

AMERICAN LEGION POST 318

EXECUTIVE COMMITTEE MEETING

January 31, 2018 (Approval Pending)

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop.

Matters addressed at the Executive Committee were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; 2nd Vice Commander Matt Lilly; Adjutant Dan Wolfangel;; Chaplain Jerry Porter; SAA Ralph Caskey; Service Officer Charles Cleves; and Committee Chairs Randy Lindsey (Americanism); Ed Sears (Bingo) Bob Alfieri (House)and Ken Knight (Event Coordination).

Absent with advance notice were: 1st Vice Commander Bob Kamman; and Finance Officer Ron Yersky. Absent was and Committee Chair Doug Rogers (Community Support). Fund-raising and Community Support Committee Chairs are currently vacant.

MINUTES OF LAST MEETING: Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the December 27, 2017 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They have also been submitted for inclusion on Post web-site. ***A motion (Dan Wolfangel) to accept the meeting's minutes, as printed, was seconded (Ralph Caskey), and was passed unanimously to accept said minutes as printed.***

POST EVENT CALENDAR REVIEW:

Commander Bishop reminded that all should have the on-line calendar for February 2018 and March updated for upcoming activities in their respective area of responsibility. He also noted that any events not placed on the on-line calendar are not confirmed events, and that placement of the events on the calendar was the responsibility of the event owner. Ken Knight noted rentals were being entered, with a question mark (?) in front of them if not yet confirmed. SAA Caskey advised he would start putting Color Guard details on calendar.

CORRESPONDENCE / ADJUTANT ITEMS:

Adjutant Wolfangel noted the following items:

Correspondence Received:

- Hamilton County Veteran Service Commission (HCVSC) Newsletter: Posted in Legion Newsletter Binder, and copies have been provided to Service Officer and Commander.
- Reminder of "Four Chaplains Memorial Service and Reception" - St. Boniface Church - Northside (February 11, 2018): Was read at January Post Meeting and posted on BB., and copies had been provided to Chaplain and SAA.
- Invitation to Attend a "Four Chaplains Service" at Sycamore Presbyterian Church – Mason, OH (February 11, 2018): Posted on BB.
- Updated 4th District Activities Schedule: Posted on BB.
- Notice of 4th District Cornhole Tournament: March 11, 2018 – Post 534 (Riverside): Posted on BB, and copy also provided to Post Activities Chair.
- Thank You from 2nd Lieutenant David Groh – Active Duty Gift Package Recipient: Posted on BB.
- Thank You from Lieutenant Andrew Fenner – Active Duty Gift Package Recipient: Rec'd via Facebook per Jerry Porter.
- Notice of 4th District Euchre Tournament – February 18, 2018 – Post 199 (Harrison): Posted on BB.
- Notice of Lincoln Day Dinner – February 17, 2018 – School House Restaurant (Camp Dennison): Posted on BB. Commander Bishop advised he was planning to attend.
- USPS Info on Electronic Postage Program: ***Commander Bishop requested any discussion on this be tabled to next E.C. Meeting until he reviewed and evaluated.***

- Hamilton County Board of Health Post License Level 3 Renewal Application: Wolfangel noted that since original application was received with \$345.65 due, there has been a revision, in light of our planned rental of kitchen facilities, which would require a Level 4 license which increased the fee to \$425.40. **E.C. approved renewal at the upgraded Level 4.** It was noted that upgrade difference would be paid by the kitchen renter as part of the written rental contract.
- Solicitation from Turpin H. S. After-Prom Committee for Donation: Wolfangel advised there was \$100 in Charities, Inc (C.I.) approved budget for this purpose. **E.C. recommended \$100 disbursement by C.I. Wolfangel to notify C.I. Treasurer.**

Outgoing Correspondence:

- Acknowledgment of donation of two grave sites (value \$5,020) in Graceland Memorial Gardens Cemetery sent to Chuck and Sandy Bowman (Florida)..
- Fifteen (15) individual acknowledgments for 2017 donations received in conjunction with Showclix dance ticket purchases. Total of all donations received was \$188.

Jerry Porter advised that he had corresponded with Ohio State Senator Steve Wilson's office regarding his "Veteran Honor Program". Senator Wilson will be attending our Post Meeting on April 11, 2018 to make the presentation to our Post of an Ohio Flag flown over statehouse, and certificates in recognition of the four Post members that passed away in 2017 (John Steve Justice, John Privity, Ralph Sinks, Frank Kamman). It was suggested we try to notify family members of the deceased, and attempt to get media coverage for the presentation. Bishop advised he would also promote attendance on Post Newsletter.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Adjutant Wolfangel, in absence of Finance Officer Ron Yersky, provided E.C. with copies of a line item budget (Revenue / Expense Actuals) update through December 2017, with copy for Adjutant to file with January E.C. Minutes. Wolfangel provided the following verbal financial report as provided by Yersky, noting that as of January 30, 2018, the Operating Account balance was \$12,482.40, and Savings Account balance was \$3,589.62. February expenses are expected to remain in the \$5,000 to \$6,000 range. Yersky posed two questions to E.C. for action:

- (1) Remaining Roof Repair Balance is \$1,950: Does E.C. wish to pay the February installment of \$1,000. and the remaining \$950 in March (option A), or pay the full \$1,950 balance in February (option B)? **Motion made (Don Bishop) to exercise "Option A", was seconded (Jerry Porter), and passed unanimously.** Wolfangel to advise Yersky.
- (2) Reimbursement of \$1,400 to Savings Account for Safe Purchase: Does E.C. wish to transfer \$1,400 from Operating Account to Savings Account to reimburse for funds used to purchase safe (option A), or leave the purchase stand from Savings Account (option B)? **Motion made (Don Bishop) to exercise "Option A", seconded (Bob Alfieri), and passed unanimously.** Wolfangel to advise Yersky.

Commander Bishop noted there appear to be some issues related to certification regarding our PNC Merchant Service Credit Card relationship, and he will need to get together with Yersky regarding same.

OPEN ISSUES / OLD BUSINESS: Commander Bishop commented on, led discussions, or updated status regarding following items.

- 1) Membership Support and Participation: Commander Bishop indicated this was still our #1 issue, and noted the following:
 - Two new members (Paul Henkel / Joe Dubois) starting to get involved.
 - Recent Post Orientation Session was attended by four members (Carlisle / Henkel / Lucas / Newman).
 - Question is how do we keep these individuals engaged?
 - Twenty-three current members no longer receiving "group" email distributions, either due to member unsubscribing or not accepting. List was reviewed. **Bishop to try a one-time directed individual email message advising them of their not being included in important messages due to probable action on their part.**
- 2) Vacant Leadership Positions: Commander Bishop noted
 - Has made another newsletter attempt at finding a Bingo Manager replacement.
 - Currently have no prospects for Fund-raising Chair and Community Support Chair, noting he had just removed Doug Rogers from that latter position. Bishop expressed concern that

the Post was losing touch with community due to not being represented at C of C, NEC Veteran Breakfast meetings, etc.

Grave Sites Donation: Adjutant Wolfangel noted that the transfer of ownership of the two sites located in Graceland Memorial Cemetery (Milford, OH) has been completed, and donation acknowledgment had been sent to Mr. Bowman.

Cub Scout "Family" Scouting Participation. Adjutant Wolfangel requested that Minutes reflect the email vote taken on January 11, 2018, for purposes of authorizing our Post sponsored Cub Scout Pack 405 to permit co-ed membership within Pack 405, at their discretion, in accordance with changes made by the Cub Scout program. ***Twelve E.C. member responses were all in favor of the co-ed participation. There were no negative responses received.*** Post representative Joe Baker was notified of action.

NEW ISSUES / NEW BUSINESS (Commander):

Post Property Inquiry: Commander Bishop commented on a brief meeting on January 18th, that was held in response to an inquiry made by the property agent for the land parcel to the west of the Post, currently leased by Christ Hospital Medical. The agent (John Vollbracht – Treeridge Capital) was inquiring as to whether we were interested in selling the Post property, or expanding the Post property. He was advised we were not interested in either. Meeting was informational only. Bishop noted we did gain knowledge of contact info for next door property in event of tree issues or such.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Adjutant Wolfangel, in the absence of Chair Kamman, noted that Kamman had advised that we are currently at 144 members, leaving us 11 short of quota at this time. He also provided a list of current members not yet renewed, or indicating they were not renewing. The list was reviewed, and it was noted that several individuals may be eligible for "hardship case" renewals drawn from C.I. funds.

Post Activities: Chair Matt Lilly noted the Post will be hosting the HCC meeting on Wednesday – February 7th in Hall B. Light refreshments will be provided by Post following meeting..

Bishop indicated he expected to be in attendance to open up Post and tend bar, however, should he be unable to attend, he will need someone to handle these tasks. Several members indicated they would probably be available. He further noted HCC would be recognizing Americanism awards winners. He would like to see some Post 318 members present. He also noted the A/T Republican Club would be meeting at the same time in Hall A.

Chaplain/VAVS: Chair Jerry Porter, and commented or noted:

- Provided medical updates on members Don Fechner, Bob Calder, Jack Storm, and Keith Musselman.
- Post 318 is hosting an VAVS event at VA Hospital on Thursday – February 15th. He needs about 6 volunteers.
- He advised he had covered the Veteran Honor Program under correspondence.

Americanism: Chair Randy Lindsey, advised or commented on:

- Oratorical Program: Indicated that our Post Oratorical Program competition was set for Saturday – February 3rd, from 11:30 AM to 2:00 PM. Members assisting are to be there around 11 AM. Commander Bishop noted that members participating should wear "class A" uniforms if they have them, and at minimum Legion dress cap. Lindsey noted that he had also been contacted by Glenn Johnson (Post 484), who was seeking to have their candidate give her presentation in our event for practice. Jerry Porter advised that Johnson needs to contact him (Porter) regarding that matter.
- Veteran Scholarships: Advised he had delivered the application forms to the three high schools, however due to some wrong dates on the forms, was correcting them, and would get the new copies to the schools. Deadline for submission of applications is April 30th. Bishop indicated he would put notice in Post newsletter also, should any Post members have a child to apply.

Community Support & Recognition: Commander Bishop noted no report, in absence of a committee chair, adding that Doug Rogers had been relieved from this position..

Service, Veterans Affairs / Economic / Legislative: Chair Charles Cleves commented that he had nothing to report.

Commander Bishop noted that any issues regarding our two grave sites, or any need for same, should be referred to the Service Officer. He will be putting that info in the Post Newsletter.

Bingo: Chair Ed Sears commented or reported that Bingo's distribution for January's four sessions was: \$2,200 to Post and \$645 to C.I., with concessions producing \$646.25, for a total \$3,491.25. He noted we a \$900 cover-all pot at the last Bingo. There will no Bingo on February 4, due to Super Bowl. He noted that a partial list of Post charitable program recipients has been framed and placed on hall wall for benefit of inquiries as to where our charitable endeavors go. He also noted Safe issue had been resolved.

Fund-Raising: Commander Bishop, in absence of a Chair, commented or noted:

- Fish Frys: Question was raised as to whether we were covered. Jerry Porter advised he felt with the experience of those that have volunteered, we could proceed, even though he would be gone for two of the events. Question was raised if we needed an organizational meeting beforehand and Porter indicated probably not. Bishop advised he had the ordering of supplies process handled. Bishop noted that the Fish Fry yard signs will be moved to the clubroom for pickup, and should be posted starting February 10th
- Open Mic: Indicated leadership for the remaining four events were being split between Ken Knight and Dan Wolfangel.
- Dance Schedule: Noted he plans to handle the leads for all upcoming scheduled dances, except for March 17th when he will be out of town, and Bob Kamman will be handling that one.
- Fund-Raising Committee Chair: Noted still looking for someone to fill this position / responsibility.

Event Coordination: Chair Ken Knight discussed status of request from "At Your Service Now (AYSN) caterer to rent the Post kitchen advising contract was ready to approve. He advised usage is based upon monthly rental of \$400 for eight four-hour blocks at \$50 per block, or any part of a block thereof. Discussion was had regarding issues such as use of refrigeration, use and marking of kitchen utensils and implements, storage trailer, etc. Knight had indicated she needed to start usage tomorrow (Thursday), thus we needed to get the contract signed. Commander Bishop noted that members of the E.C. needed time to review final contract before voting on it. ***Adjutant Wolfangel suggested we temporarily permit her use under the proposed terms of the current draft of contract, and Knight would email out copies of the draft contract for E.C. review and response and comment by the first of next week, after which we could take an email vote to approve a final contract draft. A motion was made (Dan Wolfangel) to that effect, seconded (Bob Alfieri) and passed unanimously.***

House: Chair Alfieri, commented on, or noted the following:

- Floor Buffer: Advised he had located a virtually new buffer on Craigs List for \$700, and after conversation with seller, got him down to \$500. Upon motion (Don Bishop) to approve purchase of the buffer for \$500, seconded (Jerry Porter), motion passed unanimously..
- Microwave: Noted hat microwave quit and had to be replaced, and he purchased one for \$80, which came out of his approved House budget funds.

Internal / External Communications: Chair Dan Wolfangel (External Communications) advised media and calendar event submissions had been made for all fish frys, and calendar event submissions had been made for February dances and open mic event. The previously submitted media release for the 2018 Spring Dance Schedule was published in Eastside Press last week.

Don Bishop (Internal Communications) advised that February Post Newsletter was ready to go out, and deadline for March's Newsletter would be February 23rd.

Uniform Ceremonies: Chair Caskey, noted that AHS / THS Basket Ball color guards are scheduled for February 10th at AHS (2 PM), and February 16th at THS (7 PM). Still needs several volunteers. Expressed concern in that the 17th was also the first Fish Fry night.

Charities, Inc.: Don Bishop commented or noted:

- Poppy Program for 2018: Has received 8,000 Poppies. Will be following up with Krogers in mid-February and FHSD next week, and still needs to contact Old Coney. Current plans this year's program would be May 23rd (FHSD), May 24th (Kroger stores) and May 25th (Belterra Park / Old Coney).
- Storage Shelving Unit in C.I. Room: Has been ordered. Bishop and Geil will install when received. One shelf will be for use of Bingo.

Hamilton County Council Issues / Concerns: Commander Bishop noted Post 318 hosting February HCC Meeting on Wednesday February 7th, as reported under Post Activities.

4th District Issues / Concerns: No report.

Dept of Ohio Issues / Concerns: No report.

Good of Legion: Nothing to report..

Adjournment of Meeting: There being nothing further to come before the Executive Board Meeting, Commander Bishop adjourned the meeting at approximately 8:35 PM.

Prepared by: