbers for about \$90. House Chair Alfieri OKed purchase from House line item.

Internal / External Communications:

Chair Dan Wolfangel (External Communications) advised that news article on Fish Fries has been submitted, as well as calendar entries for March 2<sup>nd</sup>, and March 16<sup>th</sup> dances, and all seven Fish Fry dates.

Don Bishop (Internal Communications) advised or commented regarding:

- Deadline for April Post Newsletter articles / input is March 25<sup>th</sup>.

Uniform Ceremonies: Chair/SAA Caskey commented or noted the following:

- Memorial Ceremony: noted details of flag folding ceremony for Frank Gory Celebration of Life.
- Member Name Tag Board: Noted is in process of being expanded and name tags being reprinted and updated.

Charities, Inc.: Don Bishop commented or noted:

- Poppy Program: Noted Poppies have arrived. Noted will be meeting with FHSD (Bob Buck) regarding changes in FHSD Poppy Program this year, and explained what the changes are.
- Vegas Night Dance Charitable Gaming: Noted C.I. Will be offering charitable gaming, in form of Blackjack and Big Six Wheel, at the Vegas Night Dance.

**Hamilton County Council Issues / Concerns:** Nothing to report.

**4<sup>th</sup> District Issues / Concerns:** Nothing to report.

**Dept of Ohio Issues / Concerns:** Nothing to report..

**Good of Legion:**

**Further Business:** None.

**Adjournment of Meeting:** There being nothing further to come before the Executive Board Meeting, Commander Bishop adjourned the meeting at approximately 8:55 PM.

Prepared by: