

AMERICAN LEGION POST 318

EXECUTIVE COMMITTEE MEETING

May 29, 2019 (Pending Approval)

The Executive Committee Meeting was called to order at approximately 7:00 PM at Post 318, by Commander Don Bishop. Matters addressed at the Executive Committee Meeting were:

ROLL CALL OF POST OFFICERS AND COMMITTEE CHAIRS:

Adjutant Dan Wolfangel conducted roll call. Present were: Post Officers: Commander Don Bishop; 1st Vice Commander Bob Kamman; 2nd Vice Commander Randy Lindsey; Adjutant Dan Wolfangel; Finance Officer Ron Yersky; SAA Ralph Caskey; and Committee Chairs: Ed Sears (Bingo); and Bob Alfieri (House); and Ken Knight (Event Coordination), which constituted the required quorum. Also in attendance were Commander-Elect Joe Dubois and Adjutant-elect Ed Ruffennach.

Absent with prior notice were Chaplain Jerry Porter and Service Officer Charles Cleves. Absent were the currently vacant Committee Chair positions of: Americanism; Community Support; and Fund-raising.

MINUTES OF LAST MEETING: Adjutant Wolfangel, noted that the E.C. Meeting Minutes from the April 24, 2019 meeting had been reduced to print and previously distributed to E.C. members, and have also been posted in E.C. Minutes binder in clubroom. They were also submitted for inclusion on Post web-site. ***A motion (Dan Wolfangel) to accept the April 24, 2019 E.C. Meeting Minutes, as printed, was seconded (Ron Yersky), and was passed unanimously.***

POST EVENT CALENDAR REVIEW:

Commander Bishop reminded that all should have the on-line calendar for June and July updated for upcoming activities in their respective area of responsibility.

CORRESPONDENCE / ADJUTANT ITEMS:

Adjutant Wolfangel noted the following items:

Correspondence Tabled from Previous Meeting (due to pending election of officers):

- Dept. Of Ohio Convention Packet – June 28 – 30, 2019 – Toledo, OH: Included was:
 - * Delegate Designation Form: Due by 6/13/19. Post entitled to 2 Delegates. ***Motion made (Don Bishop) that he and Commander-Elect Joe Dubois, be designated as Post 318 Delegates to the Ohio Convention. Motion seconded (Ron Yersky) and passed unanimously.*** Adjutant to submit Delegate Form. Convention packets were distributed to both individuals.

New Correspondence (since last meeting):

- Notice from OAG on 2018 Annual Report Filing: Extension granted to coincide with IRS extension.
- Liquor Permit Renewal Received: Posted in Clubroom.
- Email Request for Support for LEGION ACT: To be covered by Commander Bishop under New Business.
- Dept of Ohio Resolutions to be Presented at Department Convention: Posted on BB.
- Notice of Association of U.S. Army Fund-raising Event to be held in Collaboration with Cincinnati Pops Concert – July 4, 2019 @ Riverbend Concert Venue: Posted on BB.

Outgoing Correspondence and Adjutant Actions:

- Consolidated Post Report (CPR): Submitted.
- Certification of Elected / Appointed Post Officers – Chairs: Submitted.

BUDGET REPORT / FINANCE ISSUES AND CONCERNS: Finance Officer Ron Yersky presented finance report, and distributed to the E.C. members copies of a line item budget (Revenue / Expense Actuals) update through April 30, 2019 with a copy for Adjutant to file with the May E.C. Minutes. Yersky advised that the current balance on hand was approximately \$28, 000 (\$16, 000 in Operations and \$12,000 in Savings). Yersky anticipates about \$2,000 in bills for June. Although balance appears fairly substantial, he cautioned that we are going into summer months with reduced monthly revenue due to no dances until Fall, thus we need to cautious with expenditures.

Yersky noted that he had submitted a proposed Post budget for 2019-2020 to Commander Bishop for review, and also provided copies of the proposed budget for E.C. review and discussion. Yersky briefly explained various line items in the proposed budget, which ultimately reflects approximately \$1,000 less projected revenue, and noting that expenditures are projected at approximately a \$2,000 increase.

OPEN ISSUES / OLD BUSINESS: Commander Bishop noted or commented on the following:

Novations Network: Bishop and House Chair Alfieri advised they have had no contact with Novations Network. Topic remains open.

Dance Floor Committee Report: Issue remains open and tabled at this time.

Film on Foyer Windows: Bishop questioned as to status. House Chair Alfieri indicated they can probably remedy the situation by utilizing the black out film on just across the top of the windows. It was indicated that if that was insufficient, the lighter color tint film can be used on the lower windows.

NEW ISSUES / NEW BUSINESS (Commander): Commander Bishop noted, or led discussion on the following new issues or new business.

Property Lien Removal (Relative to Cleveland Mortgage): Bishop noted that it was just recently determined that a lien that had been placed on the Post property under our previous mortgage through Mary Jo Cleveland, had not been removed when we transferred our mortgage to First Financial Bank. While Cleveland was responsible for removing the lien, we were responsible for the fees involved in getting it filed with the county. The lien has now been removed through the combined effort of First Financial Bank, working with our attorney – Jill McGrath, at a cost of few hundred dollars.

LEGION ACT: Bishop commented on information received regarding two separate pieces of Federal legislation being introduced, HR 1641 and S 504, collectively referred to as the LEGION ACT, for purposes of opening American Legion Membership to all honorably discharged military persons having served since WWII. All legionnaires are being requested to contact their respective legislators in support of this legislation. Ours would be Senators Portman and Brown, and Representative Wenstrup. In addition to making these contacts, Bishop suggested that the Post create a multifaceted plan to be able to implement immediately if LEGION ACT becomes law, suggesting that Membership Chair Kamman lead the effort to include:

- Start identifying persons who would become eligible for membership under the law change, so we are ready to contact them as quickly as possible, soliciting their membership in our Post.
- Create Face Book campaign.
- Set up info page on our Post Web-Site.
- Email blast to dance customers (300+ mailing list).

2019 – 2020 Post Business Plan: Bishop reviewed the proposed Business Plan which had been sent out by email previously, noting all changes that had been suggested. Following the review, ***a motion was made (Don Bishop) to recommend the proposed Business Plan for adoption to the Post membership, at the June 12th, Post General Membership Meeting. Motion was seconded (Bob Alfieri), and passed unanimously.***

Charities, Inc 2019-2020 Business Plan: This Business Plan was presented as an information item to the Post E.C. members by Don Bishop, as it had been adopted by the Post 318 Charities, Inc, Board at their May 20, 2019 Quarterly Meeting. He summarized some of the programs, and noted one significant change, which would provide for mileage expenses (@ \$.14 per mile) for Post 318 members who attend and participate in veteran funerals as a representative of the Post 318. Request for reimbursements will be predicated on travel more than 50 miles, with a monthly cap of \$50 per month for reimbursement requests.

Young Marines of Cincinnati Request for Consideration of Collaboration in Post Activities: Bishop commented on an email he received from Young Marines of Cincinnati organization, requesting if there were any activities with which we could coordinate or collaborate with the group. After some discussion of possibilities, such as color guard details, Hillcrest Cemetery, etc, Bishop indicated he would contact the coordinator to discuss some possibilities, and get further info on exactly what type of interaction they would be open to, or available for.

Web-Site Update: Bishop indicated he had requested Post Web Master Josh Richardson to update the web-site as to changes in responsibilities, following the past recent election.

Email Vote Validation – Child / Grandchild of Veteran Scholarship Revision's Effective Date: Adjutant Wolfangel advised that an email vote was taken on May 6, 2019, relative to the effective date of the revision, being changed from the 2020 program year, to the current 2019 program year. ***Final vote was 10 responses received out of 11 possibles, with all 10 votes in favor of effective date change to 2019 program.***

Email Vote Validation - \$100 for Eagle Scout Project – Tommy Thornton (from C.I. Budget): Adjutant Wolfangel advised that an email vote was taken on May 18, 2019, relative to recommending that C.I. contribute \$100 from the C.I. Budget toward Thornton's Eagle Scout Project. ***Final vote was 11 responses received out of 11 possibles, with all 11 votes in favor of \$100 contribution.*** Adjutant notified C.I. Treasurer Walt Geil.

NEW ISSUES / NEW BUSINESS (Polling of Committee Chairs):

Membership: Chair Kamman reported, commented or led discussion as follows:

- Membership Quota: Noted we are currently at 160, which puts us above our 2019 quota. He does not know what our quota will be for 2020, however will be sending out letters in the mid-June reminding that we will be starting a new year dues collection, and dues will notices will be forthcoming for 2020.

Post Activities: Chair Lindsey noted that:

- June Social will be a cookout on Wednesday - June 19th , at 6 PM, at the Post.
- Is in need of a grill if anyone has one to donate, as he is not sure whether the current Post grill is operational.
- Noted that member Eric Franz, at recent Marketing Meeting had brought up possibly considering holding some Hot Wax / DJ events during the summer.

Chaplain/VAVS: Adjutant Wolfangel, in Chaplain Porter's absence, noted Porter reported that he had visited Bill King, who was recovering from a fall down stairs, and that contacts from additional members may be appreciated.

Americanism: Commander Bishop noted there is still no Americanism Chair, and he had nothing to report.

Community Support & Recognition: Commander Bishop noted there is still no Chair for these programs, and he had no report.

Adjutant Wolfangel gave a brief update on the upcoming Awards Program Event, noting it would be on Saturday – July 20th, at 7 PM, and we would like to have as many members attend as possible. Invites will be going out to all of the awardees by mid-June, with an RSVP date of July 12th. Also trying to locate and invite family member(s) of our deceased 2018 members, who will be the subject of certificates presented at the event by Ohio Senator Steve Wilson, under the Veterans Honor Program. Wolfangel reviewed list of invitees for this years event.

Service, Veterans Affairs / Economic / Legislative: No report in the absence of Chair Charles Cleves.

Bingo: Chair Ed Sears reported that :

- June would be a good month with five Sundays, however, may have to cancel Bingo on Father's Day due to insufficient volunteers.

- May Bingo produced \$2,000 to Post; \$595 to C.I.; and concessions gross of \$322, with an ending month Bingo Account balance of \$503.95. So far this year Bingo has given the Post \$13,550 and C.I. \$4,645.
- Sears questioned as to whether Post had policy of dealing with “bad checks”, as he believes he has one pending. It was noted that we do not have such policy, but common practice is to charge the check issuer for any bank charges. Any additional charges, over the bank charge, or other action to be taken would require a written policy that would need to be enacted and posted in advance.

Fund-Raising: Commander Bishop noted there was still no Fund-Raising Chair. In absence of a Chair, Bishop commented as follows:

- Dances: Noted next dance is Saturday – June 1st, “Prom Nite”, and he is still a couple of volunteer short.

Adjutant Wolfangel noted that his daughter (Kerri Wolfangel – Comey & Shepherd Realty), and the owner of Latitude Bistro (Anderson Towne Center) were proposing to hold a fundraiser to benefit our Post on August 25th, from 4 PM to 7 PM, with music by several local bands and a DJ, with silent auction gift baskets; a raffle; and Split-the Post. Cost would be \$10 per person, with VIP tables available with special benefits. Only thing being requested of the Post is a Color Guard for opening, someone to give comment on Post’s activities in community, and possibly set up the ceremonial missing man table. Further info forthcoming. Only concern was making sure there was no confusion as to what the proceeds would benefit, in any promotion of the event. It was noted that this date would conflict with Bingo which could minimize Post member participation.

Event Coordination: Chair Ken Knight advised had a good Spring on hall rentals, however, currently only have four for rest of year. Discussed the need to get on Google search for hall rentals, which is being looked into.

House: Chair Alfieri, noted the followings:

- Billboard Sign /Removed: Noted Norton has removed billboard and repaired parking surface.
- New Oven: Now in service.
- Patriot Center Sign: New LED lights have been installed.
- Tree Trimmed from Parking Lot Light (in front lot):

Ed Sears advised someone has been shutting off thermostats in building, causing excessive heat conditions. The thermostats should never be turned off. If you need to learn proper usage, see Ed Sears or Bob Alfieri, otherwise leave it alone.

Internal / External Communications:

Chair Dan Wolfangel (External Communications) advised the Post dances have been regularly appearing in Enquirer and Eastside Press newspaper event calenders, and an article on our Memorial Day Activities appeared in the Enquirer Hometown Section. Also a submission, by Gary Gregorio, of a captioned photo of our Color Guard at Post 531’s Pearl Harbor event appeared in the recent edition of the Ohio Legion News.

Don Bishop (Internal Communications) advised the June Post Newsletter was already published.

Uniform Ceremonies: Chair/SAA Caskey commented or noted the following:

- Memorial Day Activities: Gave summary of Post Memorial Day activities, noting had 14 members participating. Expenses were Breakfast - \$150; \$30 Flowers; \$180 Bus Transportation; and Flags for Hillcrest Cemetery - \$176.
- ID / Name Tag Badges: Will be working with Kamman to place special imprint on the name tags of deceased members.
- A/T July 4th Parade Participation: Scheduling will be forthcoming.
- Weapon Cleaning: Needs volunteers to expand the cleaning crew for ceremonial weapons.

Charities, Inc.: Don Bishop advised nothing to report, as C.I. Business Plan and Budget was previously discussed.

Hamilton County Council Issues / Concerns: Nothing to report.

4th District Issues / Concerns: Bishop indicated he and Bob Kamman had attended the Summer Convention on May 19th, and there was nothing further to report.

Dept of Ohio Issues / Concerns: Department Convention was previously covered.

Good of Legion: **Post Constitution and By-Laws Review:** Adjutant Wolfangel noted that all E.C. members had been sent an email copy of the current Post Constitution and By-Laws for their review, and consideration of any recommended revisions. Will be further discussed at June 26th E.C. Meeting. Please submit any suggested changes to him before the meeting.

Further Business: None.

Adjournment of Meeting: There being nothing further to come before the Executive Board Meeting, Commander Bishop adjourned the meeting at approximately 9.00 PM.

Prepared by: