

AMERICAN LEGION POST 318

EXECUTIVE COMMITTEE MEETING

May 30, 2018 (Approval Pending)

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop.

Matters addressed at the Executive Committee were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; Adjutant Dan Wolfangel; Finance Officer Ron Yersky; Chaplain Jerry Porter; and Committee Chairs; Bob Alfieri (House); and Ken Knight (Event Coordination), which constituted the required quorum.

Absent with advance notice was 1st Vice Commander Bob Kamman; SAA Ralph Caskey; Service Officer Charles Cleves, and Committee Chairs: Randy Lindsey (Americanism); and Ed Sears (Bingo). Absent were: 2nd Vice Commander Matt Lilly, and the Fund-Raising and Community Support Committee Chairs which currently remain vacant.

MINUTES OF LAST MEETING: Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the April 25, 2018 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They were also submitted for inclusion on Post web-site. ***A motion (Dan Wolfangel) to accept the meeting's minutes, as printed, was seconded (Ron Yersky), and was passed unanimously.***

POST EVENT CALENDAR REVIEW:

Commander Bishop reminded that all should have the on-line calendar for June and July 2018 updated for upcoming activities in their respective area of responsibility.

CORRESPONDENCE / ADJUTANT ITEMS:

Adjutant Wolfangel noted the following items:

Correspondence Received:

- Solicitation from "The Sam Center" Organization (Massillon, OH): No action taken.
- Application for Memorial Day Appropriation from Hamilton County – Reimbursement of Post Expenses: Forwarded to Finance Officer.
- Hamilton County Property Tax Bill: Forwarded to Finance Officer.
- 4th District Request for Post Officer Info: To be submitted by Adjutant.
- Notice of Approval of IRS Tax Filing Extension to November 15, 2018: To Finance Officer. (NOTE: Also extends OAG Annual filing until same date.)
- Solicitation from "Save A Warrior" Organization (Newark, OH): No action taken.
- Receipt of Post 318 State of Ohio Liquor Permit Renewal: Posted in Clubroom, with copy to Bar Manager Lilly.
- USO Invitation to "USO Military Appreciation Day" - June 14, 2018 – Memorial Hall: Forwarded copy to Commander Bishop, and posted on BB.

Outgoing Correspondence:

- Delegate Registry for 4th District Summer Convention (1st Vice Commander Kamman and Adjutant Wolfangel attending).
- Letter of appreciation to Ohio 7th District Senator Steve Wilson, for his Veteran Honor Program presentation to Post 318 of a State of Ohio Flag (flown over State House), and certificates on behalf of 2017 deceased Post 318 members, as part of the Veteran Honors Program. Also included a photo of the presentation.
- 2017-2018 Consolidated Post Report for Post 318. Copy placed on Post BB.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Ron Yersky, presented finance report, and distributed to the E.C. members copies of a line item budget (Revenue / Expense Actuals) update through April 2018, with copy for Adjutant to file with May E.C. Minutes. Yersky had noted that currently the Post Operating Account balance was approximately \$17,000 and Savings Account balance was approximately \$8,300. Known June expenses anticipated to be around \$5,000.

OPEN ISSUES / OLD BUSINESS: Commander Bishop commented on, led discussions, or updated status regarding following items:

- 1) **Open Post Leadership Positions:** Bishop reminded, and noted that currently the Fund-Raising Committee and Community Support Chairs are vacant, and going forward in to the 2018-2019 those two positions, plus Americanism Committee Chair will also be open. Also still have not had volunteer to take over as Bingo Chair / Manager which will become vacant (as of end of October 2018).
- 2) **Virtual Meeting Idea:** Due to 1st Vice Commander Kamman's absence, discussion will be tabled until June E.C. Meeting.
- 3) **Dept. of Ohio / National Certification of Post Officers:** Adjutant Wolfangel noted that due to the necessity to timely submit this info, which requests info on Americanism and Boys State Chairs, he would need to submit forms without this info since we do not currently have either for 2018-2019. Info on these programs will be sent to Post Adjutant instead, per Dept. of Ohio policy.
- 4) **Dept. of Ohio Annual Convention Delegate Registration:** Adjutant Wolfangel noted that the Delegate Registry form needed to be submitted by June 6th, and currently only Bishop had indicated plans to attend. We are entitled to two delegates. Jerry Porter indicated he would see if he was available, and will be advised by June 1st.
- 5) **No Smoking Policy Proposal:** Adjutant Wolfangel advised he had drafted a Post policy to be considered for smoking prohibitions within Post 318 / Patriot Center facilities and grounds, and also appropriate signage, for consideration, as was requested at April E.C. Meeting. Following E.C. review of proposed documents, ***a motion was made (Don Bishop) to adopt proposed policy and signage. Motion was seconded (Jerry Porter), and passed unanimously.*** Adjutant to place copy of adopted policy in Post Policy binder, and have signs posted.

NEW ISSUES / NEW BUSINESS (Commander): Commander Bishop commented on, led discussions, or updated status regarding following items:

- 1) **Commander Secession Statement:** Commander Bishop commented on the current state of Post affairs in which he will be serving as Post Commander going into the 2018-2019 year, by virtue of provisions of Post Constitution and By-Laws, and not as an elected Post Commander for 2018-2019. He indicated that he will probably need to resign the position at some point in the future, which could jeopardize our Post charter. He provided E.C. with copies of a statement that he will be posting in the Post Newsletter relative to this matter, so all Post members are aware of the situation, and jeopardy to the Post of not having an elected Post Commander.
- 2) **Anderson Township Historic District Event:** Commander Bishop noted that as part of the plans for Anderson Township's celebration of their 225th birthday during 2018, the Clough Pike Historical District will be high-lighted on Sunday – September 16, 2018, from 1 PM to 4 PM. We have been requested to participate, and need ideas for this event, which will be under the lead of Post Activities Chair/1st Vice Commander-Elect Randy Lindsey.
- 3) **MainSource Bank – Mortgage Exploration:** Commander Bishop indicated exploration of the issue was still on-going, and the major question at this time is the cost of flood insurance. Currently awaiting a quote from our Post insurance carrier. Plan is to attempt to secure a mortgage and the necessary insurance, for an amount not to exceed our current monthly payment to our current mortgage holder – Mary Jo Cleveland. Will advise as to progress as it occurs.
- 4) **Elected Officer Installation:** Adjutant Wolfangel noted all 2018-2019 elected officers will be installed at the June 13th Post Meeting, immediately after which they will assume their elected positions and responsibilities.
- 5) **Validation of Email Vote to Deviation from Post Policy on Child of a Veteran Scholarships:** ***Adjutant Wolfangel noted for the record, the email vote of the E.C., concluded on May 2, 2018, was unanimous in favor of a deviation for 2018, in the dollar amount and number of scholarships awarded. For 2018, there will be four \$750 scholarships awarded as opposed to the policy stated three \$1,000 scholarships. Current policy not changed going forward.***

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Adjutant Wolfangel reported that Chair Bob Kamman had no report other than to advise that we had made quota.

Post Activities: No issues or items reported in absence of Chair Matt Lilly..

Chaplain/VAVS: Chaplain Porter advised:

- Leo Turner was doing OK after surgery, and was looking forward to getting back involved in Post activities.
- Keith Musselman had fallen and broken his hip, was in hospital and would be going to either The Anderson or Forest Hills Care Center, and that his wife (Vida) was in need of assistance in transportation to whichever of these locations Keith is at. Porter indicated he would get together with Service Office Cleves to see how this could be coordinated for anyone that could assist in transportation. Porter noted that Cleves, in an email, posed the question whether Uber, paid through Post, might be a solution.

Americanism:

- Jerry Porter commented on the Nagel Middle School Citizenship Awards, noting event was on Thursday – May 31st, and he believed Lindsey was attending to present the awards. Porter indicated that if Lindsey was unable to attend, he would attend and present awards.
- Dan Wolfangel raised questions relative to the Child of Veteran Scholarship presentations. He noted that Post 318's scholarship award was not listed in the Anderson High School graduation program, and also that what appeared to be the letters to the scholarship awardees advising of their selection, were currently on desk in Post's office, and not yet sent. Unknown if schools were notified. Jerry Porter advised there was no Post 318 scholarship listing in Turpin High School's graduation program either.

Community Support & Recognition:

- Hillcrest Cemetery Community Service Projects: Bishop noted that the first line of gravestones had been aligned in the project, and they had defined a process to be used going forward. Next step will be to form some project teams. He needs to form a eight person team to represent Post 318, which would meet once every 4 to 6 weeks for about 4 hours.
- Post Awards Program: Wolfangel advised he was starting working on the July 21st event, and planned to get notices out to awardees and guests in mid-June. He will also be ordering the necessary plaques and awards.

Service, Veterans Affairs / Economic / Legislative: Adjutant Wolfangel indicated that Chair Charles Cleves had noted the transportation needs for Keith Musselman's wife, which had been previously discussed under the Chaplain's Report.

Bingo: Adjutant Wolfangel noted that Chair Ed Sears reported that for month of May, Bingo distributed checks to: Post (\$1,500); C.I. (\$635); and concessions (\$535), for total of \$2,670.

Fund-Raising: Commander Bishop, in absence of a Chair, commented or noted:

- Dances: Still need several volunteers for June 2nd Prom Night Dance. One more dance on June 16th in our Spring season, and are working on Fall season schedule in which we will introduce some new bands.
- Open Mic: Starting June 1st we we will be hosting Open Mic on a weekly basis for the month, to determine if this is a viable project, and worthy of a year-round project.

Event Coordination: Chair Ken Knight, commented or noted:

- Rentals appear to be dropping off.
- Kitchen rental (AYSN) will be up at the end of August, and he questioned as to how to proceed from that point. E.C. consensus was that she has been a good renter, and there were no objections to continuing the rental relationship, possibly up to a year if she agrees. Extension could be a written addendum to current contract, with a new end date.

House: Chair Alfieri commented or noted the following:

- Floor Scrubber: Representative from Phillips Supply had demonstrated a floor scrubber, which worked fine, however, they do not rent it, and the cost of purchase is about \$2,800. Alfieri will continue to search for a rental availability, as purchase cost cannot be justified for our needs.
- Drive & Parking Lot Repair: Has obtained one quote from Pinnacle Paving so far, which was for more work than we currently wish to, or can afford (\$27,000). A breakout of what we need to be done would amount to about \$8,600 (with our share of 80% being about \$6,900). This would include paving driveway from street to rear of building, and resealing front parking lot, repairing ADA ramps, and re-stripping resealed area. Additional bids are being sought from Light Paving, Quality Paving, and Superior Paving.

Internal / External Communications: Chair Dan Wolfangel (External Communications) advised Saturday's Prom Night Dance was listed in the Eastside Press calendar of events today.

Don Bishop (Internal Communications) advised or commented regarding:

- June Post Newsletter is ready to go out.
- Deadline for July Post Newsletter will be June 25th.

Bishop also noted that first draft of the 2018-2019 Post Business Plan, minus the dollar numbers was ready, and would be emailed to all E.C. members for review and comment. Complete document should be ready in 30 days.

Uniform Ceremonies: Adjutant Wolfangel noted that Chair/SAA Caskey reported the following:

- Memorial Day Activities: Went well, noting: Breakfast at Post was great (\$161); Bus Transportation will invoice (\$250); Flowers (\$30); and we need to order grave flags this year for next year with excess toward Hamilton County reimbursement appropriation. We had fourteen members for both the breakfast and the Honor Guard detail.
- Forestette Drums: Caskey indicated that he is still awaiting a call back from Anderson and Turpin High Schools.

Charities, Inc.: Don Bishop commented or noted:

- Poppy Days: Noted that Poppy Days grossed about \$4,619, which was about \$2,000 under our projection. FHSD revenue was up, and Belterra Park revenue was way down from last year (less than \$200).
- Poker Mania: Date set for Saturday - October 13th. Will need a lot of dealers for both Black Jack and 7 Card, and plans to conduct a dealer training sessions at Post on June 20th.

Hamilton County Council Issues / Concerns: No report.

4th District Issues / Concerns: No report.

Dept of Ohio Issues / Concerns: Dept. of Ohio Annual Convention need for additional Post 318 Delegate was discussed under Old Issues /Old Business.

Good of Legion: None reported.

Further Business: None reported.

Adjournment of Meeting: There being nothing further to come before the Executive Board Meeting, Commander Bishop adjourned the meeting at approximately 8:25 PM.

Prepared by: