

# AMERICAN LEGION POST 318

## EXECUTIVE COMMITTEE MEETING

### June 28, 2017

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop.

Matters addressed at the Executive Committee were:

#### **ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:**

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; 1<sup>st</sup> Vice Commander Bob Kamman; 2<sup>nd</sup> Vice Commander Matt Lilly; Adjutant Dan Wolfangel; Finance Officer Ron Yersky; Chaplain Jerry Porter; SAA Ralph Caskey; Service Officer Charles Cleves; and Committee Chairs: Ken Knight (Fund-Raising); Jimmy Bussey (Event Coordination); and past Chair Dennis Sakal (Bingo), providing for a quorum.

Absent with advance notice were: Committee Chairs Ed Sears (Bingo); Bob Alfieri (House); and Americanism (Randy Lindsey). Absent was Committee Chair Doug Rogers (Community Support).

**MINUTES OF LAST MEETING:** Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the May 31, 2017 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. ***A motion (Dan Wolfangel) to accept the meeting's minutes, as printed, was seconded (Ron Yersky), and was passed unanimously to accept said minutes as printed.***

#### **POST EVENT CALENDAR REVIEW:**

Commander Bishop noted everybody should have the on-line calendar updated for July and August.

#### **CORRESPONDENCE / ADJUTANT ITEMS:**

Adjutant Wolfangel noted the following items of correspondence received:

##### Correspondence Received:

- Hamilton County Veterans Service Commission (HCVSC) Newsletter – Summer 2017: Commented on content, and advised would be posted in the Newsletter Binder in the clubroom. A copy will also be provided to Post 318 Service Officer for review.
- Notice of HCVSC “Outreach” Locations for July / Aug / Sept: Posted on BB.
- 4<sup>th</sup> District Solicitation for Hole Sponsors for Annual Golf Outing: Following discussion, and indication funds were allocated within the current C.I., budget, ***motion was made (Don Bishop) to contribute \$25 from C.I. Funds, seconded (Bob Kamman), and motion passed unanimously by vote of E.C.*** Adjutant to so notify C.I. Treasurer.
- Ohio Veterans Home Volunteer Committee Solicitation for Hole Sponsorship for 12<sup>th</sup> Annual Golf Outing (\$75): Following discussion and indication that this contribution was not in current C.I. Budget, but as a worthy cause could be added to the C.I. 2017-2018 budget which was currently being prepared, ***motion was made (Jerry Porter) to approve a \$75 contribution, and request C.I. to add the \$75 allocation to upcoming budget which would be effective July 1, 2017, with contribution being sent by requested deadline. Seconded (Ralph Caskey), and motion passed unanimously by E.C.*** Adjutant to coordinate with C.I. Treasurer.
- Received Three Resolutions to be on Agenda of Dept. of Ohio Convention: Copies were provided to Post 318 delegate to convention (Commander Bishop) for review. They deal with changes to constitution and by-laws relative to Dept. of Ohio's Adjutant and Finance Officer positions, and also the Scholarship Steering Committee's activities.

Ralph Caskey brought up the lack of materials support from Dept. of Ohio on the Gifts For Yanks Program. Bishop indicated he would take on as an action item, to make a contact with George Monroe, Gifts For Yanks 4<sup>th</sup> District Committee Chairman to see what materials will be distributed for the 2018 program. He will report back at next E.C. meeting.

- Solicitation from 4<sup>th</sup> District for Posts to Sponsors and/or Suggest District Activities:

**BUDGET REPORT / FINANCE ISSUES AND CONCERNS:** Finance Officer Ron Yersky provided E.C. with copies of a line item budget (Revenue / Expense Actuals) update through May 2017, with copy for Adjutant to file with June minutes, and indicated the Operating Account had current balance of approximately \$12,800, not counting the Bingo check just received for \$2,100. The Capital Projects Savings Account balance is approximately \$3,000. Advised we have about a three month cash flow, and he has forthcoming known expenses of \$4,600 next month.

Yersky noted he appreciated member attempts to curb spending where possible. He also distributed copies of the “new” expense form that is to be utilized starting immediately, which better identifies the accountability as relates to the Post 318 adopted budget. This replaces the expense form that was previously used for either Post 318, or C.I. Expenses. A restructured C.I. Expense form will be forthcoming.

**OPEN ISSUES / OLD BUSINESS:** Commander Bishop commented on, led discussions, or updated status regarding following items.

- 1) Post Web Site Upgrade: Bishop noted that progress is still being made. He advised all E.C. Members have a “Post 318.org” email addresses listed for their position, which behind the scenes automatically links to that respective individual's personal email address (not shown on web-site). It is the individual's responsibility to respond to messages within their topical area, or get the message to the correct individual for response if necessary. Bishop also emphasized it was the individual Officer or Committee Chairs' responsibility to identify, or create the info that goes on web site for their area of responsibility, and they need to work directly with Web Master Josh Richardson to keep content current and correct.
- 2) GAD Dice Game Tables: Bishop noted that this item regarding possible disposal of the Beat-the- Dealer and Hi-Lo game tables since we are no longer involved in GAD, had been tabled from the last E.C. Meeting. Following discussion, ***a motion (Don Bishop) was made to offer the two game tables to Post 484, seconded (Dan Wolfangel), and passed unanimously by E.C.*** Bishop will make the contact.
- 3) MailChimp: Bishop noted he would be sending out the July Newsletter via MailChimp. If anyone has any problems opening the link in the email, please contact him.

**NEW ISSUES / NEW BUSINESS (Commander):** Commander Bishop commented on:

- 1) Marketing Committee: He discussed the role and responsibilities of the Marketing Committee, and provided a handout to the E.C. He emphasized we do not have anyone on the committee who can address Social Media networking for promotion of our events. If anyone knows of someone who has this expertise, please let Bishop know and he will contact them. He indicated he was going to make a contact with the Great Oaks marketing instructor, when school starts again, to see if she can help us, or if they have any students that could take this on as a project or give us suggestions.

**NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):**

Membership: Chair Kamman noted that so far we have 16 members paid, and 4 Life members for the 2018 year, for a total of 20. Our quota this year is 155. He noted he had the new cards available for anyone wanting to pay now.

Bishop noted and commented that:

- #1 Priority this year is increasing membership participation and support.
- We all need to focus on how we can accomplish this.
- Kamman and he have been discussing what can be done differently to get members to pay dues on time, and they have put together an item for the July Newsletter regarding this. (Copy of article was provided to E.C for discussion). One of the suggestions is that members not paid by established deadlines, will be sent a “Post transfer form”, with suggestion that if they do not wish to pay dues on time and participate in Post activities, they may wish to transfer to another Post or Post 888. Discussion was also had regarding raising dues to \$50 per year, and give discount if you paid by Post constitutional due date. The earliest this could be accomplished would be for 2019 year.

Post Activities: Chair Lilly noted next Post activities would be A/T's July 4<sup>th</sup> Parade, followed by the Post Awards Recognition Program on July 22<sup>nd</sup>.

Adjutant Wolfangel commented further, on the planning for the Post Awards Recognition Program, noting: 75 invites were sent; currently has RSVP's from about 10 awardees plus another 20 guests; has received Law & Order plaques and continuous membership pins; and Bussey was handling printing of certificates. Bussey noted he was having printer problems delaying the certificate printing. Commander Bishop advised he would handle the certificate printing.

Chaplain/VAVS: Chair Jerry Porter noted he had no report, but commented on the VAVS event we were supposed to host at the Post on June 17<sup>th</sup>, however, the patients did not show due to reported transportation problems. We had 11 volunteers and all food prepared. V.A .did send someone out to pick up the prepared food.

Americanism: Jerry Porter noted that all 11 students sponsored by our Post for Boys and Girls State had attended. He noted the need to get some community sponsorships to help financially support this program next year.

Commander Bishop noted that we received an "atta boy" correspondence from the Ohio Auxiliary in recognition of our sponsoring six girls to Girls State Program

Community Support & Recognition: There were no issues to report in absence of Chair Rogers.

Commander Bishop, indicated the A/T Veterans Memorial dedication would be on August 3<sup>rd</sup> at 7 PM. This finally comes after 9 years of planning, fund-raising and development.

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves noted he assisted one member with securing a hearing aid. He will be attending a meeting with the National Guard on July 13<sup>th</sup> on the family support mission, and will report at the next meeting.

Bingo: Past Co-Chair Dennis Sakal, noted that checks for \$2,100 had been issued to the Post and \$825 had been issued to C.I., for the month of June. Still need more volunteers, especially in the kitchen.

Fund-Raising: Chair Ken Knight advised he had no issues to report this month.

Ralph Caskey, coordinator of our restaurant fund-raisers, noted he had one pending for City Barbeque, and wanted to know if he should try to schedule for July or August. It was suggested August would be better due to Awards Program being in July.

Event Coordination: Chair Bussey, commented on upcoming rentals, and in particular a private dance on Friday – July 21, being hosted by one of our loyal dance customers – the Cunningham's. They have rented the hall, hired the Cincy Rockers for a combination anniversary celebration and public dance. Tickets are available through ShowClix. In addition to hall rental, Post will operate the bar and receive all bar revenue. Other events are a dinner rental by Golden Rule catering for a rowing team event on July 11<sup>th</sup> and a wedding and reception rental for October 13<sup>th</sup>.

House: No issues to report in absence of Chair Alfieri..

Internal / External Communications: Chair Dan Wolfangel noted no issues to report on External Communications.

Commander Bishop, commenting on Internal Communications, noted the deadline for the July Newsletter had passed as it is already written..

Uniform Ceremonies: Chair Ralph Caskey, provided an update for the July 4<sup>th</sup> Parade detail, noting he had 21 members signed up. This year we will only be scheduling 9 walkers [ color guard (4) / service flags (5) ]. The balance of participants can ride in the several convertibles and the military truck. We also anticipate use of Jeep owned by Andy Pappas. Participants wanting to meet at Anderson Station for ride to parade starting point need to be there by 8:45 AM, as vehicles will be

leaving there by 9 AM. Persons going direct to parade start site need to meet at Nordica and Beechmont. (NOTE: Beechmont is closed to vehicle traffic at 9:30 AM, parade starts promptly at 10 AM).

Charities, Inc.: Chair Don Bishop commented on upcoming "PokerMania", noting:

- Will be on August 11<sup>th</sup> and 12<sup>th</sup>.
- Event replaces GAD revenue.
- Charities, Inc. will run the gaming.
- Post 318 will operate bar and concessions.
- Yard signs 24" X 36"(at a cost of approximately \$30 each), banner on front of Post, monument sign, FHJ article will be used to promote the event. Anyone having good visibility location (s) for yard signs should notify Dan Wolfangel within the week, as we are not going to order more than we have locations for.

**Hamilton County Council Issues / Concerns:** No report.

**4<sup>th</sup> District Issues / Concerns:** Commander Bishop noted he would be attending the Dept. of Ohio Convention July 7<sup>th</sup> through 9<sup>th</sup>, and would be taking our Post FFOY and his spouse to dinner on July 7<sup>th</sup>, prior him being recognized the morning of July 8<sup>th</sup> as Dept. of Ohio FFOY.

**Good of Legion:** Nothing..

**Adjournment of Meeting:** There being nothing further to come before the Executive Board Meeting, Commander Bishop adjourned the meeting at approximately 8:45 PM.

Prepared by: