

MINUTES
AMERICAN LEGION POST 318
EXECUTIVE COMMITTEE MEETING
February 26, 2020

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander DuBois. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Ruffennach conducted roll call.

Elected Officers

Commander	Joseph DuBois, Jr	X
1 st Vice Commander	Bob Kamman	X
2nd Vice Commander / Finance Officer	Randy Lindsey	X
Adjutant	Ed Ruffennach	X
Assistant Finance Officer	Ron Yersky	E
Sgt-at-Arms	Ralph Caskey	X
Chaplain	Jerry Porter	X

Appointed Positions/Chairs

Service Officer	Charlie Cleves	X
Americanism Chair	Paul Henkel	A
Bingo Chair	Ed Sears	X
Fund Raising Chair	(VACANT)	
Community Support Chair	(VACANT)	
House Chair	Bob Alfieri	E
Event Coord. Chair	Ken Knight	X
Charities, Inc Liaison	Don Bishop	X
Corporate Statutory Agent	Dan Wolfangel	X

Absent were the currently vacant Committee Chair positions for Community Support; and Fund-raising.

MINUTES OF LAST MEETING: Adjutant Ruffennach, noted that the E.C. Meeting Minutes from the January 22, 2019 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They were also submitted for inclusion on Post website. *A motion (Ralph Caskey) was made and seconded (Jerry Porter) to accept minutes as printed. Motion passed unanimously.* Ruffennach also reported that the General Meeting from February 12, 2020 were reduced to print and previously distributed to E.C. members posted in the General Meeting Minutes Binder and submitted for inclusion on the website

POST EVENT CALENDAR REVIEW: Euchre will also be played on Fridays in addition to the regular Thursday.

Correspondence Log

Date Received	Sender	Subject	Disposition
1/18/2020	World War II Memorial	Political Propaganda	Notified WWII Memorial; contacted by Capital Park Police; notified District
2/12/2020	AL 4 th District	Donation Request to honor outgoing Commander	To CI
	Joseph House	Sponsor Request for Golf Outing	To CI
	Hamilton County	Newsletter	Posted
2/26/2020	Anderson Township	4th of July Sponsorship	To CI

BUDGET REPORT / FINANCE ISSUES AND CONCERNS:

Checking Fifth Third \$ 8212.58
 Checking First Financial \$ 12388.12
 Savings \$ 5000.00
TOTAL \$ 43310.62

Petty Cash \$500.00

CD \$10000.00

Only the Mortgage is due

Financial Review was presented with 2 recommendations

- Put into place a mechanism that would validate the purchase of alcohol to inventory. If all alcohol is purchased through the event account, then there is a mechanism in place.
- Initiate a mechanism to validate the hall rental revenue. There is a mechanism in place.

OPEN ISSUES / OLD BUSINESS: The following open issues were discussed

- Development of a policy for advertising in the Post Newsletter. To be completed by Adjutant Ruffennach.
- Bob Kamman will also take the time to train new people on the credit card usage process.
- Pet Center Agreement discussion was had. ***A motion (Don Bishop) was made and seconded (Dan Wolfangel) to forward the attached proposal to our lawyer to develop a formal contract once we receive the \$500 prepaid amount from Pet Center Management.. Motion passed unanimously.***
- It was the opinion of the Committee that anytime the hall is rented regardless of whether the rental fees are standard or discounted a formal agreement should be signed. The contract will also be reviewed for a Hold Harmless statement.
- There are no lawsuits pending against the Council that represents our Troop.

NEW ISSUES / NEW BUSINESS (Commander): Commander Dubois noted, or led discussion on the following new issues or new business.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: We have reached 167 members with 4 members remaining to renew. There is still 1 membership available through Charities Inc.

Post Activities: The Chili Cook-off (Bowl) on February 19th was a success with five (5) Chili entries and 33 member / guests attending.

Chaplain/VAVS: Leo Turner passed away. Ron Yersky in the hospital. Our next VAVS will be on May 11th a Monday night for Bingo.

Americanism: We are two months away from Scholarship application being due on April 30th and there is nothing out yet, Jerry Porter will be taking copies to the schools next week. Through donations and budgeted funds, we will be sending 3 boys and 5 girls to Boy / Girl State. Any extra donations will stay in CI budget. The winner of our Oratorical Contest finished third at District and will move on to the County level.

Community Support & Recognition: We have discovered that our submission for Law Enforcement Officer will only be going to District level due to some confusion and miscommunication at the County level. In the past all submission went to one district member who submitted the to both county and district. We were unaware of the change. The Awards Recognition for the Post will July 18th at 7:00 PM. The Art Department at Anderson High School has offered their services to produce a video that could be used to educate students and community of the important work done by the Post. We would need to write the script.

Service, Veterans Affairs / Economic / Legislative: Marine Vet who needed some monetary and transportation help was assisted by Commander DuBois

Bingo: Only 3 weeks in February, the report is attached to minutes.

Fund-Raising:

Event Coordination: There are 2 rentals scheduled in March and a possible rental on July 22nd. Ken also reported work being done on a long-term rental for a Sports Memorabilia Sale, one Saturday per month from 9-2.

House: No report

Internal / External Communications: Chair Ruffennach (External Communications)

- Donation acknowledgement of \$100 from Richard Shelly winner of Card game at Bingo

Uniform Ceremonies: Reported that gifts for Yanks are due in March. March 29th is National Vietnam Memorial Day. A service is usually held in Union Township at the Memorial Park Vietnam Era Pins are usually distributed.

Charities, Inc Poppy Days are being organized for May. There will be a Board Meeting on Monday March 2nd.

Hamilton County Council Issues / Concerns: Hamilton County newsletter has been received

4th District Issues / Concerns: Request from District to host the Executive Committee Meeting on Thursday December 17, 2020. Commander will graciously decline due to that being our Euchre night.

Dept of Ohio Issues / Concerns:

Good of Legion: Nothing to report

Further Business: Nothing to report

Adjournment of Meeting: There being nothing further to come before the Executive Board Meeting, Commander DuBois adjourned the meeting at approximately 8:52 PM

Prepared by:

A handwritten signature in cursive script that reads "Edward C. Ruffennach Jr.".

Ed Ruffennach
Adjutant Post 318