

# **AMERICAN LEGION POST 318**

## **EXECUTIVE COMMITTEE MEETING**

### **September 27, 2017 (Pending Approval)**

[NOTE: These minutes prepared from notes and recording taken by Acting Adjutant (SAA Ralph Caskey) in absence of Adjutant Wolfangel.]

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Acting Commander / 1<sup>st</sup> Vice Commander Bob Kamman, in medical absence of Commander Don Bishop.

Matters addressed at the Executive Committee were:

#### **ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Acting Adjutant / SAA Ralph Caskey conducted roll call. Present were: Post Officers: 1<sup>st</sup> Vice Commander Bob Kamman; Finance Officer Ron Yersky; SAA Ralph Caskey; Service Officer Charles Cleves; and Committee Chairs: Ken Knight (Fund-Raising); Ed Sears (Bingo); Americanism (Randy Lindsey), representing a quorum..

Absent with advance notice were Post Officers: Commander Don Bishop; Adjutant Dan Wolfangel; Chaplain Jerry Porter; and Committee Chair Bob Alfieri (House). Absent with no notice were: 2<sup>nd</sup> Vice Commander Matt Lilly; and Committee Chairs Doug Rogers (Community Support) and Jimmy Bussey (Event Coordination).

**MINUTES OF LAST MEETING:** Acting Adjutant SAA Ralph Caskey indicated that Adjutant Wolfangel has advised that the E.C. Meeting Minutes from the August 30, 2017 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They have also been submitted for inclusion on Post web-site. ***A motion (Ralph Caskey) to accept the meeting's minutes, as printed, was seconded (Ron Yersky), and was passed unanimously to accept said minutes as printed.***

#### **POST EVENT CALENDAR REVIEW:**

Acting Commander Kamman reminded of need to keep the electronic on-line calendar updated for upcoming activities in their respective area of responsibility. There was discussion initiated by SAA Caskey regarding the placing of color guard details on the calendar. He also expressed concern about the many back-to-back dates for color guard activities, especially around Veterans Day. Acting Commander Kamman advised he would talk more about that later.

#### **CORRESPONDENCE / ADJUTANT ITEMS:**

Acting Adjutant SAA Ralph Caskey, advised Adjutant Wolfangel had noted receipt of the following items, and provided some comments relative to the items:

##### Correspondence Received:

- Dept. of Ohio A & G Program Information and Test Order Form: Wolfangel had noted that info was forwarded to Americanism Chair Randy Lindsey for followup. Lindsey indicated he was handling.
- Solicitation from Bellbrook High School (Bellbrook, OH) " Air Force Jr. ROTC" for an Annual Golf Outing Fund-Raiser \$100 Hole Sponsorship: Wolfangel had noted that there were no C.I. Funds allocated for this, and Post has not taken any action on previous requests from same source. ***No action was taken.***
- Request from Anderson Park District for Donation for "9<sup>th</sup> Annual Trunk 'R Treat Fall Festival": Wolfangel noted \$25 was allocated in C.I. Budget, and has been distributed, Item for E.C. FYI only. No action required.
- Solicitation Request from a Connor Thomas – The My GI Foundation: Wolfangel had noted this is a first time request, and no monies previously allocated in C.I. Budget, thus submitted to E.C. for any consideration. ***No action was taken.***

Acting Commander Kamman advised of an additional correspondence item just received:

- Solicitation from Northern Kentucky Young Marines for Contribution toward Travel Expenses to Pearl Harbor Commemorative in Hawaii: Following Kamman comments and discussion by E.C., ***a motion was made (Ron Yersky) , seconded (Ed Sears), and passed unanimously, to forward to C.I., with a recommendation of \$25 contribution, if funds are available.***

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Ron Yersky provided E.C. with copies of a line item budget (Revenue / Expense Actuals) update through August, with copy for Adjutant to file with September E.C. minutes, and indicated the Operating Account was currently in fairly good shape with a balance of approximately \$10,488, with approximately \$3,941 balance in the Capital Projects account. He further commented on several outstanding large invoice amounts that will be due along with the regular monthly invoices. He noted he had just received a check from Bingo which has not yet been deposited. He noted he is still having a problem with members submitting expense forms and not including the actual invoice or sales receipt. He emphasized that he needs both the "Expense Form and the receipt". He advised that hopefully our financial position will be enhanced by the continued success of Bingo and our upcoming dances. He also noted that a corrected IRS 990 filing had been made, as well as the Charitable Registration filing with the OAG's office. He also commented on the Sales Tax filing with the State of Ohio.

**OPEN ISSUES / OLD BUSINESS:** Acting Commander Kamman commented on, led discussions, or updated status regarding following items.

- 1) Change of Members' Status to Deceased: Acting Adjutant Caskey advised that Adjutant Wolfangel was reporting that the member status, via the on-line portal, has been changed to "deceased" for Steve Justice and John Privity.
- 2) Consideration of Adoption of Post Policies Regarding "Bar / Concession Worker Compensation / Tips" and "Post Clubroom and Patriot Center Utilization": Acting Adjutant Caskey advised that Adjutant Wolfangel had indicated this item was brought up and briefly discussed at July E.C. Meeting, continued to August agenda for further discussion and review of a draft policy prepared by Ron Yersky. Following some suggested changes by the E.C. members, the matter was continued to September 27<sup>th</sup> E.C. agenda to have Yersky's draft and the changes put in policy format by Adjutant Dan Wolfangel. A packet relative to the several issues that came up in discussion, with some sample drafts in policy format, was prepared for distribution at this meeting to allow E.C. members time to review, prior to it being considered for the matter being returned to the October 25<sup>th</sup> E.C. Meeting agenda for final discussion and determination.

[ The draft packets were disseminated to all, and ***Acting Commander Kamman requested all to review and become familiar for discussion at the October E.C. Meeting.***]

**NEW ISSUES / NEW BUSINESS (Commander):** Acting Commander Kamman commented on, or led discussions, or updated status on the following items:

- 1) Offer of Donation of Two Grave Sites: Acting Adjutant Caskey, on behalf of Adjutant Wolfangel, presented the following information on this item. Wolfangel advised he received call from a Charles "Chuck" Bowman who currently resides in Florida, however previously lived in the Cincinnati area. He has two grave sites in Graceland Memorial Gardens (located in Milford, OH) that he has owned for some time, and will never be using. He has been in contact with the Graceland Memorial Cemetery, who advised him in writing, that the value of the both lots would be about \$6,000 total , if he sold them, however, there is not a big market for lots as more persons are being cremated. Since he was a veteran, he was thinking about donating the lots to a veterans organization in return for documentation of value received, and they could then possibly be donated to a deceased veteran who was in need of a burial location. He advises there is no costs connected to the lots (annual fees or such). Bottom line was, would Post 318 be interested in having the lots donated to the Post for disposition as they see fit, in exchange for a tax donation documentation. I advised I would bring the matter before the E.C., and would get back to him. There probably are some currently unanswered questions, however, he is awaiting an interest before getting into the process of securing answers. He requested I contact him back and let him know if we had any interest, in which case he would further explore how the transaction could/should be handled. If there is an interest, would suggest matter be explored by Post also.

[Discussion was had on various concerns related to the item. ***Acting Commander Kamman suggested matter be tabled until October E.C. Meeting.***]

- 2) Cub Scout Request to Sell Popcorn in Lobby prior to Bingo on October Sundays (5 - 6 PM): Request came through Joe Baker, who advised this was a Scouting program, and would have adult supervision. It was noted that they would have to leave premise at 6 PM start of bingo.  
***E.C. approved request.***
- 3) Ohio National Guard Request for Items for Hurricane Relief Deployment: Acting Commander Kamman noted we had received a solicitation for various items such as socks, bug spray and baby wipes to be used by their troops for an upcoming deployment to hurricane struck locations within the week. Would need items to be delivered to their armory by end of this week.  
***Following discussion, it was not acted upon due to short notice.***

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

Membership: Chair Kamman noted that we are currently on target, however still have about 50 existing members that have not renewed, and he anticipates about 5 of those will not renew.

Post Activities: No report in absence of Chair Lilly.

Chaplain/VAVS: No report in absence of Chair Jerry Porter.

Americanism: Chair Randy Lindsey advised he had contacted the teacher at Anderson H.S. regarding the giving of the A & G Test, however has not received reply back as yet, as things still seem to be in disarray due to construction. He will try to make contact again tomorrow. He advised he had told them he needed to have count of the number of students that will be taking test by October 15<sup>th</sup>. If he can't proceed with giving of A & G Test, he will start working on the Oratorical Program participation.

Community Support & Recognition: No report in absence of Chair Rogers.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves gave an update on the veteran we were trying to assist - Brett Feldman family, noting various personal and family problems are continuing. Cleves will continue to keep in touch with him.

Bingo: Chair Ed Sears commented or reported on:

- September resulted in distribution of: Post (\$900); C.I. (\$726). Just paid \$1,500 for Bingo supplies.
- November 1<sup>st</sup> will be start of new Bingo year, and he will be quite busy with reports and accounting to close out the Bingo year the end of October, as Dennis Sakal is not available to assist due to his recent medical issues.
- Still having problems getting volunteers for Bingo. .

Fund-Raising: Chair Ken Knight commented on the Open Mic events, noting that he wasn't sure that the events were going to be a big revenue producer, as the first one produced around \$70 to \$80 profit, with a high point of about 27 attendees. If was felt that once they realized food was available, it might improve. Staffing, especially for the kitchen will probably continue to be a problem. He advised that three people can handle it. A copy of an "Open Mic Income / Expense" sheet for the first event was available, showing \$109.25 profit, excluding allowance for food expense.

Acting Commander Kamman commented on discussion with Commander Bishop regarding logistics for the Veteran's Day "Wave the Flag" program, noting that are still in a state of flux as to the exact needs as currently we are unsure of the total number of hours at each Kroger store. He will be sending out an email message for volunteers as soon as hours and locations are clarified.

Event Coordination: No report in the absence of Chair Bussey.

House: Acting Commander Kamman, noted that the according to Chair Alfieri, the earlier start time for clean-up seems to be working, but we still need more help.

Ed Sears indicated that the Pin-Ball machine is now unlocked, and AI Free should be notified, and advised that we no longer want the machine, and find out how he wants it disposed of.

Internal / External Communications: Chair Dan Wolfangel advised no report on External Communications, and Acting Commander Kamman, under Internal Communications, solicited articles for the Newsletter.

Uniform Ceremonies: Chair Caskey noted:

- Four-man color guard on 9/28/17 for Anderson-Turpin soccer game.
- Full ten-man color guard on 10/6/17 for football at Anderson for Military Appreciation night.
- Four man color guard on 10/13/17 Anderson-Turpin football game at Turpin.
- Appropriate email notifications will be sent on all of these prior to occurrence.
- In November we have a color guard detail on 11/8/17, and two color guard details on 11/10/17. We will have Veteran's Day activities on 11/11/17 at Post (Veterans Dinner), and classroom sessions at Sherwood Elementary on 11/13/17. He is taking sign-ups for Sherwood classes.

Ron Yersky indicated he would be interested in covering a request we had from the Retired Teacher's Ass'n for a speaker in conjunction with Veterans Day. Caskey advised he would notify Jerry Porter, who was the one who received the request.

Charities, Inc.: No report.

Hamilton County Council Issues / Concerns: No report.

4<sup>th</sup> District Issues / Concerns: No report..

Good of Legion:

None

Adjournment of Meeting: There being nothing further to come before the Executive Board Meeting, Acting Commander Kamman adjourned the meeting at approximately 8:40 PM.

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